



BOARD OF COMMISSIONERS MINUTES

Tuesday, February 8, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Belleville, PA 16823

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I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:00 AM by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Deputy Administrator John Franek Jr., and Executive Office Supervisor Natalie Smith.

County personnel present included Ray Stolinas, Elizabeth Lose, Controller Jason Moser, Beth Lechman, Anne Messner, Julie Lutz, and Chad Joyce.

Guests present included MaryAnn Volders, Gary Heverly, Miya Barton, and Ashly Dietrich, Sandy Reter and M. Nadhir Muntaka.

Representatives from the news media included Gary Sinderson and Peyton Kennedy.

CNET staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting held on Tuesday, February 1, 2022 and the Work Sessions held on January 4, 18 and February 1, 2022.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the Board of Commissioners meeting and work sessions.*

VI. PROCLAMATION

Proclamation 3 of 2022 - Proclaiming **February 2022** as **Career and Technical Education Month** in Centre County.

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MaryAnn Volders, Vice President of Secondary Education for the Central Pennsylvania Institute of Science and Technology joined the Board with School and Career Counselor Gary Heverly, Bald Eagle student Miya Barton and alumnus Ashly Dietrich.

Gary Heverly is excited that CPI is starting to bring students back in the building and is now offering career tours. This year they started introducing high school students to the post-secondary programs.

Miya Barton is student at Bald Eagle and is currently attending for Childhood Education. This has been a great opportunity for her, and she will be attending Penn State to study Elementary Education.

Ashly Dietrich is a graduate of the practical nursing program. She appreciated the hands-on instruction and opportunity to learn from instructors with real life experience. Ashly is working as an LPN at Juniper Village and Geisinger Lewistown.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 3 of 2022.*

VII. ANNOUNCEMENT

Broadband Strategic Plan - Internet Survey and Speed Test

Assistant Director of Planning and Community Development Liz Lose announced the opening of the Centre County Broadband Strategic Plan's online internet survey and speed test. The five-minute survey is open to all county residents and business online at <https://centrecountypa.speedsurvey.org> or a paper copy can be obtained on the county website. The survey will close on Friday, March 25.

VIII. AMERICAN RESCUE PLAN ACT (ARPA)

IX. BIDS AND PROPOSALS

A. Election Printing and Mailing Services – For the opening of responses for the RFP – Election Printing and Mailing Services, Director Beth Lechman reported that no responses were received by the deadline of Friday, February 4 at 4:00 PM. One proposal was received on Monday and was returned to the vendor in accordance with the terms of the RFP – Dept. 142.

B. Enterprise Resource Planning Consultant – Controller Jason Moser asked the Board to consider requesting statements of qualifications from qualified firms for consulting services to complete the selection and implementation of a new Enterprise Resource Planning software - Dept. 125.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the Request for Professional Services.*

C. Construction Inspection Services – Anne Messner asked the Board to consider requesting statements of interest for professional engineering services to inspect the construction of multiple bridge rehabilitation and construction projects – Dept. 151.

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Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the Request for Professional Services.*

- D. Copier Lease Services – Julie Lutz and Chad Joyce asked the Board to consider requesting proposals to provide lease of copier / multi-function printer equipment and a full-service maintenance and supplies agreement for all County buildings - Dept. 113.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve advertisement of the Request for Proposals – Copier Lease Services.*

X. **CONTRACTS – AUTHORIZATIONS**

Public Defender – Chief Public Defender Dave Crowley presented a contract with AbacusNext to provide Abacus Private Cloud with Abacus Law for 15 users. The contract is \$3,285 per month, a total of \$197,100 for the period of February 15, 2022 through February 14, 2027 – Dept. 132.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract with AbacusNext to next week's Consent Agenda.*

XI. **CONSENT AGENDA**

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.*

- A. Information Technology Services – Contract with Mission Critical Partners, LLC to perform the services outlined in the RFP Information Technology Managed Services. The contract rate is \$74,626.87 per month totaling \$1,791,044.81 for the period of July 1, 2022 through June 30, 2024. The contract includes the option to renew for an additional period of two years without renegotiation, each renewal would include a 3% increase in the monthly management fee– Dept. 142.

B. Emergency Communications

- i. Grant award from the Pennsylvania Emergency Management Agency (PEMA) for Statewide Interconnectivity Projects. This is the fourth Southern Alleghenies Cooperative project grant which will fund ESInet connectivity maintenance (\$41,672.31), CHE & ALI maintenance (\$91,194.32), SAC shared CAD system maintenance (\$74,624.36), CPE upgrades (\$23,931, and SCM fiber upgrades (\$39,781.75). The total grant award is \$271,203.74, which is State funded for the period of January 1, 2022 through December 31, 2022 – Dept. 354.
- ii. Contract with Mission Critical Partners, LLC for Southern Alleghenies Cooperative projects: NG 911 service CPE upgrade (\$6,000), regional ALI service project (\$16,140), and the regional ESInet port monitoring project (\$19,624.85). Mission Critical Partners will provide support related to technology planning, evaluation, procurement, configuration, migration, transition and implementation support. The contract total is \$41,764.85 and is State funded for the period of February 9, 2022 through February 8, 2023 – Dept. 354

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C. Human Services

- i. Aging - Linkage agreement between the Community Services Group and the Centre County Office of Aging to establish reciprocity for referrals. There is no cost for this contract for the period of January 1, 2022 through December 31, 2023 – Dept. 521.
- ii. MH/ID/EI – D&A – Linkage agreement between the Community Services Group and the Centre County Mental Health, Intellectual Disabilities, Early Intervention and Drug and Alcohol Office to establish reciprocity for referrals. There is no cost for this contract for the period of January 1, 2022 through December 31, 2023 – Dept. 561.
- iii. Transportation– Linkage agreement between the Community Services Group and the Centre County Office of Transportation to establish reciprocity for referrals. There is no cost for this contract for the period of January 1, 2022 through December 31, 2023– Dept. 531.

- D. Planning– Contract addendum with Herbert, Rowland and Grubric, Inc. (HRG, Inc.) to provide supplemental engineering and related services for the implementation phase of the Countywide Action Plan for the Chesapeake Bay Watershed Implementation Plan. The contract total is \$95,000, which is State funded for the period of January 1, 2022 through December 31, 2022 – Dept. 151.

XII. LIQUID FUELS – FEE FOR LOCAL USE

- A. Resolution 3 of 2022 – Anne Messner asked the Board for their approval to extend Ordinance 2 of 2017 for five (5) years to collect an annual county fee of \$5.00 for each non-exempt vehicle registered to an address located in Centre County. Funds shall be used by Centre County for transportation purposes or shall be allocated by Centre County in accordance with 75 PA C.S. §9010(c) (related to the County Liquid Fuels Tax Fund) and consistent with guidance issued by the Pennsylvania Department of Transportation – Dept. 412.

- B. Commissioner Pipe noted the ability to leverage funds for local infrastructure projects. In addition, the County will have the opportunity to leverage additional funding through the Bipartisan Infrastructure Law. Over the last five years, this has had a positive impact and there is enough evidence that this is still needed.

So far, the County has leveraged an additional four dollars for every dollar collected through the five-dollar fee, according to Commissioner Higgins. He added that the funding requests that the County received annually from our 35 municipalities continues to exceed the available liquid fuels funding.

While Centre County does not own any roads, Commissioner Dershem applauds the work that the County has done. He was not in support of continuing the program.

- C. Fee for Local Use Allocations – Dept. 412.

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Municipality	Project Description	Request	Municipal or Other Contribution	Total Project Cost
Bellefonte Borough	Streetscape safety improvements on South Spring and West Bishop Streets	\$25,000.00	\$256,593.00	\$281,593.00
Curtin Township	Fix deterioration of Blue Row (T486) and Middletown Rod (T504)	\$57,150.00	\$57,150.00	\$114,300.00
Gregg Township	Signs for Bitner Hollow (T453), Grenoble (T459,) and Bluebell (T470) Roads	\$3,066.37	\$1,372.80	\$4,439.17
Millheim Borough	Signs (83) and equipment (MX6000HSTC Kubota with boom mower and front-end loader).	\$13,788.99	\$49,105.00	\$62,883.99
Rush Township	Improve McCord Road (T626) so opposing traffic can pass.	\$83,816.25	\$83,816.25	\$167,632.50
Snow Shoe Borough	Improve deteriorating roadway on West Sunset Avenue.	\$84,094.00	\$25,000.00	\$109,094.00
		\$266,905.61	\$473,037.05	\$739,942.66

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted to approve Resolution 3 of 2022 and the Fee for Local Use allocations, with Commissioner Dershem opposed.*

- D. Liquid Fuels application to PennDOT from Spring Township for paving of T746 Locust Street in the amount of \$24,000 – Dept. 411.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve Spring Township’s Liquid Fuels application to PennDOT.*

XIII. CHECK RUN

Check run in the amount of \$1,295,654.23 dated February 4, 2022.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated February 4, 2022.*

XIV. ADMINISTRATOR’S REPORT

XV. LETTER OF SUPPORT

XVI. REPORTS - ANNOUNCEMENTS

- A. Voter Registration Report

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Commissioner Dershem reported 105,119 registered voters in Centre County. The precinct of the week is #54 Haines Township with 793 registered voters. In the Municipal Election there were 295 ballots cast for a voter turnout of 37.20%.

B. Announcements

XVII. EXECUTIVE SESSION REPORT

The Board of Commissioners met in executive session on February 4, 2022 from 3:30 to 4:03 PM to discuss a personnel matter.

XVIII. PUBLIC MEETING SCHEDULE

Tuesday, February 8, 2022

Board of Commissioners – 10 AM – Willowbank 146

Thursday, February 10, 2022

Prison Board of Inspectors – 8 AM - Virtual

Board of Commissioners/Salary Board – 10 AM – Willowbank 146

Retirement Board – 11 AM – Willowbank 146

Tuesday, February 15, 2022

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – ARPA - 11 AM – Willowbank 146

Thursday, February 17, 2022

Board of Commissioners/Salary Board – 10 AM – Willowbank 146

Tuesday, February 22, 2022

Board of Commissioners – 10 AM – Willowbank 146

Thursday, February 24, 2022

Finance Committee – 9 AM – Willowbank 146

Board of Commissioners/Salary Board – 10 AM – Willowbank 146

XIX. QUESTIONS FROM THE PRESS

XX. ADJOURNMENT

On a new motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to move into executive session at 10:54 AM

ATTEST:

Margaret N. Gray
Administrator