



BOARD OF COMMISSIONERS' MINUTES

Tuesday, February 16, 2021, 10:00 A.M.

Virtual – Zoom

To join the meeting please visit: www.centrecountypa.gov/zoom.

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was convened at 10:00 AM by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Executive Office Supervisor Natalie Smith and Staff Assistant Jillian Savage.

County personnel present included Controller Jason Moser, Latisha Stefanko, Travis Walker, Ray Stolinas, Chris Schnure, Jodi Nedd, Jury Commissioner Laura Shadle and Human Service Administrator Natalie Corman.

Representatives from the news media included Marley Parish.

CNET staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. MEETING MINUTES

Minutes from the Tuesday, February 9, 2021 Board of Commissioners' meeting.

Action: *On a motion by Commissioner Higgins, seconded by Commissioners Dershem, the Board voted unanimously to approve the minutes from the February 9, 2021 Board of Commissioners' meeting.*

V. COVID-19 PLANNING AND RESPONSE

VI. CONTRACTS

A. **Elections** – Commissioner Pipe presented the Certification of County maintenance of effort of expenditures for the administration of voting programs at a level that is not less than the level of such expenditures maintained by the County for the fiscal year ending prior to November of 2000. Submission of this certification to the Department of State is in accordance with HAVA Title III Financial Assistance for the period of January 1, 2020 through December 31, 2020 in the amount of \$1,035,903.54 – Dept. 131.

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Action: *On a motion by Commissioner Higgins, seconded by Commissioners Dershem, the Board voted unanimously to approve the certification of County maintenance of effort of expenditures.*

B. Human Services Administrator Natalie Corman presented the following items:

i. MH/ID/EI – D&A

1. Contract addendum with Strawberry Fields, Inc. to allow for State allocations for the remainder of Fiscal Year 2020 -2021 to provide early intervention services to include occupational therapy, physical therapy, special instruction, speech pathology and IFSP teaming in the amount of \$212,500. This will increase the contract total from \$187,500 to \$400,000, which is funded as follows: State \$360,000 and County \$40,000 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
2. Contract addendum with Care for People Plus, Inc. to allow for State allocations for the remainder of Fiscal Year 2020-2021 to provide intellectual disability services to include community-based services in the amount of \$11,750. This increase the contract total from \$11,250 to \$23,000, which is funded as follows: State \$21,940 and County \$1,060 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
3. Contract addendum with the Centre County Youth Service Bureau to allow for State allocations for the remainder of Fiscal Year 2020-2021 to provide mental health services to include housing support, family support, and community services in the amount of \$43,166. This will increase the contract total from \$30,834 to \$74,000, which is funded as follows: State \$70,589 and County \$3,411 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
4. Contract addendum with the Centre County Youth Service Bureau to allow for State allocations for the remainder of Fiscal Year 2020-2021 to provide drug and alcohol services to include performance-based prevention in the amount of \$144,616. This increases the contract total from \$66,814 to \$211,430, which is funded as follows: State \$201,683 and County \$9,747 for the period of July 1, 2020 through June 30, 2021 – Dept. 562.

Action: *On a motion by Commissioner Higgins, seconded by Commissioners Dershem, the Board voted unanimously to approve MH/ID/EI – D&A items 1-4.*

C. Planning

- i. Chris Schnure introduced a Memorandum of Understanding (MOU) for the preliminary land development plan, Benner Pike Shopping Center, located in Benner Township; CCPCDO File No. 14-21. This proposal represents a

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preliminary plan submission showing the development of five (5) commercial buildings: a supermarket and fueling area, two fast food restaurants, a coffee/fast food restaurant and an office/medical building, and corresponding infrastructure to service the proposed land development activity located at the intersection of Paradise Road (State Rout 3004) and Benner Pike (State Route 0150) in Benner Township – Dept. 151.

Chris stated this is a three-party agreement between the developer, Township and County. The developer agrees to reimburse Benner Township for the cost associated with the Township engineers processing, reviewing, inspecting and approving the engineering details of the plan. Commissioner Dershem expressed concerns that the proposed traffic signal is too close to the other traffic lights. Chris stated that as part of this proposal the developers traffic engineer, Benner Township's traffic engineer and Penn DOT have been working together to complete a traffic impact study.

Action: *On a motion by Commissioner Higgins, seconded by Commissioners Dershem, the Board voted unanimously to add the MOU for the Benner Pike Shopping Center to next week's Consent Agenda.*

VII. GRANTS

Planning – Director Ray Stolinas presented the grant agreement with the Pennsylvania Department of Environmental Protection for the 2021 Mosquito Disease Control Program. The total grant award is \$80,534.80, which is State funded for the period of January 1, 2021 through December 31, 2021. Last year 620 samples were obtained in Centre County with four samples testing positive for West Nile Virus – Dept. 151.

Action: *On a motion by Commissioner Higgins, seconded by Commissioners Dershem, the Board voted unanimously to approve the grant agreement with the Pennsylvania Department of Environmental Protection.*

VIII. CONSENT AGENDA

Action: *On a motion by Commissioner Higgins, seconded by Commissioners Dershem, the Board voted unanimously to approve this week's Consent Agenda.*

A. Court Administration – Installation of a silent panic alert system from Vigilant Security at the Centre Hall Magisterial District Judges Office. The equipment installation and cost are \$1,959.83. Monitoring service can be included for \$51 per month, for a total cost of \$2,520.83. Court Administration will submit application to the AOPC for cost of the equipment an installation, monitoring service is not eligible to be covered under the grant – Dept. 971.

B. Human Services

i. Adult Services

1. Contract addendum with Centre Helps for the 24/7 information and referral hotline. This will increase the contract total from \$29,400 to

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\$70,000, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.

2. Contract addendum with Centre Helps for the Basic Needs Case Management Program. This will increase the contract total from \$9,745 to \$83,205.48, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.
3. Contract addendum with Centre Safe for the Bridge Program (transitional housing). This will increase the contract total from \$30,888.90 to \$73,545, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.
4. Contract addendum with Centre Volunteers in Medicine for the Basic Needs Medical Case Management Program. This will increase the contract total from \$4,860 to \$11,665, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.
5. Contract addendum with Housing Transitions for the Homemaker Services Case Management Program. This will increase the contract total from \$8,137.05 to \$19,529, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.
6. Contract addendum with Housing Transitions for the Bridge Program (transitional housing). This will increase the contract total from \$24,968.35 to \$59,924, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.
7. Contract addendum with Housing Transitions for the Housing Case Management Program. This will increase the contract total from \$25,441.25 to \$61,059, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.
8. Contract addendum with Interfaith Human Services for the Financial Care Program. This will increase the contract total from \$5,182.80 to \$12,340, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.
9. Contract addendum with Centre County Youth Services Bureau for administrative assistance with the Rental and Mortgage Assistance Program. This will increase the contract total from \$53,381.16 to \$127,098, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.
10. Contract addendum with Service Access Management, Inc. to extend their contract for administrative assistance with the PHARE Rental Assistance Program for an additional six months. The contract total is \$52,000, which is funded as follows: State \$22,000 and County \$30,000 for the period of January 1, 2020 through June 30, 2021 – Dept. 501.

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11. Contract with Service Access Management, Inc. to provide administrative assistance with the PHARE Rental Assistance Program. The contract total is \$52,000, which is funded as follows: State \$18,000 and County \$34,000 for the period of January 1, 2021 through December 31, 2021 – Dept. 501.

C. GRANTS

i. Planning

1. Submission of Payment Request #9 for Contract C000069496 to the Department of Community and Economic (DCED) for disbursement of funds from the Development Keystone Communities Grant in the amount of \$3,900 for costs incurred by contractor J.C. Orr on the Mountain Top Activity Center project – Dept. 151.
2. Contract addendum with Herbert, Rowland and Grubric, Inc. (HRG, Inc.) to provide supplemental engineering and related services for the implementation phase of the Countywide Action Plan for the Chesapeake Bay Watershed Implementation Plan. The contract total of \$95,000 is State funded for the period of January 1, 2021 through December 31, 2021.

IX. AUTHORITIES, BOARDS AND COMMISSIONS

ABC	Name	Action	Term
Central PA Community Action	Michael Murray	Appointment	February 1, 2021 – December 31, 2023
Planning Commission	Deborah Simoncek	Appointment	February 1, 2021 – December 31, 2024
Centre County General Authority	John Infield	Re-Appointment	January 1, 2020 – December 31, 2024
Centre County Industrial Development Authority	John Infield	Re-Appointment	January 1, 2020 – December 31, 2024
Centre County General Authority	Adrienne Eichenlaub	Term Expiration	December 10, 2019 – December 31, 2020
Centre County Industrial Development Authority	Adrienne Eichenlaub	Term Expiration	December 10, 2019 – December 31, 2020

Action: *On a motion by Commissioner Higgins, seconded by Commissioners Dershem, the Board voted unanimously to approve the ABC appointments, re-appointments and term expirations.*

X. LETTER OF SUPPORT

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- A. Administrator Margaret Gray and Human Service Administrator Natalie Corman introduced letters of support from the Board of Commissioners, Office of Aging and Office of Adult Services for the proposed Evergreen Heights Housing Development in Ferguson Township – Dept. 111.

Action: *On a motion by Commissioner Higgins, seconded by Commissioners Dershem, the Board voted unanimously to approve the letters in support of the Evergreen Heights Housing Development.*

- B. Commissioner Higgins asked the Board to consider a letter of support for the Ben Franklin Technology Partners of Central and Northern PA (BFTP-CNP) grant application entitled Appalachian PA Graduate Retention Initiative – Dept. 111.

Action: *On a motion by Commissioner Higgins, seconded by Commissioners Dershem, the Board voted unanimously to approve the letter of support for Ben Franklin Technology Partners.*

XI. LIQUID FUELS – FEE FOR LOCAL USE

Liquid Fuels application to PennDOT from Boggs Township for stormwater upgrade on 2nd Avenue and Market Street in the amount of \$68,000 – Dept. 412.

Action: *On a motion by Commissioner Higgins, seconded by Commissioners Dershem, the Board voted unanimously to approve submission of the Boggs Township application to PennDOT.*

XII. ADMINISTRATOR'S REPORT

Last Thursday, Centre County Government applied for the COVID-19 Hospitality and Industry Recovery Program (CHIRP). The application was approved, and an agreement was received from the Department of Community and Economic Development on Friday, February 12. Funding awarded is nearly \$1.8 million to be made available to the hospitality industry within Centre County.

XIII. DISCUSSION ITEMS

XIV. CHECK RUN

Check run in the amount of \$1,245,308.77 dated February 12, 2021.

Action: *On a motion by Commissioner Higgins, seconded by Commissioners Dershem, the Board voted unanimously to approve the check run dated February 12, 2021.*

XV. C-NET REQUESTS

XVI. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

XVII. EXECUTIVE SESSION REPORT

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The Board will meet in executive session at 2:00 PM this afternoon to discuss a personnel matter.

XVIII. PUBLIC MEETING SCHEDULE

Tuesday, February 16, 2021

Board of Commissioners – 10:00 AM – Virtual

Retirement Board – 11:00 AM - Virtual

Records Improvement Committee – 2:00 PM – Virtual

Thursday, February 18, 2021

Employee Benefits Trust – 11:00 AM – Virtual

Tuesday, February 23, 2021

Board of Commissioners – 10:00 AM – Virtual

Employee Benefits Trust – 11:00 AM – Virtual

Employee Benefits Trust – 1:00 PM – Virtual

Thursday, February 25, 2021

Finance Committee – 9:00 AM - Virtual

BOC/Salary Board – 10:00 AM – Virtual

XIX. ELECTION ANNOUNCEMENTS

Tuesday, February 16, 2021

First day to circulate and file nomination petitions.

Tuesday, March 9, 2021

Last day to circulate and file nomination petitions.

Wednesday, March 10, 2021

First day to file nomination papers.

Tuesday, March 16, 2021

Last day to file objections to nomination petitions.

Wednesday, March 24, 2021

Last day for withdrawal by candidates who filed nomination petitions.

XX. QUESTIONS FROM THE PRESS

There were no questions from the press.

XXI. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn at 10:36 AM.

ATTEST:

Margaret N. Gray
Administrator