



BOARD OF COMMISSIONERS' MINUTES

Tuesday, February 5, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:02 AM on February 5, 2019 by Chair of the Board, Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins; Commissioner Steven Dershem; Administrator, Margaret Gray; Solicitor, Elizabeth Dupuis; Deputy Administrator, Bob Jacobs; Executive Assistant, Natalie Bird.

County personnel present included Cathy Arbogast, Natalie Corman, Chris Schell, and Joyce McKinley

Visitors present included Ed Perry, Joe Soloski, Bob Potter, Sylvia Neeley, Dan Alters, Dorothy Blair, Fritz Smith, and Ed Tubbs.

Representatives from the news media included Chris Morelli, Gary Sinderson, Evan Hinkley and Vincent Corso.

CNET staff were present.

III. PUBLIC COMMENT

Ed Perry of Boalsburg; Sylvia Neeley of College Township, Dan Alters of Benner Township, and Dorothy Blair of Harris Township each spoke in favor of the County considering placement of solar panels at the Correctional Facility.

IV. MEETING MINUTES

Minutes from the Tuesday, January 29, 2019 Board of Commissioners' meeting.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the meeting minutes from January 29, 2019.

V. ADMINISTRATOR'S REPORT

Margaret Gray reported that proposals were opened last week by Controller Chuck Witmer for the Solar Array Project. Four envelopes were opened and recorded, however after additional review only three responses were received. The submission from Solar Renewable Energy and Rettew Associates constitute one submission as they are working together.

Solar Renewable Energy/ Rettew Associates	Mechanicsburg, PA Lancaster, PA
Sun Directed	State College, PA
RER Energy Group	Reading, PA

Margaret then revealed that Friday last week, Governor Wolf announced 50 highway, bridge, transit, aviation, bike and pedestrian projects in 23 counties were selected for \$44.5 million in funding through the Multimodal Transportation Fund. Two million dollars has been awarded to Centre County for the Mill Street Bridge in Howard and Railroad Street Bridge in Bellefonte Borough.

On Monday, Penn State Extension will sponsor a workshop to prepare candidates to run for office. Toss Your Hat in the Ring provides an overview of Pennsylvania local government and provides instructions on how to run.

VI. ORDINANCE

Ordinance 1 of 2019 – Centre County previously authorized the collection of a hotel tax through Ordinance #2 of 1997, which Ordinance was thereafter amended by the following Ordinances: Ordinance #2 of 2000, Ordinance #1 of 2002, Ordinance #1 of 2013 and Ordinance #1 of 2017. Upon enactment, this Ordinance is intended to supplant and replace the prior Ordinance and amended Ordinances referenced aforesaid.

Margaret stated that the Ordinance was advertised as required by the Pennsylvania County Code and there is one minor change for clarification. Betsy explained in Section 4.9 specific reference to Act 109 of 2018 was removed and made a generic application to any law.

Commissioner Dershem again stated that dozens of organizations within the County are recipients of grants from the Hotel Tax. He then reviewed nearly 40 organizations who benefit from the tourism grant. Commissioner Pipe highlighted the changes to this Ordinance, an increase to the hotel room tax and the administrative fee collected by the Treasurer's Office. With the 14th lowest hotel tax rate of the Big 10 schools, Commissioner Higgins noted that after the increase Centre County would then have the 13th lowest hotel tax rate.

Joe Soloski of Halfmoon Township spoke in opposition of the Ordinance.

Commissioner Pipe explained that a lot of organizations who run events spend a lot of time fundraising. This increase would allow them to spend more time working to expand their events and bring more visitors in.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve Ordinance 1 of 2019.

VII. GRANT AWARD

- A. District Attorney – District Attorney Bernie Cantorna announced the subgrant award notification from the Pennsylvania Commission on Crime and Delinquency (PCCD) for the 2019 STOP Violence Against Women Project in the amount of \$250,000. The grant is funded as follows: Federal Award \$187,525 for the period of January 1, 2019 through June 30, 2020 and State Award \$62,475 for the period of July 1, 2019 through December 31, 2020. This grant funds counseling for victims, ensure victim advocates are available, supports a dedicated investigator at the State College Police Department and provide training for these positions. – Dept. 221.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the subgrant award notification from PCCD.

- B. Human Services

MH/ID/EI – D&A

1. Director of Human Services, Natalie Corman and Drug and Alcohol Program Administrator Cathy Arbogast announced the grant award from the Department of Drug and Alcohol Programs to expand case management services. This allows for the hiring of three additional case management positions to offer services to all individuals within Centre County with substance use disorders. The project total is \$327,291, which is Federally funded for the period of January 1, 2019 through June 30, 2020. Cathy stressed the importance of connecting with clients from the initial contact to get to know them and see what unique services and supports will work for them – Dept. 562.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the grant award from the Department of Drug and Alcohol Programs to next week's Consent Agenda.

VIII. CONTRACTS

- A. Human Services

MH/ID/EI – D&A

1. Natalie Corman presented a contract with Jennifer Hockman to provide intellectual disability services that include certified and Pennsylvania State registered interpretive services. The contract total is \$4,000, which is funded as follows: State \$3,816 and County \$184 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contract with Jennifer Hockman to next week's Consent Agenda.

- B. Prothonotary – Deb Immel presented a contract renewal with Daniel McGee, Esquire of Delafield, McGee & Jones, P.C. to serve as solicitor for Centre County

Prothonotary and Clerk of Courts. The contract rate is \$125 per hour, not to exceed \$7,500 for the period of January 1, 2019 through December 31, 2019 – Dept. 223.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contract renewal with Daniel McGee, Esquire to next week's Consent Agenda.

C. Recorder of Deeds – Margaret asked the Board to table this item.

Contract with Worldpay, LLC to accept payments using GovPayNET Payment Network. There is no cost to the County, all service fees are charged to the cardholder. The contract is for one year and will automatically renew for additional one-year periods – Dept. 133.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to table the contract with Worldpay, LLC.

D. Correctional Facility – Warden Chris Schell presented the following contracts:

- i. Contract with TextBehind, Inc. for inmate mail screening, a processing and management system that will enable contraband free communications using printed mail generated using computers and hand held devices. The contract is at no cost to the County, service charges are paid by the user. This service will not change how legal mail is handled at the facility – Dept. 333.
- ii. Contract with Axon Enterprise, Inc. to provide body cameras including equipment maintenance and software licensing for each camera. The cost of the first year is \$11,445 and each subsequent year is \$4,914, with the contract total \$31,101 for the period of March 1, 2019 through February 29, 2024 – Dept. 333.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contracts with TextBehind, Inc. and Axon Enterprise, Inc. to next week's Consent Agenda.

IX. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve this week's Consent Agenda.

- A. Elections – Purchase of election equipment from Election Systems & Software (ES&S) to include 91 Model DS200 Scanner with ballot box, 9 Model DS200 Scanner without ballot box, and 100 ExpressVote BMD terminals all covered by a five year hardware warranty. The total purchase price for equipment is \$860,571.75. The purchase agreement includes an extended hardware warranty maintenance and software license, maintenance and support services for five years; the first year is included with the purchase of the equipment. The total costs for years two through five are as follows: extended hardware warranty with biennial maintenance \$80,000, software license maintenance and support for \$198,000, and firmware license maintenance and support for \$54,000. The total purchase agreement is \$1,192,571.75 – Dept. 131.

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- B. Central Booking – Purchase of a new all in one LiveScan and CPIN station in the amount of \$17,000 from the PA Chiefs of Police Association. This purchase includes a \$1,000 discount – 334
- C. Register of Wills – Contract renewal with Miller Kistler & Campbell to serve as Solicitor for Centre County Register of Wills & Clerk of Orphan's Court. The retainer is \$1,000 and the rate of representation is \$175 per hour for the period of January 1, 2019 through December 31, 2019 – Dept. 224.

D. Human Services

MH/ID/EI – D&A – Contract with Bradford Recovery Center to provide drug and alcohol services that include non-hospital detoxification and inpatient, non-hospital treatment, and rehabilitation. The contract total is estimated at \$5,000, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 562.

X. ABC Appointment/Re-Appointment/Term Expiration/Resignation

The citizens listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.

ABC	Name	Action	Term
Local Emergency Planning Committee	Joseph Jackens	Appointment	2/5/19
Local Emergency Planning Committee	Ben Welch	Appointment	2/5/19
Local Emergency Planning Committee	Eric Summey	Appointment	2/5/19
Local Emergency Planning Committee	James Kerschner IV	Appointment	2/5/19
Local Emergency Planning Committee	Robert Sweitzer	Appointment	2/5/19
Local Emergency Planning Committee	Margaret Gray	Appointment	2/5/19

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the ABC Appointments.

XI. LIQUID FUELS

XII. CHECK RUN

Commissioner Higgins reported the check of the week is to Rich's Amoco in the amount of \$2,419.01. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the check run in the amount of \$324,757.39 dated February 1, 2019.

XIII. DISCUSSION ITEMS

XIV. RECOGNITION

XV. C-NET REQUESTS

XVI. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported 107,394 registered voters in Centre County. The precinct of the week is #23 State College Borough South Central 2 with 965 registered voters. In the November election there were 538 ballots cast for a 55.75% voter turnout.

B. Announcements

XVII. EXECUTIVE SESSION REPORT

The Board will meet in executive session following this meeting.

XVIII. PUBLIC MEETING SCHEDULE

Tuesday, February 5, 2019

BOC Meeting - 10:00 AM - Room 146WB

Thursday, February 7, 2019

BOC/Salary Board - 10:00 AM - Room 146WB

Employee Benefit Trust - 11:00 AM - Room 146WB

Tuesday, February 12, 2019

BOC Meeting - 10:00 AM - Room 146WB

Thursday, February 14, 2019

Prison Board of Inspectors - 8:00 AM - CCCF

BOC/Salary Board - 10:00 AM - Room 146WB

Tuesday, February 19, 2019

BOC Meeting - 10:00 AM - Room 146WB

Thursday, February 21, 2019

BOC/Salary Board - 10:00 AM - Room 146WB

XIX. BID / PROPOSAL SCHEDULE

Wednesday, February 6, 2019

Pre-Proposal Meeting RFP Homemaker Services & OPTIONS Program - 2 PM - 146WB

Friday, February 22, 2019

Proposals Due RFP Homemaker Services & OPTIONS Program - 4 PM - Controllers Office

Tuesday, February 26, 2019

Proposals Opening RFP Homemaker Services & OPTIONS Program - 10 AM - Room 146WB

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XX. ELECTION ANNOUNCEMENTS

Tuesday, February 19, 2019

First day to circulate and file nomination petitions.

XXI. QUESTIONS FROM THE PRESS

XXII. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to move into executive session at 11:29 AM. Executive Session was adjourned at 11:55 AM.

ATTEST:

Margaret N. Gray

Administrator