



## SALARY BOARD MINUTES

Thursday, January 12, 2023, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Salary Board was convened at 10:00 AM by Chair of the Board Mark Higgins.

In attendance were Commissioner Mark Higgins, Commissioner Michael Pipe, Commissioner Steven Dershem, Administrator John Franek Jr., and Executive Office Supervisor Erin Good.

County personnel included Controller Jason Moser, Human Resources Director Kristen Simkins, Human Services Administrator Julia Sprinkle, Deputy Administrator Natalie Corman, Norm Spackman, Lee Sheaffer, Deputy Warden Glenn Irwin, Quentin Burchfield, Cathy Arbogast, Geri Sorgen, Dave Lomison, Lora Rupert, Prothonotary Jeremy Breon, Warden Chris Schell, Nick Barger and Don Gampe.

Representatives from the media included Gary Sindersen.

Guests present included Ted Onufrak and Amber Concepcion.

### II. PUBLIC COMMENT

Ted Onufrak offered public comment/congratulations to Commissioner Michael Pipe on his new position.

### III. ADDITIONS TO THE AGENDA

There were no additions made to the agenda.

### IV. MEETING MINUTES

Minutes from the Thursday, December 29, 2022 Salary Board Meeting.

*Action: On a motion by Controller Moser seconded by Commissioner Dershem the Board voted unanimously to approve the Salary Board meeting minutes from Thursday, December 29, 2022.*

### V. ACTION ON PERSONNEL ITEMS

- A. Controller – Controller Moser asked the Board to approve the funding for the position of full-time Payroll and Pension Coordinator, Controller, (p.c. #06, non-exempt, replacing X. Confer), at SG-06A(01)--\$19.06/hour, effective January 12, 2023, pay period 2. Salary budget impact for 2023 \$34,326, annualized salary impact for 2024 \$37,187 – Dept. 125.

*Action: On a motion by Controller Moser seconded by Commissioner Dershem the Board voted unanimously to approve the funding for Payroll and Pension Coordinator.*

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B. Prothonotary

Prothonotary Jeremy Breon asked the Board to approve the following items:

- i. Approve the reclassification to the position of full-time First Deputy Prothonotary, Prothonotary, (p.c. #07, non-exempt), at SG-07 to full-time Prothonotary Clerk, Prothonotary, (p.c. #07, non-exempt), at SG-04, effective January 12, 2023, pay period 2 – Dept. 223.
- ii. Approve the funding for the position of full-time Prothonotary Clerk, Prothonotary, (p.c. #07, non-exempt), at SG-04A(01)–\$16.69/hour, effective January 12, 2023, pay period 2. Salary budget impact for 2023 \$32,045, annualized salary impact for 2024 \$34,715 – Dept. 223.

*Action: On a motion by Prothonotary Jeremy Breon seconded by Commissioner Dershem the Board voted unanimously to approve the Prothonotary items i-ii.*

C. Correctional Facility

Deputy Warden Glenn Irwin asked the Board to approve the following items:

- i. Approve the funding for the position of full-time Warden, Correctional Facility, (p.c. #33, exempt, replacing C. Schell), at SG-20A(01) –\$38.74/hour, effective January 12, 2023, pay period 2. Salary budget savings for 2023 \$18,139, annualized salary savings for 2024 \$11,941 – Dept. 333.
- ii. Approve the funding for the position of full-time Corrections Officer, Correctional Facility, (p.c. #52, non-exempt, replacing A. Medford), at SG-N10X(01) –\$21.25/hour, effective January 12, 2023, pay period 2. Salary budget savings for 2023 \$5,709, annualized salary savings for 2024 \$2,309 – Dept. 333.

The Commissioners as well as Controller Moser offered congratulations and best of luck to Warden Schell in his next position.

*Action: On a motion by Commissioner Pipe seconded by Commissioner Dershem the Board voted unanimously to approve the Correctional Facility items i-ii.*

D. Human Services

- i. Transportation – Dave Lomison asked the Board to approve the funding for the position of full-time Vehicle Operator, Transportation, (p.c. #16, non-exempt, replacing T. Weyant), at SG-03A(01)–\$15.81/hour, effective January 12, 2023, pay period 2. Salary budget savings for 2023 \$6,964, annualized salary savings for 2024 \$4,593 – Dept. 531.

*Action: On a motion by Controller Moser seconded by Commissioner Pipe the Board voted unanimously to approve the funding Vehicle Operator PC#16.*

E. Public Defender

Lora Rupert asked the Board to approve the following items:

- i. Approve the funding for the position of full-time Assistant Public Defender, Public Defender, (p.c. #12, exempt, replacing K. Lennox), at SG-14A(01)–\$28.61/hour, effective January 12, 2023, pay period 2. Salary budget savings for 2023 \$5,770, annualized salary savings for 2024 \$1,192 – Dept. 132.

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- ii. Approve the funding for the position of full-time Investigator, Public Defender, (p.c. #11, non-exempt, replacing C. Tomblin), at SG-07A(01)--\$20.27/hour, effective January 12, 2023, pay period 2. Salary budget savings for 2023 \$3,826, annualized salary savings for 2024 \$785 – Dept. 132.

*Action: On a motion by Commissioner Pipe seconded by Commissioner Dershem the Board voted unanimously to approve the Public Defender items i-ii.*

VI. ADJOURNMENT

On a motion by Commissioner Higgins seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:21 AM.

ATTEST:

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Jason Moser  
Controller