



BOARD OF COMMISSIONERS MINUTES

Tuesday, February 14, 2023 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Belleville, PA 16823

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I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:01 AM by Chair of the Board Mark Higgins.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Mark Higgins, Commissioner Amber Concepcion, Commissioner Steven Dershem, Administrator John Franek Jr., and Executive Office Supervisor Erin Good.

County personnel present included Human Services Administrator Julia Sprinkle, Deputy Administrator Natalie Corman, Dave Lomison, Faith Ryan, Cathy Arbogast, Quentin Burchfield, Karri Hull, and Chad Joyce.

Guests present included Gary Abdullah, Leslie Laing, Charles Dumas, Sultan Magruder, and Elana Laing.

Representatives from the news media included Gary Sindersen.

C-NET staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. ADDITIONS TO THE AGENDA

There were no additions made to the agenda.

V. MEETING MINUTES

The Board will consider approving the minutes from the Work Session held on February 2, 2023 and Board of Commissioners meeting held on February 7, 2023.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the meetings held on February 2, 2023 and February 7, 2023.

VI. PROCLAMATION

Proclamation 5 of 2023 – Leslie Laing, Gary Abdullah, Charles Dumas, Sultan Magruder, and Elana Laing joined the Board in proclaiming February 2023 as Black History Month in Centre County.

Leslie Laing spoke about various African Americans in Centre County and their achievements and contributions. Charles Dumas spoke about August Wilson who is one of the top American play writers.

Gary Abdullah spoke about how African Americans on Penn State University Campus have

evolved over the years. Gary also spoke about the State College Unity Church of Jesus Christ and the 43rd anniversary. Elana Laing spoke about legacies and the efforts of the all African Americans.

The Commissioners thanked everyone for all the work they have done over the years and continue to do for Black History Month in Centre County.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 5 of 2023 proclaiming February 2023 as Black History Month in Centre County.

VII. RESOLUTION

Resolution 4 of 2023 – Dave Lomison asked the Board to authorize the execution of, on behalf of Centre County, certain documents associated with the Pennsylvania Department of Transportation DOT Grant objects – Dept. 531.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the Resolution 4 of 2023 to next week's Consent Agenda.

VIII. CONTRACTS – AUTHORIZATION

Human Services

- A. Transportation – Dave Lomison asked the Board to approve the Transportation Title VI Plan with PennDOT to be in compliance for funding of Share-Ride trips. There is no fee associated with the plan – Dept. 531.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the Transportation Title VI Plan to next week's Consent Agenda.

- B. Adult Services

Faith Ryan asked the Board to approve the following items:

- i. Approve the Corrective Action Plan from Guidehouse for the Emergency Rental Assistance Program desktop monitoring. There is no contract total for the period of March 1, 2021 to December 31, 2022 – Dept 501.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the Corrective Action Plan from Guidehouse for the ERAP desktop monitoring.

- ii. Approve the contract with the Department of Community and Economic Development (DCED) for the Emergency Solutions Grant (ESG) to support a homeless prevention program and expansion of emergency shelter services. The contract total is \$212,689.00 funded as follows: Federal \$212,689.00 for the period of January 1, 2023 to December 31, 2023 – Dept 501.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the contract with DCED for the Emergency Solutions Grant to next week's Consent Agenda.

- C. Aging – Quentin Burchfield asked the Board to approve a Professional Services agreement with APArchitects, LLC to provide oversight of the renovation project at Snow Shoe Senior Center. APArchitects will assist with the planning of the renovation, oversee bidding process for the projects, prepare progress project drawings, and oversee other duties of the project. The contract total is not to exceed \$15,300 for the period of February 21, 2023 to December 31, 2023 or until the project is completed whichever comes first – Dept 521.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the Professional Services agreement with APArchitects, LLC to next week's Consent Agenda.

- D. MH/ID EI- D&A – Cathy Arbogast asked the Board to approve a contract renewal with the Centre County Youth Service Bureau to provide mental health services including housing support, family support services, student assistance program services, and Child and Adolescent Service System Program (CASSP). The contract total is \$101,000 funded as follows: State \$96,344 and County Match \$4,656 for the period of July 1, 2022 to June 30, 2023 – Dept 561.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the contract with Centre County Youth Service Bureau to next week's Consent Agenda.

- E. Criminal Justice Planning – Karri Hull asked the Board to authorize Karri Hull, Criminal Justice Planning Director to submit a project modification request to the Pennsylvania Commission on Crime and Delinquency (PCCD) for the current Intermediate Punishment Treatment Program Grant. An additional \$15,000 in funding is available that may be used for treatment-related expenses, which would increase the grant total to \$145,000 for the period of July 1, 2022 to June 30, 2023 – Dept. 306.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the project modification request to PCCD for the current Intermediate Punishment Treatment Program Grant.

IX. LIQUID FUELS AND FEE FOR LOCAL USE

- i. Administrator John Franek Jr. asked the Board to approve a Fee for Local Use application for Halfmoon Township in the amount of \$60,000 for the Shanelly Drive and Lutz Lane Project.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the Fee for Local Use application for Halfmoon Township.

X. CONSENT AGENDA

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.

A. 911 Emergency Communications

- i. Contract renewal with Biddle Consulting Group, Inc. to provide a license to continue using CitiCall as a testing tool to test applicants who apply for our Public Safety Telecommunicators position to determine if they can move forward in the hiring process. 911 has been using this testing since November 2016 and it has proven to be a useful tool in the hiring process. The contact total is \$3,995 for the period of

April 23, 2023 to April 22, 2024 – Dept 354.

- ii. Contract renewal with weatherTAP to provide real time weather activity forecasting. This service allows for real time weather radar to be monitored 24/7 in our Communications Center. The contract total is \$296.47 for the period of April 4, 2023 to April 3, 2024 – Dept 354.

-----END OF CONSENT-----

XI. AUTHORITIES, BOARDS AND COMMISSIONS

ABC	NAME	ACTION	TERM
SEDA-COG Natural Gas Cooperative	Michael Pipe	Resignation	June 9, 2016– January 14, 2023
SEDA-COG Natural Gas Cooperative	Steve Dershem	Appointment	February 14, 2023 – December 31, 2023

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the ABC resignation and appointment.

XII. CHECK RUN

Check run in the amount of \$1,183,430.26 dated February 10, 2023.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated February 10, 2023.

XIII. ADMINISTRATOR’S REPORT

XIV. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported a total of 99,789 registered voters in Centre County. The Precinct of the week is Precinct #90 Halfmoon East Central. In the last Election there were 1,250 registered voters with 955 ballots cast for a voter turnout of 76.40%.

B. Announcements

- i. Centre County Government Offices will be closed on Monday, February 20, 2023 in observance of President’s Day.

XV. EXECUTIVE SESSION REPORT

XVI. PUBLIC MEETING SCHEDULE

Tuesday, February 14, 2023

Work Session – 11 AM – Willowbank 146

Tuesday, February 21, 2023

Board of Commissioners – 10 AM – Willowbank 146

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Finance Committee – 9 AM – Willowbank 146

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

XVII. QUESTIONS FROM THE PRESS

XVIII. ADJOURNMENT

On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:53 AM.

ATTEST: _____

John Franek Jr.

Administrator