



CENTRE COUNTY
SALARY BOARD MINUTES

Thursday, January 14, 2021, 10:00 A.M.

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I. CALL TO ORDER

The public meeting of the Salary Board was convened at 10:03 AM by Chair of the Board Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Controller Jason Moser Administrator Margaret Gray, Executive Office Supervisor Natalie Smith and Human Resource Analyst Geri Sorgen.

County personnel present included Sheriff Bryan Sampsel.

II. PUBLIC COMMENT

There were no comments received from the public.

III. MEETING MINUTES

Minutes from the Thursday, December 31, 2020 Salary Board meeting.

Action: *On a motion by Commissioner Higgins, seconded by Controller Jason Moser, the Board voted unanimously to approve the Salary Board meeting minutes from Thursday, December 31, 2020.*

IV. ACTION ON PERSONNEL ITEMS

- A. Controller – On a motion by Controller Jason Moser, seconded by Commissioner Dershem, the Board voted unanimously to approve the overtime request for any staff necessary for up to 25 hours per week combined in total for a one-month period from January 17, 2020, pay period 3 to February 13, 2021, pay period 4. Salary budget impact for 2021 \$3,000 – Dept. 125.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve items B-C.

- B. Correctional Facility – Recommendation to provide Leonard Verbeck with hazard pay through the County Relief Block Grant – Dept. 333.
- C. Elections – Recommendation from the Centre County Election Board to provide Catherine Manchester (Foreman) with hazard pay through the Centre for Tech and Civic Life Grant – Dept. 131.
- D. Probation – On a motion by Controller Jason Moser, seconded by Commissioner Dershem, the Board voted unanimously to approve the promotion/change in title for

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- Shane Harper from full-time Probation Officer 1-PO1, Probation, (p.c. #05, non-exempt), at SG-N13C(03)--\$17.84/hour to full-time Intensive Adult Probation Officer 2-PO2, Probation, (p.c. #17, non-exempt, replacing D. Grieb), at SG-N15A(01)--\$18.89/hour, effective January 17, 2021, pay period 3. President Judge Pamela Ruest is requesting that Mr. Harper be approved at SG-N15C(03)--\$19.64/hour. Salary budget savings for 2021 \$25,080, annualized salary savings for 2022 \$23,664 – Dept. 301.
- E. Prothonotary – Prothonotary Jeremy Breon joined the Salary Board. On a motion by Prothonotary Jeremy Breon, seconded by Commissioner Dershem the Board voted unanimously to approve the change in status/upgrade to the position of full-time Chief Deputy Prothonotary, Prothonotary, (p.c. #09, non-exempt), at SG-S48N(14)--\$22.61/hour (47,028.80/annum) to (p.c. #09, exempt), at SG-S50K(11)--\$48,672/annum, effective January 17, 2021, pay period 3. (Currently occupied by C. Clark). Salary budget savings for 2021 \$2,101, annualized salary impact for 2022 \$3,759 – Dept. 223.

V. **ADJOURNMENT**

On a motion by Commissioner Higgins, seconded by Controller Jason Moser, the Board voted unanimously to adjourn the meeting at 10:09 AM.

ATTEST:

Jason Moser
Controller