



## BOARD OF COMMISSIONERS MINUTES

Tuesday, January 3, 2023 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:00 AM by Chair of the Board Michael Pipe.

### II. BOARD REORGANIZATION

Commissioner Pipe stated that he would be stepping down as Chair of the Board effective immediately. Commissioner Higgins will be filling in as Chairman for the remainder of 2023. Commissioner Higgins thanked and highlighted Commissioner Pipe's accomplishments during his tenure as a Commissioner. Commissioner Higgins also welcomed Amber Concepcion to the Board of Commissioners and is looking forward to what lies ahead.

*Action: On a motion by Commissioner Pipe, seconded by Commissioner Dershem, the Board voted unanimously to elect Commissioner Higgins as Chair.*

*Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to elect Commissioner Pipe as Vice-Chair.*

Commissioner Dershem thanked Commissioner Pipe for everything that he has done in the past eleven years. He welcomed Amber Concepcion to the Board and stated he is looking forward to working with her in the future.

### III. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator John Franek Jr., and Executive Office Supervisor Erin Good.

County personnel present included Deputy Administrator Natalie Corman, Cathy Arbogast, Karri Hull, Deputy Warden Glenn Irwin, Chad Joyce, Ray Stolin, Chris Schnure, Sheriff Bryan Sampsel and Dave Lomison.

Guests present included Amber Concepcion.

Representatives from the news media included Gary Sinderson.

C-NET staff were present.

### IV. PUBLIC COMMENT

There were no comments received from the public.

### V. ADDITIONS TO THE AGENDA

There were no additions made to the agenda.

VI. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners Meeting held on December 27, 2022.

*Action: On a motion by Commissioner Pipe, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the meeting held on December 27, 2022.*

VII. RESOLUTION

Resolution 1 of 2023 – Authorizing John Franek, Jr., Administrator and Chief Clerk the authority to execute financial documents not to exceed \$15,000 as well as in the event of an emergency may authorize expenditures up to and including \$50,000 on behalf of the County of Centre effective January 1, 2023 – Dept. 111.

*Action: On a motion by Commissioner Pipe, seconded by Commissioner Dershem, the Board voted unanimously to approve Resolution 1 of 2023.*

Resolution 2 of 2023 – Ray Stolinas and Chris Schnure presented a Resolution updating and amending the Centre County Fee Schedules regarding the formal submission and processing of various types of plot plans that fall under the jurisdiction of the Centre County Subdivision and Land Development Ordinance; the processing of DEP Sewage Planning Modules; and, the processing of plot plans that fall under the jurisdiction of a local subdivision and land development ordinance. The changes represent uniform fee structure increases to be consistent to and in-line with fee structures employed in like counties and local municipalities – Dept. 151.

*Action: On a motion by Commissioner Pipe, seconded by Commissioner Dershem, the Board voted unanimously to approve Resolution 2 of 2023.*

VIII. CONTRACTS – AUTHORIZATION

A. Criminal Justice Planning

Karri Hull, Cathy Arbogast, Sheriff Bryan Sampsel, and Deputy Warden Glenn Irwin asked the Board to approve the following:

- i. Approve Karri Hull, Criminal Justice Planning Director, to submit a grant application to the Pennsylvania Commission on Crime and Delinquency (PCCD) for Federal State Opioid Response (SOR) funds to support Improving Justice System Responses to Opioid, Stimulant & Related Substance Use Disorders' Initiative. The funds will be utilized to support medicated assisted treatment in the Centre County Correctional Facility. The grant total is up to \$500,000 for the period of April 1, 2023 to September 29, 2024 – Dept. 306.

Deputy Warden Glenn Irwin stated the grant will do a lot of good for returning citizens and he is looking forward to starting the program in the near future. Cathy Arbogast stated the program will allow returning citizens to receive treatment from the same continuous provider and will help reduce the number of overdoses.

*Action: On a motion by Commissioner Pipe, seconded by Commissioner Dershem, the Board voted unanimously to approve the grant application to PCCD for Federal State Opioid Response (SOR) funds.*

- ii. Karri Hull asked the Board to approve a contract renewal with Crossroads Counseling, Inc. for the Men Against Abuse Program (MAAP). MAAP is a mandatory weekly batterers intervention program for offenders who have committed offenses involving domestic violence. MAAP is entirely participant funded. There is no contract total for the period of January 1, 2023 to December 31, 2023 – Dept. 306.

*Action: On a motion by Commissioner Pipe, seconded by Commissioner Dershem, the Board voted unanimously to add the contract with Crossroads Counseling, Inc to next week's Consent Agenda.*

**B. Information Technology Services**

Chad Joyce asked the Board to approve the following items:

- i. Contract renewal with CDW-G to provide annual maintenance and support for Citrix. The contract total is \$14,025 for the period of January 15, 2023 to January 14, 2024 – Dept. 142.
- ii. Contract renewal with CDW-G to provide Adobe Pro licenses. The contract total is \$19,396 for the period of January 19, 2023 to January 18, 2024 – Dept. 142.
- iii. Contract with Momentum ECM, LLC to provide licenses for Laserfiche, a document management platform and implementation services/training on the software. The funding for this project will come from the Records Improvement Committee for the first year, which will total \$15,746.25. Years two and three of the contract will be funded by the Records Management Department, which total \$16,600. The three-year contact total is \$32,346.25 for the period of January 11, 2023 to January 10, 2026 – Dept. 142.

*Action: On a motion by Commissioner Pipe, seconded by Commissioner Dershem, the Board voted unanimously to add the Information Technology Services items i-iii to next week's Consent Agenda.*

**IX. LIQUID FUELS – FEE FOR LOCAL USE**

Administrator John Franek Jr. asked the Board to approve the following:

- i. Approve the Liquid Fuels application for Marion Township in the amount of \$18,680 for the Slaughter House Road Intersection – Dept. 411.
- ii. Approve the Liquid Fuels application for Unionville Borough in the amount of \$19,606.50 for High Street Rehabilitation Project – Dept. 411.
- iii. Approve the Fee for Local Use application for Rush Township in the amount of \$83,816.25 for McCord Road paving updates – Dept. 412.

*Action: On a motion by Commissioner Pipe, seconded by Commissioner Dershem, the Board voted unanimously to approve the Liquid Fuels and Fee for Local Use items i-iii.*

**X. CONSENT AGENDA**

*Action: On a motion by Commissioner Pipe, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.*

- A. Information Technology Services - Contract with Morefield to provide licensing for a virtual session border controller. This will include the purchase of the licenses and professional services to have Morefield deploy and configure 1 virtual Ingate SIParatorin. This is a one- time fee. The contract total is \$2,567.91 for the period of January 1, 2023 to April 1, 2023 – Dept. 142.

Human Services

- B. MH/ID/EI-D&A – Contact renewal with Drug & Alcohol Rehabilitation Services, Inc. to provide drug and alcohol services including non-hospital-based rehabilitation. The contract total is estimated at \$5,000 for the period of July 1, 2022 to June 30, 2023 – Dept. 562.

-----END OF CONSENT-----

XI. AUTHORITIES, BOARDS AND COMMISSIONS

ABC	NAME	ACTION	TERM
Housing Authority	Elizabeth Siegelman	Appointment	January 3, 2023 – December 31, 2027

*Action: On a motion by Commissioner Pipe, seconded by Commissioner Dershem, the Board voted unanimously to approve the Appointment for Elizabeth Siegelman.*

XII. ADMINISTRATOR’S REPORT

XIII. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported a total of 99,769 registered voters in Centre County. The Precinct of the week is Precinct #85 Worth Township. In the last General Primary Election there were 567 registered voters with 417 ballots cast, for a voter turnout of 73.54%.

B. Announcements

- i. Centre County Government Offices will be closed on Monday, January 16, 2023 for Martin Luther King Jr. Day.

XIV. EXECUTIVE SESSION REPORT

XV. PUBLIC MEETING SCHEDULE

Tuesday, January 10, 2023

Board of Commissioners – 10 AM – Willowbank 146

Thursday, January 12, 2023

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

XVI. QUESTIONS FROM THE PRESS

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XVII. ADJOURNMENT

On a motion by Commissioner Pipe, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:35 AM.

ATTEST: \_\_\_\_\_

John Franek Jr.

Administrator