



CENTRE COUNTY
SALARY BOARD

Thursday, February 11, 2021, 10:00 A.M.

Zoom – www.centrecountypa.gov/virtual

I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:01 AM by Chair of the Board Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Executive Office Supervisor Natalie Smith, Staff Assistant Jillian Savage, Director of Human Resources Kristen Simkins, Human Resource Analyst Geri Sorgen and Controller Jason Moser.

County Personnel present included Human Service Administrator Natalie Corman and Ryan Smeltzer.

Guest present included Peyton Kennedy, guest and 8145481055.

Representatives from the news media included Geoff Rushton and Marley Parish.

II. PUBLIC COMMENT

There were no comments received from the public.

III. MEETING MINUTES

Minutes from the Thursday, January 28, 2021 Salary Board meeting.

Action: *On a motion by Controller Jason Moser, seconded by Commissioner Higgins, the Board voted unanimously to approve the Salary Board meeting minutes from Thursday, January 28, 2021.*

IV. ACTION ON PERSONNEL ITEMS

A. Controller

- i. On a motion by Controller Jason Moser, seconded by Commissioner Dershem, the Board voted unanimously to approve the rate for Terri L. Fisher at SG-S54A(01)--\$45,415.50/annum, effective March 1, 2021, pay period 6. Controller Jason Moser is appointing Ms. Fisher to full-time Deputy Controller, Controller, (p.c. #02, exempt, replacing H. Fifield). Conditional upon satisfactory completion of pre-employment requirements. Controller Moser is requesting that Ms. Fisher be approved at SG-S54K(11)--\$55,302/annum. Salary savings for 2021 \$9,563 annualized budget impact for 2022 \$1,073 – Dept. 125.

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- ii. On a motion by Controller Jason Moser, seconded by Commissioner Higgins, the Board voted unanimously to approve the overtime request for any staff necessary for up to 25 hours per week combined in total for a one-month period from February 14, 2021, pay period 5 to March 13, 2021, pay period 6. Salary budget impact for 2021 \$3,000 – Dept. 125.

 - B. Human Resources – On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the appointment and rate for Cristene A. Norris, on-call/occasional Office Floater, Human Resources, (p.c. #16, non-exempt, replacing J. Kline), at SG-N02A(01)–\$10.18/hour, effective February 22, 2021, pay period 5. Director of Human Resources Kristen Simkins is requesting Ms. Norris be reinstated at SG-N02U(21)–\$15.11/hour. Salary budget impact for 2021 \$2,302, annualized salary impact for 2022 \$4,417 - Dept. 114.

 - C. MDJ State College 49-2-01 – On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the promotion/change in title for Billi Coleman from full-time Magisterial District Court Secretary, MDJ-McClain, (p.c. #03, non-exempt), at SG-N08Z(26)–\$22.21/hour to full-time Office Supervisor 2, MDJ-McClain, (p.c. #08, non-exempt, replacing T. Spicer), at SG-S45V(22) - \$22.93/hour, effective February 28, 2021, pay period 6. Salary budget savings for 2021 \$3,956, annualized salary savings for 2022 \$3,686 – Dept. 252.

 - D. Probation – On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted unanimously to approve the rate for Sherry L. Boone at SG-N06A(01)–\$12.30/hour, effective February 16, 2021, pay period 5. President Judge Pamela A. Ruest is appointing Ms. Boone to full-time Department Clerk 2 (80), Probation, (p.c. #15, non-exempt, replacing A. Fisher). Conditional upon satisfactory completion of pre-employment requirements. President Judge Ruest is requesting that Ms. Boone be approved at SG-N06C(03)–\$12.78/hour. Salary savings for 2021 \$3,570 annualized salary impact for 2022 \$520 – Dept. 301.
- V. ADJOURNMENT

On a motion by Commissioner Higgins, second by Controller Jason Moser, the Board voted unanimously to adjourn the meeting at 10:10 AM.

ATTEST:

Jason Moser
Controller