



## BOARD OF COMMISSIONERS' AGENDA

Tuesday, August 18, 2020, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, August 11, 2020 Board of Commissioners' meeting.

*Action: APPROVE the minutes from the August 11, 2020 Board of Commissioners' meeting.*

V. COVID-19 PLANNING AND RESPONSE

County Relief Block Grant (CRBG)

VI. CONTRACTS

- A. Emergency Communications – Proposal from McKay Brothers Networking offering 9-1-1 space on the newly constructed Winehead Tower in Miles Township – Dept. 354.

*Action: APPROVE the proposal for use of the Winehead Tower in Miles Township.*

B. Correctional Facility

- i. Intergovernmental housing agreement with Bedford County. The contract rate is \$65 per day for the period of January 1, 2020 through December 31, 2020 – Dept. 333.

- ii. Contract with Nicole Lucas to provide barber services paid for from the inmate accounts or inmate commissary account for those who qualify for indigent services. This contract is for the period for August 1, 2020 through August 1, 2023 – Dept. 333.

*Action: Add the intergovernmental agreement with Bedford County and contract with Nicole Lucas to next week's Consent Agenda.*

- C. Information Technology Services – Contract renewal with Central Square for the 4JS and Optio plugins. The contract total is \$11,073 for the period of September 1, 2020 through August 31, 2021. This cost will be rolled into the Central Square contract once Finance Pro goes live – Dept. 142.

*Action: Add the contract renewal with Central Square to next week's Consent Agenda.*

- D. Planning – Revision to the Cooperative Agreement and Scope of Work with the Mountaintop Activity Center to include the advertising cost for the Request for Proposals – Dept. 151.

*Action: APPROVE the revision to the Cooperative Agreement and Scope of work.*

- E. Human Services

- i. Aging

1. Contract addendum with The Nutrition Group to increase reimbursement for home delivered meals from \$4.165 per meal to \$4.29 per meal. An estimated total of 102,425 meals for reimbursement of \$439,500 during the period of July 1, 2020 to June 30, 2021 – Dept. 521.
2. Lease renewal with the Centre County Youth Service Bureau for the lease of the Bellefonte Senior Resource Center. The lease agreement is \$77,544 which is half Federal and half State funded for the period of July 1, 2020 through June 30, 2025 – Dept. 521.

*Action: Add Aging items 1-2 to next week's Consent Agenda.*

- ii. Transportation

1. Lease agreement with Jeff and Trudy Reese for the Transportation Office located at 486 Old Curtin Road and the garage premises located at 488 Old Curtin Road. The sum of the lease is \$45,900 annually to be paid monthly in the amount of \$1,825 for the office premises and \$2,000 for the garage premises. This is a three year lease inclusive of an annual increase not to exceed 2% for the period of September 1, 2020 through August 31, 2023 – Dept. 531/532.

2. Medical Assistance Transportation Program (MATP) 2020-2021 grant allocation and agreement with the Pennsylvania Department of Human Services. The MATP allocation of \$814,121 is for the period of July 1, 2020 through June 30, 2021 – Dept. 531.

*Action: Add the lease agreement with Jeff and Trudy Reese and the MATP allocation and agreement to next week's Consent Agenda.*

- F. Commissioners – Cost sharing agreement for energy consultant procurement between the County of Centre, Centre Region Council of Governments, College Township, Ferguson Township, Halfmoon Township, Harris Township, Patton Township, State College Borough, State College Borough Water Authority, Centre County Recycling and Refuse Authority, College Township Water Authority, Centre Area Transportation Authority, Centre County Housing Authority, Centre Hall Potter Sewer Authority, and State College Area School Districts. The one-time cost for Centre County is \$4,238 – Dept. 111.

*Action: APPROVE the cost sharing agreement for energy consultant procurement.*

G. Capital Projects

- i. Change Order No. 07 with general construction contractor J. C. Orr & Son, Inc. for the Centre County Courthouse Renovation Project. This change order in the amount of \$3,895.92 is for the installation of additional storefront hardware. Increasing the contract total from \$648,160.33 to \$652,056.25 – Dept. 971.
- ii. Change Order No. 08 with general construction contractor J. C. Orr & Son, Inc. for the Centre County Courthouse Renovation Project. This change order in the amount of \$874 is for the installation of two (2) baby changing stations. Increasing the contract total from \$652,056.25 to \$652,930.25 – Dept. 971.
- iii. Change Order No. 09 with general construction contractor J. C. Orr & Son, Inc. for the Centre County Courthouse Renovation Project. This change order in the amount of \$1,572.01 is for the installation of steel lintels at the door leading to the stair tower. Increasing the contract total from \$652,930.25 to \$654,502.26– Dept. 971.

*Action: APPROVE Change Orders NO. 7, 8, and 9 with J. C. Orr & Son, Inc.*

VII. GRANTS

- A. Adult Services - Contract with the Department of Community and Economic Development (DCED) for Centre County's Emergency Solutions Grant (ESG-CV). This grant will provide funding for emergency shelter services and homeless prevention. The project total is \$341,549 for the period of July 8, 2020 through January 8, 2022 – Dept. 501.

*Action: APPROVE the contract with DCED.*

B. Planning

- i. Submission of a Language Access Plan Certification to the Department of Community and Economic Development as required for implementation of the Community Development Block Grant Program. The County will complete a Language Access Plan which delineates how programs or activities will be carried out, by whom, and who will monitor the effectiveness of the activities for possible revision – Dept. 817.
- ii. Submission of a Disclosure Report to the Department of Community and Economic Development for the Community Development Block Grant Program – Dept. 817.
- iii. Submission of a Needs Assessment Certification to the Department of Community and Economic Development for the Community Development Block Grant Program application. Certifying the action approved at the Board of Commissioners' Meeting on August 18, 2020.

*Action: Add items i-iii for the Community Development Block Grant to next week's Consent Agenda.*

VIII. RESOLUTIONS

A. Planning

- i. Resolution 18 of 2020 – A resolution stating the County's agreement to comply with Section 504 of the Rehabilitation Act of 1973 to protect individuals from discrimination based on their disability. Appointing the Centre County Risk Manager as the Section 504 Office for the period of October 1, 2019 through September 30, 2024 – Dept. 817.
- ii. Resolution 19 of 2020 – A resolution authorizing submission of an application to the Pennsylvania Department of Community Development through the Community Development Block Grant (CDBG-CV) Program, as part of the Coronavirus, Aid, Relieve, and Economic Security Act – Dept. 817.

*Action: Add Resolution 18 and 19 to next week's Consent Agenda.*

IX. CONSENT AGENDA

A. Planning

Memorandum of Understanding (MOU) for the third and final phase of development for All Storage Solutions, LLC, showing two (2) self-storage buildings (each being 10,400 square feet), comprising 64 individual self-storage units per building as well as corresponding infrastructure to service the proposed land development activity; located along the eastern boundary of Rock Road (T-376) at its intersection with Fox Hill Road (T-784) in Benner Township – Dept. 151.

B. Tax Claim – Contract renewal with Palmetto Posting, Inc. for posting properties in preparation for the 2020 Upset Tax Sale and the 2019 unclaimed Return and Claim Notices. These postings are in accordance with the requirements of the Real Estate Tax Sale Law. The contract is for the period of July 1, 2020 through June 30, 2021 – Dept. 123.

C. Human Services

i. Children and Youth Services - Fiscal Year 2021 - 2022 Children and Youth Needs Based Budget– Dept. 511.

ii. MH/ID/EI

1. Contract renewal with Skills, Inc. to provide mental health services including vocational rehabilitation, psychiatric rehabilitation, peer support and community employment; and intellectual disability services including supported employment and community participations services. The contract total is \$104,792, which is funded as follows: State \$99,961 and County \$4,831 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
2. Letter of Agreement with Steve Wicks, Esquire to provide legal consultation, attendance at mental health and intellectual disability commitment hearings as needed, review of commitment hearing appeals and firearm appeals, and client request to obtain record requests. The contract total is estimated at \$5,000, which is funded as follows: State \$4,769 and County \$231 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
3. Letter of Agreement with Mary Ann Kresen, Esquire to provide counsel for mental health and intellectual disability hearings, legal review of court orders, hearing reports, appeals, etc. pertaining to commitment hearings. The contract total is estimated at \$10,000, which is funded as follows: State \$9,539 and County \$461 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
4. Letter of Agreement with Jennifer Hockman to provide intellectual disability services including certified and Pennsylvania State registered interpretive services. The contract total is \$5,000, which is funded as follows: State\$4,769 and County \$231 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
5. Letter of Agreement with J.S. Transport to provide emergency transportation services. The contract total is estimated at \$25,000, which is funded as follows: State \$23,848 and County \$1,152 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.

iii. Transportation - fourth Quarter Medical Assistance Transportation Program (MATP) Report for Fiscal Year 2019-2020 – Dept. 531.

X. LETTER OF SUPPORT

XI. ADMINISTRATOR'S REPORT

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- XII. LIQUID FUELS - FEE FOR LOCAL USE
- XIII. DISCUSSION ITEMS
- XIV. CHECK RUN

Check run in the amount of \$      dated August 14, 2020.

Action: *APPROVE the check run dated August 14, 2020.*

- XV. C-NET REQUESTS
- XVI. RECOGNITION
- XVII. REPORTS - ANNOUNCEMENTS
  - A. Voter Registration Report
  - B. Announcements

- XVIII. EXECUTIVE SESSION REPORT

- XIX. PUBLIC MEETING SCHEDULE

Tuesday, August 18, 2020

Board of Commissioners/Salary Board – 10:00 AM – Room 146WB

Thursday, August 20, 2020

Board of Commissioners/Salary Board – 10:00 AM - Virtual  
Retirement Board – 1:00 PM – Virtual

- XX. BID / PROPOSAL SCHEDULE

- XXI. ELECTION ANNOUNCEMENTS

Monday, October 19, 2020

Last day to REGISTER before the November election.

Tuesday, October 27, 2020

Last day to apply for a mail-in or civilian absentee ballot.

- XXII. QUESTIONS FROM THE PRESS
- XXIII. ADJOURNMENT