



## BOARD OF COMMISSIONERS' MINUTES

Tuesday, February 23, 2021, 10:00 A.M.

Virtual – Zoom

To join the meeting please visit: [www.centrecountypa.gov/zoom](http://www.centrecountypa.gov/zoom).

[Register](#) online to receive a notification when meeting agendas are posted. Previously recorded Board of Commissioners' meetings can be viewed [here](#).

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### I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was convened at 10:00 AM by Chair of the Board Michael Pipe.

### II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Executive Office Supervisor Natalie Smith and Staff Assistant Jillian Savage.

County personnel present included Chad Joyce, Travis Walker and Human Service Administrator Natalie Corman.

Representatives from the news media included Marley Parish.

CNET staff were present.

### III. PUBLIC COMMENT

There were no comments received from the public.

### IV. MEETING MINUTES

Minutes from the Tuesday, February 16, 2021 Board of Commissioners' meeting.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the February 16, 2021 Board of Commissioners' meeting.*

### V. COVID-19 PLANNING AND RESPONSE

- A. **Commissioners** – Administrator Margaret Gray introduced the professional and Administrative Services Agreement with the SEDA Council of Governments for administration of the COVID-19 Hospitality Industry Recovery Program (CHIRP) Grant. Administration costs include a fee of \$300 per reviewed and completed grant application, with the total amount not to exceed \$50,580 effective through August 31, 2021. Notice of an addendum was received from SEDA COG yesterday regarding disbursement of payment to qualifying businesses under the CHIRP Grant. SEDA

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COG, acting as the CEDO will be responsible for disbursement of all payments. The amendment will be presented at a future Board meeting – Dept. 111.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the agreement with the SEDA Council of Governments.*

- B. Margaret presented a contract amendment with AMI Expeditionary Healthcare, LLC to provide COVID-19 testing services from March 2, 2021 through March 27, 2021. Based on the number of tests administered, the proposed amendment includes 100 less tests with an estimated cost of \$66,000 per week. Commissioner Pipe agreed to continue testing through the month of March as additional COVID-19 vaccines become available – Dept. 111.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the contract amendment with AMI Expeditionary Healthcare, LLC.*

**VI. CONTRACTS**

- A. Facilities Management – Margaret Gray presented a Service Agreement with ThyssenKrupp Elevator Corporation to maintain the elevator equipment at the Centre County Correctional Facility, Courthouse, Courthouse Annex, and Willowbank Buildings. The contract for the period of January 1, 2021 through December 31, 2025. The County notified ThyssenKrupp in the fall of 2020 that we would like to negotiate terms of the agreement prior to the period of auto renewal. Solicitor Betsy Dupuis explained that the original agreement with ThyssenKrupp did not include liability for the vendor with complete subrogation rights. The revised agreement now includes vendor responsibility for liabilities that are a result of maintenance. The contract is paid annually which reduces the escalator to 1% annually – Dept. 161.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the service agreement with ThyssenKrupp Elevator Corporation.*

- B. Financial Management – Contract with Susquehanna Accounting and Consulting Solutions to provide financial management and consulting services effective with the date of contract approval. Billing for services will be based on an hourly rate with an anticipated average monthly payment of \$8,500 contingent upon hours utilized. Contract termination may be provided by either party with fifteen (15) days of notice. Susquehanna Accounting and Consulting Solutions provides similar services for other counties across the Commonwealth – Dept. 113.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the contract with Susquehanna Accounting and Consulting Solutions, Inc.*

- C. Human Services

- i. Children and Youth – Human Service Administrator Natalie Corman presented the quarterly submission of ACT 148 report to the Commonwealth of Pennsylvania for the period of July 1, 2020 through December 31, 2020.

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Natalie reported that CYS is trending at about 47%, which is on track for the fiscal year – Dept. 511.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve submission of the ACT 148 report.*

**VII. CONSENT AGENDA**

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.*

- A. **Planning** - Memorandum of Understanding (MOU) for the preliminary land development plan, Benner Pike Shopping Center, located in Benner Township; CCPCDO File No. 14-21. This proposal represents a preliminary plan submission showing the development of five (5) commercial buildings: a supermarket and fueling area, two fast food restaurants, a coffee/fast food restaurant and an office/medical building, and corresponding infrastructure to service the proposed land development activity located at the intersection of Paradise Road (State Route 3004) and Benner Pike (State Route 0150) in Benner Township – Dept. 151.

**VIII. AUTHORITIES, BOARDS AND COMMISSIONS**

<b>ABC</b>	<b>Name</b>	<b>Action</b>	<b>Term</b>
Centre County Recycling and Refuse Authority	Mark Henry	Re-Appointment	January 1, 2021 – December 31, 2025
CYS Advisory Board	Desiree Fralick	Re-Appointment	January 1, 2021 – December 31, 2022
CCMPO – Technical Committee	Dave Lomison	Appointment to fill the unexpired term of Mike Bloom	February 1, 2021 – December 31, 2021
RSVP Advisory Council	Kevin Barr	Term Expiration	January 1, 2018 – December 31, 2020

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the ABC appointments re-appointments and term expiration.*

- IX. LETTER OF SUPPORT
- X. LIQUID FUELS – FEE FOR LOCAL USE
- XI. ADMINISTRATOR'S REPORT
- XII. DISCUSSION ITEMS
- XIII. CHECK RUN

Check run in the amount of \$962,172.03 dated February 19, 2021.

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***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated February 19, 2021.*

**XIV. C-NET REQUESTS**

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve sponsorship of the C-NET requests from the Centre County League of Women's Voters and Mid-State Literacy Council.*

- A. A bulletin board message for the Centre County League of Women Voters Candidates' Night to be advertised April 13 through 27, 2021.
- B. Broadcasting of the Centre County League of Women Voters Candidates' Night to be held on Thursday, April 27 and Thursday, April 29, 2021 at 7:00 PM.
- C. Broadcasting of the 22nd Anniversary Ron and Mary Maxwell Community Spelling Bee hosted by the Mid-State Literacy Council on Wednesday, August 4, 2021 at 6:00 PM.

**XV. REPORTS - ANNOUNCEMENTS**

**A. Voter Registration Report**

Commissioner Dershem reported 105,190 registered voters in Centre County. The precinct of the week is #12 Philipsburg 3 with 517 registered voters. In the General Election there were 400 ballots cast for a voter turnout of 77.37%.

**B. Announcements**

**XVI. EXECUTIVE SESSION REPORT 1/6 207-229**

- A. The Board of Commissioners met in executive session on February 16 from 2:07 PM to 2:29 PM for a personnel matter.

**XVII. PUBLIC MEETING SCHEDULE**

**Tuesday, February 23, 2021**

Board of Commissioners – 10:00 AM – Virtual

Employee Benefits Trust – 11:00 AM – Virtual

**Thursday, February 25, 2021**

Finance Committee – 9:00 AM - Virtual

BOC/Salary Board – 10:00 AM – Virtual

**Tuesday, March 2, 2021**

Board of Commissioners – 10:00 AM – Virtual

**Tuesday, March 9, 2021**

Board of Commissioners – 10:00 AM – Virtual

**XVIII. ELECTION ANNOUNCEMENTS**

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**Tuesday, March 9, 2021**

Last day to circulate and file nomination petitions.

**Wednesday, March 10, 2021**

First day to file nomination papers.

**Tuesday, March 16, 2021**

Last day to file objections to nomination petitions.

**Wednesday, March 24, 2021**

Last day for withdrawal by candidates who filed nomination petitions.

XIX. QUESTIONS FROM THE PRESS

A. Marley Parish – Centre Daily Times

i. Requested an updated number of total tests provided at the AMI testing site.

XX. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn at 10:28 AM.

ATTEST:

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Margaret N. Gray  
Administrator