



## BOARD OF COMMISSIONERS MINUTES

Tuesday, January 11, 2022, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:00 AM by Chair of the Board Michael Pipe.

### II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Deputy Administrator John Franek Jr., and Executive Office Supervisor Natalie Smith.

County personnel present included Anne Messner, Ray Stolinas, Chad Joyce, Chris Schnure, Sheriff Bryan Sampsel, Terry Trude, and Ryan Smeltzer.

C-Net staff were present.

### III. PUBLIC COMMENT

There were no comments received from the public.

### IV. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

### V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting held on Tuesday, January 4, 2022.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the Board of Commissioners meeting.*

### VI. AMERICAN RESCUE PLAN ACT (ARPA)

### VII. CONTRACTS – AUTHORIZATIONS

- A. Risk Management and Workplace Operations – Administrator Margaret Gray presented a renewal application to the PA Counties Risk Pool to establish insurance rates for 2022-2023 – Dept. 112.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve submission of the renewal application to the PA Counties Risk Pool.*

**BOARD OF COMMISSIONERS MINUTES**

**TUESDAY, JANUARY 11, 2022**

**PAGE 2**

- B. Probation & Parole – Terry Trude presented the owner county agreement with the Central Counties Youth Center, a juvenile detention center jointly owned by Centre, Clinton, Clearfield, Huntingdon, and Mifflin Counties. The contract total is \$157,402, which funded as follows: State \$78,701 and County \$78,701 for the period of January 1, 2022 through December 31, 2022 – Dept. 305.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the owner county agreement with the Central Counties Youth Center to next week's Consent Agenda.*

C. Planning

- i. Director Ray Stolinas presented a draft Memorandum of Understanding (MOU) with the Centre Regional Planning Agency establishing joint rights and responsibilities of each party in completing transportation and project development activities on behalf of the Centre County Metropolitan Planning Organization (CCMPO). The County's contribution for the MOU is \$134,530 for the period of January 1, 2022 through December 31, 2022 – Dept. 151.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the draft the MOU with Centre Regional Planning Agency to next week's Consent Agenda.*

- ii. Chris Schnure presented a Memorandum of Understanding for the Final Plan – Eli B. & Linda Mae Esh Subdivision (Replot of Lot 6 – Plat Book 81, Page 174 into Lot 6A and Lot 6B) located in Gregg Township; CCPCDO File No. 132.21. This proposal represents a Final Plan submission showing the subdivision of two (2) residential lots, with corresponding infrastructure, consisting of 92.135 acres. This subdivision is located along with western boundary of Brush Mountain Road (State Route 2007), approximately ¼ mile south from its intersection with Brush Valley Road (State Route 0192) – Dept. 151.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the Memorandum of Understanding for the Final Plan – Eli B. & Linda Mae Esh Subdivision to next week's Consent Agenda.*

VIII. CONSENT AGENDA

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda*

A. Commissioners

Resolution 1 of 2022– Authorizing Margaret N. Gray Administrator and Chief Clerk the authority to execute financial documents not to exceed \$15,000 on behalf of the County of Centre – Dept. 111.

B. Human Services

**BOARD OF COMMISSIONERS MINUTES**

**TUESDAY, JANUARY 11, 2022**

**PAGE 3**

i. Adult Services

1. Contract renewal with Central PA Community Action to serve as an application assistance HUB for the Emergency Rental Assistance Program. The contract rate is \$50 per 30 minutes of service for the period of January 1, 2022 through December 31, 2022 – Dept. 501.
2. Contract addendum with Housing Transitions to increase the funding allocation in the amount of \$111,829.96, extend the contract through June 30, 2022, and update the scope of work to include re-allocation of funds from homeless prevention to rapid re-housing services, increase funding for rapid re-housing services and the addition of service costs for case management to support literally and chronically homeless individuals/families who become housed through the Emergency Housing Voucher. The amended contract total is \$453,378.96, which is Federally funded through the Emergency Solutions Grant – CV1 for the period of July 8, 2020 through June 30, 2022 – Dept. 501.
3. Contract with Centre Safe to provide case management services to individuals/households receiving the Emergency Housing Voucher through the Centre County Housing Authority. The contract total is \$24,380.04, which is Federally funded through the Emergency Solutions Grant – CV1 for the period of July 8, 2020 through June 30, 2022 – Dept. 501.

- C. Information Technology Services – Contract renewal with RBA Professional Data Systems to provide licensing and support for third party IBM Informix Database and 4JS client software to support the County’s GUI applications. The contract total is \$34,816.40 for the period of January 1, 2022 through December 31, 2022 – Dept. 142.

IX. DISCUSSION ITEMS – UPDATES

X. CHECK RUN

Check run in the amount of \$1,733,992.84 dated January 7, 2022.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated January 7, 2022.*

XI. LETTER OF SUPPORT

Letter in support of College Township Industrial Development Authority’s grant application to the U.S. Economic Development Administration for funding through the American Rescue Plan Good Jobs Challenge.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the letter of support for the College Township Industrial Development Authority.*

XII. LIQUID FUELS – FEE FOR LOCAL USE

- A. Fee for Local Use payment to College Township in the amount of \$78,000 for Project # 21-14204-003 for the Brush Valley Road bridge rehabilitation project – Dept. 412.

**BOARD OF COMMISSIONERS MINUTES**

**TUESDAY, JANUARY 11, 2022**

**PAGE 4**

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the payment to College Township.*

**B. Transportation Program Funding Update**

Anne Messner provided an overview of the Local Transportation Funding Program that was approved in August 2017. The primary focus has been construction, maintenance and repair of roads and bridges with emphasis on need, impact to safety, previous County contributions and municipal allocations.

Since 2017, the County has allocated funding for eight ACT 13 projects totaling \$518,914, fourteen Fee for Local Use projects totaling \$2,362,408, and 26 Liquid Fuels projects totaling \$954,996.57. The County has been able to leverage these funds for over \$8 million in Fee for Local Use, \$2.4 million in Liquid Fuels and \$900,000 in Act 13 projects.

Anne proposed valuable projects that the Board could consider in June and it was the Board's consensus for Anne to provide a follow up presentation next week.

**XIII. ADMINISTRATOR'S REPORT**

Resolution 1 of 2021 – Fourth Quarter Report of 2021

Administrator Margaret Gray reported that 33 items were approved in the fourth quarter.

**XIV. AUTHORTIES, BOARDS, AND COMMISSIONS**

<b>ABC</b>	<b>Name</b>	<b>Action</b>	<b>Term</b>
Housing Authority	Patricia Long	Re-Appointment	February 1, 2022 – January 31, 2027
Housing Authority	Susan Smith	Re-Appointment	February 1, 2022 – January 31, 2027
Housing Authority	Jennifer Stahl	Re-Appointment	February 1, 2022 – January 31, 2027
MH/ID Advisory Board	Nathan Varner	Appointment	January 11, 2022 – December 31, 2024
Planning Commission	D. Richard Francke	Re-Appointment	January 1, 2022 – December 31, 2025

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the ABC appointments and re-appointments.*

**XV. C-NET REQUESTS**

Sponsorship for the taping of five programs for The Central Pennsylvania Civil War Round Table during the year 2022.

**BOARD OF COMMISSIONERS MINUTES**

**TUESDAY, JANUARY 11, 2022**

**PAGE 5**

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the CNET sponsorship for The Central Pennsylvania Civil War Round Table.*

XVI. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported 105,236 registered voters in Centre County. The precinct of the week is Ferguson Township East #51 with 1,497 registered voters. In the Municipal Election there were 734 ballots cast for a voter turnout of 49.03%.

B. Announcements

Centre County Government Offices will be closed on Monday, January 17 in observance of Martin Luther King Jr. Day.

XVII. EXECUTIVE SESSION REPORT

There were no executive sessions to report. The Board will meet in executive session following today's meeting.

XVIII. PUBLIC MEETING SCHEDULE

**Tuesday, January 11, 2022**

Board of Commissioners – 10 AM – Willowbank 146

**Thursday, January 13, 2022**

Prison Board of Inspectors – 8 AM – CCCF/Virtual

Board of Commissioners/Salary Board – 10 AM – Willowbank 146

Board of Assessment – 11 AM – Willowbank 146

**Tuesday, January 18, 2022**

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – ARPA - 11 AM – Willowbank 146

**Thursday, January 20, 2022**

Board of Commissioners/Salary Board – 10 AM – Willowbank 146

XIX. QUESTIONS FROM THE PRESS

XX. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to move into executive session at 10:24 AM.

ATTEST:

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Margaret N. Gray  
Administrator