



BOARD OF COMMISSIONERS' MINUTES

Thursday, January 28, 2021, 10:00 A.M.

Zoom - www.centrecountypa.gov/virtual

I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:10 AM by Chair of the Board Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Executive Office Supervisor Natalie Smith, Staff Assistant Jillian Savage, Director of Human Resources Kristen Simkins and Human Resource Analyst Geri Sorgen.

County Personnel present included Betsy Barndt, Faith Ryan, Travis Walker and Human Service Administrator Natalie Corman.

Guests present included 8142801835.

Representatives from the news media included Chris Morelli, Geoff Rushton, WJAC and Marley Parish.

II. PUBLIC COMMENT

There were no comments received from the public.

III. MEETING MINUTES

Minutes from the Thursday, January 14, 2021 Board of Commissioners' Meeting.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from January 14, 2021.*

IV. COVID-19 PLANNING AND RESPONSE

Administrator Margaret Gray asked the Board to consider a contract amendment with AMI Expeditionary Healthcare, LLC to provide COVID-19 testing services from February 2, 2021 through February 27, 2021 at a cost not to exceed \$316,032.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the contract amendment with AMI Expeditionary Healthcare, LLC.*

V. PERSONNEL ITEMS

A. Human Services

i. Adult Services

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve Adult Services items 1-2.

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1. New job description for the position of Caseworker 2-Adult Services, Adult Services, SG-N12, effective January 31, 2021, pay period 4 – Dept. 501.
2. Personnel requisition for full-time Caseworker 2-Adult Services, Adult Services, (p.c. #05, non-exempt, new), at SG-N12, effective January 31, 2021, pay period 4 – Dept. 501.

ii. Children & Youth Services

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve Children and Youth Services items 1-4.

1. Appointment for Megan E. Graham, full-time Caseworker 1, C&YS, (p.c. #52, non-exempt, replacing E. Ishler), at SG-N11A(01)–\$15.59/hour, effective February 8, 2021, pay period 4. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2021 \$4,677, annualized salary savings for 2022 \$1,322 – Dept. 511.
2. Promotion/change in title for Austin Garlitz from full-time Caseworker 1, C&YS, (p.c. #23, non-exempt), at SG-N11A(01)–\$15.59/hour to full-time Caseworker 2, C&YS, (p.c. #23, non-exempt), at SG-N13A(01)–\$17.15/hour, effective retro to January 17, pay period 3. Salary budget savings for 2021 \$235, annualized salary increase for 2022 \$3,792 - Dept. 511.
3. Promotion/change in title for Emily Diaz from full-time Caseworker 1, C&YS, (p.c. #51, non-exempt), at SG-N11A(01)–\$15.59/hour to full-time Caseworker 2, C&YS, (p.c. #51, non-exempt), at SG-N13A(01)–\$17.15/hour, effective January 31, 2021, pay period 4. Salary budget impact for 2021 \$470, annualized salary increase for 2022 \$4,496 - Dept. 511.
4. Promotion/change in title for Ariel Hendrick from full-time Caseworker 1, C&YS, (p.c. #13, non-exempt), at SG-N11A(01)–\$15.59/hour to full-time Caseworker 2, C&YS, (p.c. #13, non-exempt), at SG-N13A(01)–\$17.15/hour, effective January 31, 2021, pay period 4. Salary budget impact for 2021 \$470, annualized salary increase for 2022 \$4,496 - Dept. 511.

- B. Correctional Facility – On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the personnel requisition for part-time Corrections Officer, Correctional Facility, (p.c. #101, non-exempt, replacing V. Shivery), at SG-N10, effective retro to January 13, 2021, pay period 2 – Dept. 333.
- C. Emergency Communications 911 – On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the personnel requisition for on-call/occasional Field Technician, Emergency Communications 911, (p.c. #31, non-exempt, replacing M. Kaschalk), at SG-N04, effective retro to January 22, 2021, pay period 3 – Dept. 354.

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- D. Facilities Management – On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the personnel requisition for full-time Facilities Technician 1, Facilities Technician, (p.c. #25, non-exempt, replacing D. Spicer), at SG-N09, effective retro to January 15, 2021, pay period 2– Dept. 161.

VI. REPORT ON JUDICIAL PERSONNEL ITEMS

VII. REPORT ON ROW OFFICE PERSONNEL ITEMS

VIII. NON-PERSONNEL ITEMS

Housing - Satisfaction piece for Amanda and David Rummel for the premises located at 134 Main Road, Spring Mills, PA - Dept. 815.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the satisfaction piece for Amanda and David Rummel.*

IX. DISCUSSION ITEMS

X. EXECUTIVE SESSION REPORT

XI. QUESTIONS FROM THE PRESS

A. Marley Parish – Centre Daily Times

- i. How is the COVID-19 testing site being funded since the CARES funds had to be spent by December 31, 2020?

XII. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:19 AM.

ATTEST:

Margaret N. Gray
Administrator