



SALARY BOARD MINUTES

Thursday, February 9, 2023, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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I. CALL TO ORDER

The public meeting of the Salary Board was convened at 10:00 AM by Chair of the Board Mark Higgins.

In attendance were Commissioner Mark Higgins, Commissioner Amber Concepcion, Commissioner Steven Dershem, Administrator John Franek Jr., and Executive Office Supervisor Erin Good.

County personnel included Controller Jason Moser, Human Resources Director Kristen Simkins, Human Services Administrator Julia Sprinkle, Deputy Administrator Natalie Corman, Norm Spackman, Geri Sorgen, Leah Raker, Dave Lomison, Jim Coslo, Interim Warden Glenn Irwin, Quentin Burchfield, Nick Barger, Kendra Miknis, Ryan Smeltzer, President Judge Grine, Judge Koehle, Sheriff Bryan Sampsel, Dawn Ellero-Goss, and Jayme Narehood.

Guests present included Wayne Foster and Leonor Foster.

II. PUBLIC COMMENT

There were no comments received from the public.

III. ADDITIONS TO THE AGENDA

There were no additions made to the Agenda.

IV. MEETING MINUTES

Minutes from the Thursday, January 26, 2023 Salary Board Meeting.

Action: On a motion by Controller Moser seconded by Commissioner Concepcion Board voted unanimously to approve the Salary Board meeting minutes from Thursday, January 26, 2023.

V. ACTION ON PERSONNEL ITEMS

A. Human Services

i. Children & Youth Services

Leah Raker asked the Board to approve the following items:

1. Approve the creation of a full-time Caseworker 2, C&YS, (p.c. #56, non-exempt), at SG-07, effective February 9, 2022, pay period 4 – Dept. 511.
2. Approve the creation of an on-call/occasional Senior Advisor, C&YS, (p.c. #55, non-exempt), at SG-11, effective February 12, 2022, pay period 5 through September 30, 2023, pay period 21, for up to 22.5 hours per week – Dept. 511.

Action: On a motion by Commissioner Concepcion seconded by Controller Moser the Board voted unanimously the Children & Youth Services items 1-2.

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- ii. Transportation – Dave Lomison asked the Board to approve the upgrade/reclassification to the position of full-time Department Clerk 3 (75), Transportation, (p.c. #41, non-exempt), at SG-04 to full-time Administrative Assistant, Transportation, (p.c. #41, non-exempt), at SG-05, effective February 12, 2023, pay period 5 (Currently occupied by K. Boeckel). Salary budget impact for 2023 \$650, annualized salary impact for 2024 \$1,014 – Dept. 531.

Action: On a motion by Controller Moser seconded by Commissioner Dershem the Board voted unanimously the upgrade/reclassification to PC#41 in Transportation.

VI. ADJOURNMENT

On a motion by Controller Moser seconded by Commissioner Concepcion, the Board voted unanimously to adjourn the meeting at 10:08 AM.

ATTEST:

Jason Moser

Controller