



BOARD OF COMMISSIONERS AGENDA

Tuesday, September 6, 2022 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Belleville, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners Meeting held on Tuesday, August 30, 2022.

Action: *APPROVE the minutes from August 30, 2022.*

VI. PROCLAMATION

Proclamation 30 of 2022 – Proclaiming **September 2022** as **Hunger Action Month** in Centre County.

Action: *ADOPT Proclamation 30 of 2022.*

VII. ORDINANCE

Ordinance 3 of 2022 – A Second Amended and Restated Municipal Waste Management Ordinance, which replaces and supersedes Centre County, Pennsylvania Ordinance #3 of 2003.

Action: *APPROVE advertisement of Ordinance 3 of 2022.*

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VIII. RESOLUTION

Resolution 20 of 2022 – Proposed utilization of Act 13 “At Risk Local Bridge” funding to rehabilitate three local bridges deemed to be in poor condition.

Action: *ADOPT Resolution 20 of 2022.*

IX. BIDS AND PROPOSALS

2018 Multimodal Bridge Rehabilitation Bundle Project – Contract award for the Invitation for Bids – Dept. 151.

Action: *Authorize notice of award to Glenn O. Hawbaker, Inc. for \$2,148,818.00.*

X. CONTRACTS – AUTHORIZATIONS

A. Controller – Engagement extension letter with Milliman for Other Postemployment Benefit (OPEB) Government Accounting Standards Board (GASB) 75 valuation for fiscal year 2022 and interim report for fiscal year 2023. The contract total is \$19,343 for the period of January 1, 2023 to December 31, 2024 – Dept. 125.

Action: *Add the engagement extension letter with Milliman to next week’s Consent Agenda.*

Human Services

B. Drug & Alcohol – Consider approval of the PA Department of Drug and Alcohol fiscal year 2021-2022 Annual Report. The report outlines the revenues and expenditures for funding spent on a variety of services for the period of July 1, 2021 to June 30, 2022 – Dept. 562.

Action: *APPROVE the Drug & Alcohol fiscal year 2021-2022 Annual Report.*

C. MH/ID/EI – Renewal of the Memorandum of Understanding (MOU) with Western Pennsylvania School of Deaf for a training related to communications plan for children served within the Early Intervention Program. The contract total is \$390 funded as follows: State \$390 for the period of August 29, 2022 – Dept. 561.

Action: *Add the MOU with Western Pennsylvania School of Deaf to next week’s Consent Agenda.*

D. Information Technology Services

i. Contract with NextRequest to provide Right-to-Know tracking software for the County. This software will streamline the Right-to-Know request process internally and for the requestor. This first contract will be paid with Records Improvement Committee funding. The contract total is \$8,388 for the period of August 30, 2022 to December 31, 2023 – Dept. 142.

ii. Contract with Optisigns to provide digital software for the County. This license will be used at the Courthouse. The contract total is \$112.50 for the period of August 30, 2022 to August 29, 2023 – Dept. 142.

Action: *Add the Information Technology Services items i-ii to next week’s Consent Agenda.*

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- E. Planning and Community Development – IDIS Online Access Request form to authorize Danielle Rippon of SEDA Council of Governments (SEDA COG) to access IDIS funds relative to Centre County’s Community Development Block Grant (CDBG) Entitlement Program – Dept. 151.

Action: *APPROVE the IDIS Online Access to Danielle Rippon.*

- F. Emergency Management Agency – Grant Agreement with Pennsylvania Emergency Management Agency (PEMA) for the Hazardous Material Response Fund for the fiscal year 2022-2023. The grant total is \$14,074 for the period of July 1, 2022 to June 30, 2023 – Dept. 352.

Action: *APPROVE the Grant Agreement with PEMA for the Hazardous Material Response Fund.*

XI. CONSENT AGENDA

Action: *APPROVE this week’s Consent Agenda.*

A. Adult Services

- i. Renewal of the Memorandum of Understanding (MOU)/Certification with Centre County Youth Services Bureau to serve as a stakeholder and have the capacity to refer clients to the Section 811 Housing Program. There is no cost for the MOU for the period of July 1, 2022 to June 30, 2027 – Dept. 501.
- ii. Renewal of Memorandum (MOU)/Certification with Housing Transitions to serve as a stakeholder and have the capacity to refer clients to Section 811 Housing Program. There is no cost for the MOU for the period of July 1, 2022 to June 30, 2027 – Dept. 501.
- iii. Renewal of Memorandum (MOU)/Certification with Strawberry Fields, Inc. to serve as a stakeholder and have the capacity to refer clients to Section 811 Housing Program. There is no cost for the MOU for the period of July 1, 2022 to June 30, 2027 – Dept. 501.
- iv. Letter of Agreement with Susquehanna Software, Inc. for Adult Services to continue utilizing and receiving technical support for the client database, CPR Web, for fiscal year 2022-2023. The contract total is \$400 per month from the period of July 1, 2022 to June 30, 2023 – Dept. 501.

XII. CHECK RUN

Check run in the amount of \$623,724.35 dated September 2, 2022.

Action: *APPROVE the check run dated September 2, 2022.*

XIII. ADMINISTRATOR’S REPORT

XIV. REPORTS – ANNOUNCEMENTS

- A. Voter Registration Report
- B. Announcements

XV. EXECUTIVE SESSION REPORT

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XVI. PUBLIC MEETING SCHEDULE

Thursday, September 8, 2022

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146k

Tuesday, September 13, 2022

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – 11 AM – Willowbank 146

XVII. QUESTIONS FROM THE PRESS

XVIII. ADJOURNMENT