



BOARD OF COMMISSIONERS' MINUTES

Tuesday, January 26, 2021, 10:00 A.M.

Virtual – Zoom

To join the meeting please visit: www.centrecountypa.gov/zoom.

[Register](#) online to receive a notification when meeting agendas are posted. Previously recorded Board of Commissioners' meetings can be viewed [here](#).

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was convened at 10:01 AM by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Executive Office Supervisor Natalie Smith and Staff Assistant Jill Savage.

County personnel present included Terry Trude, Chris Schnure, Ray Stolinas, Kristen Simkins, David Rowles, Travis Walker, Sheriff Bryan Sampsel, Chad Joyce, Norm Spackman, and Jury Commissioner Laura Shadle.

Representatives from the news media included Marley Parish and Chris Morelli.

Guests present included Tom Charles and Peyton Kennedy.

CNET staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. MEETING MINUTES

Minutes from the Tuesday, January 19, 2021 Board of Commissioners' meeting.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the January 19, 2021 Board of Commissioners' meeting.*

V. COVID-19 PLANNING AND RESPONSE

A. Vaccine Update – Mount Nittany Medical Center

Administrator Margaret Gray introduced Tom Charles, Executive Vice President System Development and Chief Strategy Officer. Mount Nittany Health is working hard to obtain vaccines for distribution across the County. The Department of Health recently expanded eligibility to include age 65 and older and age 16-64 with high risk

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medical conditions. Distribution begins with the Federal Government, moves to the State and then individual institutions. It does not include county or municipal governments. Demand for the vaccine is high and supply is not readily available. At this time, Mount Nittany does not have confirmation when the next shipment will arrive; however, they expect soon. Scheduling will open as the vaccine becomes available. Mr. Charles asked the public to follow through with appointments. The vaccine must be administered within a specific window, and if there is a need to reschedule appointments, then the risk increases that a vaccine may expire before it is administered.

Commissioner Pipe explained that unlike surrounding counties, Centre County Government does not have a health department. It is very unlikely that there will be a County-run vaccine clinic. The vaccine is most effective with the administration of two shots; when a patient receives their first shot, they will leave with an appointment set to receive the second shot.

Commissioner Dershem expressed concern about the way information is being distributed. The map on the Department of Health's website is frustrating to residents as it shows supply across the State, when there really is no availability. It would be helpful if the map showed availability, so residents do not have to call multiple locations only to be turned away. From a statewide perspective, Mr. Charles agreed and explained that Mount Nittany is only releasing appointments for vaccinations that are available.

B. Extension of Remote Work

Administrator Margaret Gray announced that the end of the current remote work directive is Friday of this week. She asked the Board if they would like to continue the current directive or begin a rotation schedule. With the increased number of cases amongst employees and their families, it was her recommendation that the County stay on full remote work status with the buildings remaining closed for the foreseeable future.

Commissioner Pipe agreed and noted the increase in cases across the County. He recommended a two-week extension for additional time to evaluate the County's standing. Commissioner Higgins and Commissioner Dershem agreed for an extension through Friday, February 12.

VI. CONTRACTS

A. Human Services

Children and Youth Services – Human Service Administrator Natalie Corman asked the Board to consider submission of the ACT 148 reports to the Commonwealth of Pennsylvania for the period of July 1, 2020 through September 30, 2020 – Dept. 511.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve submission of the ACT 148 reports to the Commonwealth of Pennsylvania.*

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B. Capital Projects – Administrator Margaret Gray and Chief Information and Records Officer Chad Joyce asked the Board to consider a contract with Watkins Security, LLC to perform the services outlined in the RFP – Centre County Camera Project. Chad reviewed the following contract options:

- i. Option A - Base Proposal which includes the Courthouse interior and exterior, Sheriff's Office interior and exterior, Courthouse Annex interior and exterior, Willowbank and Records Building interior and exterior, District Magistrate, MH/ID and transportation offices in the amount of \$399,480.85
- ii. Option B – Base Proposal with redundancy ad-ons, which include redundant power supplies, backup server, and failover licenses for backup in the amount of \$423,437.85.
- iii. Option C – Base Proposal with search analytics, which include facial recognition licenses, facial recognition kit for appliances, and analytic cameras/placement adjustments in the amount of \$456,619.10
- iv. Option D – Base proposal, redundancy add-ons, and search analytics in the amount of \$480,576.10.

Sheriff Bryan Sampsel's recommendation is to move forward with the last option.

David Rowles thanked the Board for their consideration of this project as any option chosen will be a significant improvement over the current system. Director of Facilities Management Lee Sheaffer agreed with the recommendation of Sheriff Sampsel. This not only meet's all of the Sheriff's needs, it also integrates with the County's card access system with the overall cost coming in well under the second proposer

Commissioner Pipe inquired about ongoing costs with the recommended option. Chad explained that there are no ongoing software costs, however there will be required maintenance and service that could be provided by Watkins or sourced through another vendor. The cost for the service option would not necessarily change based on the option selected.

Commissioner Higgins is comfortable moving forward with the recommendations of the ad hoc camera committee. The proposal is currently \$80,000 over the budgeted amount, Commissioner Dershem asked if it would be feasible to purchase the system with upgrades to be made in the future. Chad explained that some features are built into the equipment and cannot be upgraded later however there may be a few costs that can be re-evaluated. The Board discussed funding options and it was their consensus that it would be funded through capital projects – Dept. 971.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract with Watkins Security, LLC with option D to next week's Consent Agenda.*

C. Facilities Management – Administrator Margaret Gray asked the Board to table the Service Agreement with ThyssenKrupp Elevator Corporation to maintain the elevator equipment at the Centre County Correctional Facility, Courthouse, Courthouse

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Annex, and Willowbank Buildings. The contract for the period of January 1, 2021 through December 31, 2025 – Dept. 161.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to table the service agreement with ThyssenKrupp Elevator Corporation.*

- D. Planning – Chris Schnure presented a Memorandum of Understanding (MOU) for the Final Land Development Plan - Premier RV Storage located in Potter Township; CCPCDO File No. 125-20. This proposal constitutes a Final Plan submission showing the development of a single building, being 81'x 235' (19,035 square feet) along with corresponding infrastructure (i.e., lighting, storm water facilities, on-site sanitary sewer and on-site water supply, access road, etc..) on Tax Parcel No. 20-8-7P, lands of Scott A. & Kimberly A. Burk. The building will comprise five (5) uses / offices with one of those being an RV Storage Facility. The other four (4) offices will be leased to prospective tenants for spate businesses.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the MOU for "Final Land Development Plan - Premier RV Storage" to next week's Consent Agenda.*

- E. Probation – Terry Trude presented an owner county agreement with the Central Counties Youth Center, a juvenile detention center jointly owned by Centre, Clinton, Clearfield, Huntingdon, and Mifflin Counties. The contract total is \$136,081, which funded as follows: State \$68,040.50 and County \$68,040.50 for the period of January 1, 2021 through December 31, 2021 – Dept. 305.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the owner county agreement with the Central Counties Youth Center to next week's Consent Agenda.*

- F. Sheriff – Sheriff Bryan Sampsel presented a Software Maintenance Agreement with Teleosoft, Inc. to provide the Sheriff's Countysuite software for civil and warrant process for all records. The contract total is \$12,721 for the period of January 1, 2021 through December 31, 2021 – Dept. 211.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the software maintenance agreement with Teleosoft to next week's Consent Agenda.*

VII. GRANTS

- A. Emergency Communications – Director Norm Spackman presented the grant agreement with the Pennsylvania Emergency Management Agency for Statewide Interconnectivity Projects. This is the third Southern Alleghenies Cooperative (SAC) project grant. This grant will fund the ESInet connectivity maintenance project (\$11,804), CHE and ALI Maintenance (\$114,434), SCM Protocol Maintenance (\$2,000), and SAC 911 Regional CAD (\$205,107). The grant total is \$333,344.93, which is State funded for the period of January 1, 2021 through December 31, 2021 – Dept. 354.

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Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the grant agreement with PEMA to next week's Consent Agenda.*

- B. Planning – Director Ray Stolinas asked the Board to consider Submission of Application for Payment #1 to the Commonwealth of Pennsylvania Governor's Budget Office for the Redevelopment Assistance Capital Program (RACP) in the amount of \$1,336,616 for Titan Park Plant 1 Improvements – Dept. 151.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the application for payment to next week's Consent Agenda.*

VIII. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.

- A. Information Technology Services – Contract renewal with RBA Professional Data Systems to provide license support for the IBM Informix Database and 4JS client software. This license and support are required for the County's GUI applications. The contract total is \$33,686 for the period of January 1, 2021 through December 31, 2021 – Dept. 142.
- B. Correctional Facility – Contract renewal with Advanced Disposal for garbage disposal services at the Correctional Facility. The contract rate is \$860 per month, a total of \$10,320 annually for the period of January 1, 2021 through December 31, 2025 – Dept. 333.

C. GRANTS

- i. Planning – Subgrantee agreements for the Community Development Block Grant project with the Unionville Borough for construction of a new above ground water storage tank as well as new fill and draw lines and control systems.
1. Federal Fiscal Years 2016 in the amount of \$7,573 for the period of May 4, 2020 through March 1, 2022 – Dept. 817.
 2. Federal Fiscal Year 2017 in the amount of \$44,653 for the period of May 4, 2020 through March 1, 2022 – Dept. 817.
 3. Federal Fiscal Year 2018 in the amount of \$264,922 for the period of May 4, 2020 through March 1, 2022 – Dept. 817.

IX. AUTHORITIES, BOARDS AND COMMISSIONS

ABC	Name	Action	Term
Planning Commission	Elfredia Persic	Term Expiration	January 1, 2017 – December 31, 2020

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Planning Commission	Paul Takac	Appointment	January 1, 2021 – December 31, 2024
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Commissioner Pipe reported that the Board must maintain a ratio of membership on the Planning Commission in relation to the number of elected officials. At this time, Mr. Takac's appointment will be tabled.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the ABC term expiration. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to table the appointment to the Planning Commission.*

X. LETTER OF SUPPORT

XI. LIQUID FUELS – FEE FOR LOCAL USE

Fee for local use payment in the amount of \$20,000 to Marion Township to the replacement of an arch pipe on Weight Lane. – Dept. 412.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve payment to Marion Township.*

XII. ADMINISTRATOR'S REPORT

There were no items to report.

XIII. DISCUSSION ITEMS

XIV. CHECK RUN

Check run in the amount of \$916,215.29 dated January 22, 2021.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated January 22, 2021.*

XV. C-NET REQUESTS

XVI. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported 105,266 registered voters in Centre County. The precinct of the week is #8 Milesburg Borough with 734 registered voters. In the General Election there were 605 ballots cast for a voter turnout of 82.43%.

B. Announcements

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XVII. EXECUTIVE SESSION REPORT

The Board will meet in executive session at the conclusion of this meeting to discuss a personnel matter.

XVIII. PUBLIC MEETING SCHEDULE

Tuesday, January 26, 2021

Board of Commissioners – 10:00 AM – Virtual

Thursday, January 21, 2021

Finance Committee – 9:00 AM - Virtual

Board of Commissioners/Salary Board – 10:00 AM – Virtual

Retirement Board – 11:00 AM – Virtual

Board of Elections – 1:00 PM - Virtual

XIX. ELECTION ANNOUNCEMENTS

XX. QUESTIONS FROM THE PRESS

There were no questions from the press.

XXI. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to move into executive session at 11:08 AM.

ATTEST:

Margaret N. Gray
Administrator