



BOARD OF COMMISSIONERS' MINUTES

Tuesday, January 21, 2020, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was convened at 10:00 AM by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Chair Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray and Executive Office Supervisor Natalie Smith.

County personnel present included Register of Wills Christine Millinder, Krista Davis, Dave Lomison, Ken Pendleton, Faith Ryan, Liz Lose and Ray Stolinias.

Guests present included Mark Tressler.

Representatives from the news media included Chris Morelli, Marley Parish, and Gary Sinderson.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. MEETING MINUTES

Minutes from the Monday, January 6, 2020 and Tuesday, January 14, 2020 Board of Commissioners' meetings.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the Monday, January 6, 2020 and Tuesday, January 14, 2020 Board of Commissioners' meetings.

V. CONTRACTS

- A. Register of Wills – Register of Wills Christine Millinder presented a contract renewal with Miller, Kistler, and Campbell for the reappointment of John R. Miller, III Esquire to serve as solicitor for the Register of Will's Office. The annual retainer rate is \$1,000 to be billed at a rate of \$175 per hour, and out of pocket costs such as filing fees, court reporter fees, transcripts, etc. for the period of January 1, 2020 through December 31, 2020 – Dept. 224.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract renewal with Miller, Kistler, and Campbell to next week's Consent Agenda.

- B. Risk Management – Krista Davis asked the Board to approve submission of an Insurance Renewal Application to the Pennsylvania Counties Risk Pool (PCoRP) to establish rates for 2020-2021 – Dept. 112.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the PCoRP application to next week's Consent Agenda.

C. Human Services

- i. Transportation – Director Dave Lomison presented a new contract with Unified Dispatch LLC to provide IVR service, which works directly with Ecolane to provide automated calls to clients. The contract total is estimated at \$600 per month for the period of February 1, 2020 through January 31, 2021 – Dept. 531

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract with Unified Dispatch LLC to next week's Consent Agenda.

- ii. Aging – Director Ken Pendleton joined the Board with Mark Tressler of SAM, Inc. to ask the Board to approve the Corporation for National Community Services (CNCS) budget submission for grant year three. This is a Federal grant will fund the Retired Senior Volunteer Program (RSVP) personnel salaries and outreach activities. Grant total is \$179,836, which is funded as follows: Federal \$103,617 and County \$76,219 during the period of April 1, 2020 through March 31, 2021 – Dept. 521.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve submission of the CNCS budget submission.

D. Planning

- i. Resolution 4 of 2020 – Senior Planner Liz Lose gave a presentation of the Agriculture Chapter of the Centre County Comprehensive Plan Phase II Implementation Strategies. She recognized former employee Sarah Walter for her work and contributions to the chapter. The plan covers the agricultural economy, best management practices, and farmland preservation – Dept. 151.

Action: A On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add Resolution 4 of 2020 to next week's Consent Agenda.

VI. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.

- A. Domestic Relations – Intergovernmental agreement by and between the Board of Commissioners, Centre County Sheriff's Office and Court of Common Pleas of Centre County for services provided by the security officer of the Willowbank Building. Expenditures under this agreement will be submitted for reimbursement as

Title IV-D related security costs for a 66% reimbursement through Federal Financial Participation. This agreement is for the period of January 1, 2020 through September 30, 2020 – Dept. 281.

B. Human Services

i. Aging – Affiliation agreement with Lock Haven University to provide an educational experience to the University's students in the baccalaureate program in Social Work. This agreement is for the period of January 1, 2020 through December 31, 2022 – Dept. 521.

C. Planning - Certify appropriations for the 2020 Program Year of the Agricultural Land Preservation Program. Appropriations include \$80,000 standard County allocation, \$9,548 in 2019 Clean and Green interest, \$50,250 commitment from Ferguson Township under MPP, and \$5,000 commitment from Potter Township under MPP; a total of \$144,798 – Dept. 846.

D. Probation – Owner County Agreement with the Central Counties Youth Center, a juvenile detention center jointly owned by Centre, Clinton, Clearfield, Huntingdon, and Mifflin Counties. The total cost of the agreement is \$136,800 for the period of January 1, 2020 through December 31, 2020 – Dept. 305.

E. Prothonotary – Contract renewal with Delafield, McGee, and Jones, P.C. for the appointment of Daniel McGee as Solicitor for the Centre County Prothonotary and Clerk of Courts. The contract rate is \$125 per hour, not to exceed \$7,500 during the period of January 1, 2020 through December 31, 2020 – Dept. 223.

F. Capital Projects – Invoice from Eby Paving and Construction for paving of the High and Penn Street parking lots in the amount of \$63,973. The project was bid for \$61,020 and the invoice reflects an increase of \$2,953 for additional paving material required to ensure proper drainage of the lots – Dept. 971.

G. Court Administration – Memorandum of Understanding (MOU) with S-C Joint Venture to extend the term of the lease agreement for Magisterial District Office 49-3-05 located at 121 South Pugh Street. The monthly rent will remain \$5,960 for the period of January 1, 2020 through January 31, 2020 – Dept. 257.

VII. LETTER OF SUPPORT

A. Human Services

i. Adult Services – Director Faith Ryan asked the Board to consider a letter to Governor Tom Wolf in support of an increase in allocation for the State Food Purchase Program. The letter explains the need for increased funding and outlines allocations in previous years. Last year, 3,399 low-income individuals were served by Centre County's network of food pantries. Funding has decreased from \$18.75 million in 2007 to \$18.188 million – Dept. 501.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the Letter of Support to next week's Consent Agenda.

VIII. ADMINISTRATOR'S REPORT

There were no items to report.

IX. LIQUID FUELS

X. FEE FOR LOCAL USE

XI. PRESENTATION

XII. DISCUSSION ITEMS

XIII. ABC Appointment/Re-Appointment/Term Expiration/Resignation

ABC	Name	Action	Term
Centre County Metropolitan Planning Organization - <i>Coordinating Designee</i>	Ray Stolinis	Re-Appointment	January 1, 2020 - December 31, 2021
Centre County Metropolitan Planning Organization - <i>Technical</i>	Ray Stolinis	Re-Appointment	January 1, 2020 - December 31, 2021
Centre County Metropolitan Planning Organization - <i>Technical</i>	Mike Bloom	Re-Appointment	January 1, 2020 - December 31, 2021
Agricultural Land Preservation Board	Joseph Homan	Term Adjustment	January 1, 2020 - August 31, 2022

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the ABC re-appointments and term adjustment.

XIV. CHECK RUN

Check run in the amount of \$1,910,109.99 dated January 17, 2020.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated January 17, 2020.

XV. C-NET REQUESTS

XVI. RECOGNITION

XVII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported 109,139 registered voters in Centre County. The precinct of the week is #59 Huston Township with 918 registered voters. In the General Election there were 379 ballots cast for a voter turnout of 41.29%.

B. Announcements

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XVIII. EXECUTIVE SESSION REPORT

Administrator Margaret Gray reported that the Board met in executive session on Tuesday, January 14 from 12:00-12:30 PM to discuss personnel matters.

XIX. PUBLIC MEETING SCHEDULE

Tuesday, January 21, 2020

BOC Meeting- 10:00 AM - Room 146WB

Records Improvement Committee - 2:00 PM Room 144WB

Budget Meetings - 3:00 to 5:00 PM - 146WB

Thursday, January 23, 2020

BOC/Salary Board - 10:00 AM - 146WB

Retirement Board - 11:00 AM - Room 146WB

Budget Meetings - 1:00 to 3:00 PM - 146WB

Tuesday, January 28, 2020

BOC Meeting- 10:00 AM - Room 146WB

Solar Ground Breaking Event - 1:00 PM - CCCF

Thursday, January 30, 2020

Finance Committee - 9:00 AM - 146WB

BOC/Salary Board - 10:00 AM - 146WB

Retirement Board - 11:00 AM - Room 146WB

XX. BID / PROPOSAL SCHEDULE

XXI. ELECTION ANNOUNCEMENTS

Tuesday, January 28, 2020

First day to circulate and file nomination petitions.

Tuesday, February 18, 2020

Last day to circulate and file nomination petitions.

Wednesday, February 19, 2020

First day to circulate and file nomination petitions.

XXII. QUESTIONS FROM THE PRESS

Gary Sinderson asked about mail in voting and for an update on the Mental Health Task Force.

XXIII. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:42 AM.

ATTEST:

Margaret N. Gray
Administrator