



SALARY BOARD MINUTES

Thursday, February 24, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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I. CALL TO ORDER

The public meeting of the Salary Board was convened at 10:00 AM by Chair of the Board Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Director of Human Resources Kristen Simkins, Controller Jason Moser, Human Resource Analyst Geri Sorgen and Executive Office Supervisor Natalie Smith.

County personnel present included Deputy Administrator John Franek Jr., Jim Coslo, Don Gampe, Travis Walker, Dave Lomison, Julia Sprinkle and Quentin Burchfield.

II. PUBLIC COMMENT

There were no comments received from the public.

III. ADDITIONS TO THE AGENDA

There were no additions made to the agenda.

IV. MEETING MINUTES

Minutes from the Thursday, February 10, 2022 Salary Board Meeting.

Action: *On a motion by Commissioner Higgins, seconded by Controller Moser, the Board voted unanimously to approve the Salary Board meeting minutes from Thursday, February 10, 2022.*

V. ACTION ON PERSONNEL ITEMS

A. Courts

- i. Court Administration – The rate for Ryan T. Morrison at SG-N16A(01)–\$21.19/hour, effective February 28, 2022, pay period 6. President Judge Pamela Ruest is appointing Mr. Morrison to full-time Law Clerk, Court Administration, (p.c. #04, non-exempt, replacing S. McFadden). President Judge Ruest is requesting that Mr. Morrison be approved at SG-N16B(02)–\$21.58/hour. Salary budget savings for 2022 \$7,332, annualized salary impact for 2023 \$760 – Dept. 271.

Action: *On a motion by Controller Moser, seconded by Commissioner Higgins, the Board voted unanimously to approve the appointment for Ryan T. Morrison.*

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- ii. Domestic Relations – Director Don Gampe asked the Board to consider approval the rate for Mitchell S. Shutika at SG-N12A(01)--\$17.69/hour, effective February 28, 2022, pay period 6. President Judge Pamela Ruest is appointing Mr. Shutika to full-time Enforcement Officer, Domestic Relations, (p.c. #05, non-exempt, replacing B. Kling). Salary budget savings for 2022 \$10,748, annualized salary savings for 2023 \$4,115 – Dept. 281.

Action: *On a motion by Controller Moser, seconded by Commissioner Higgins, the Board voted unanimously to approve the rate for Mitchell S. Shutika.*

B. Correctional Facility

- i. The promotion/change in title for Ty Corl, from full-time Corrections Officer, Correctional Facility, (p.c. #14, non-exempt), at SG-N10F(06)--\$20.75/hour to full-time Lieutenant, Correctional Facility, (p.c. #03, exempt, replacing T. Nichols), at SG-S54A(01)--\$24.76/hour (\$51,500.80/annum), effective retro to February 20, 2022, pay period 5. Warden Christopher Schell is requesting that Mr. Corl be approved at SG-S54B(02)--\$25.23/hour (\$52,478.40/annum). Salary budget impact for 2022 \$2,210, annualized salary impact for 2023 \$3,058 - Dept. 333.
- ii. Central Booking – The promotion/change in title for Matthew Beck, from full-time Corrections Officer, Central Booking, (p.c. #50, non-exempt), at SG-N10F(06)--\$20.75/hour to full-time Lieutenant, Correctional Facility, (p.c. #63, exempt, replacing T. Allen Jr.), at SG-S54A(01)--\$24.76/hour (\$51,500.80/annum), effective retro to February 20, 2022, pay period 5. Warden Christopher Schell is requesting that Mr. Beck be approved at SG-S54B(02)--\$25.23/hour (\$52,478.40/annum). Salary budget savings for 2022 \$62, annualized salary savings for 2023 \$2,018 - Dept. 334.

Action: *On a motion by Commissioner Higgins, seconded by Controller Moser, the Board voted unanimously to approve the Correctional Facility items i-ii.*

- C. Financial Management – Administrator Margaret Gray asked the Board to consider approval of the appointment for Joni MacIntyre, full-time Chief Financial Officer, Financial Management, (p.c. #01, exempt, replacing T. Martin), at SG-S66A(01)--\$90,438.40/annum, effective March 14, 2022, pay period 7. County Administrator Margaret Gray is requesting that Ms. MacIntyre be approved at SG-S66N(14)--\$116,396.80/annum. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2022 \$27,021, annualized salary impact for 2023 \$4,317. Ms. MacIntyre has over 30 years of experience managing, financing and accounting systems across many different platforms for both public and private sectors. Since 2015, she served as Fiscal Operations Supervisor at Keystone Central School District and one of her major components while there, she worked and developed a budget for the school district. She has a master's degree in School Business Leadership and a bachelor's degree in Accounting. - Dept. 113.

Action: *On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted unanimously to approve the appointment for Joni MacIntyre.*

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D. Human Services

- i. Aging- Director Quentin Burchfield asked the Board to consider approval of the promotion/change in title for Brandy Lose, from full-time Aging Care Management Supervisor 1, Office of Aging, (p.c. #02, exempt), at SG-S54D(04)--\$54,433.60/annum to full-time Assistant Director/Aging Care Management Supervisor 1, Office of Aging, (p.c. #03, exempt, replacing Q. Burchfield), at SG-S55C(03)--\$55,972.80/annum, effective February 27, 2022, pay period 6. Director of Aging Quentin Burchfield is requesting that Ms. Lose be approved at SG-S55E(05)--\$58,115.20/annum. Salary budget savings for 2022 \$3,300, annualized salary savings for 2023 \$3,453 - Dept. 521.

Action: *On a motion by Controller Moser, seconded by Commissioner Higgins, the Board voted unanimously to approve the promotion/change in title for Brandy Lose.*

- ii. Children & Youth Services – Director Julia Sprinkle asked the Board to consider approval of the appointment for Katrina D. Mock, full-time Caseworker 2, C&YS, (p.c. #41, non-exempt, replacing S. Haldeman), at SG-N13A(01)--\$18.49/hour, effective March 4, 2022, pay period 6. C&YS Administrator Julia Sprinkle is requesting that Ms. Mock be approved at SG-N13D(04)--\$19.56/hour. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2022 \$6,013, annualized salary savings for 2023 \$5,285 - Dept. 511.

Action: *On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted unanimously to approve the appointment for Katrina D. Mock.*

- E. Public Defender – The promotion/change in title for Blake Spennati, from full-time Legal Secretary 2, Public Defender, (p.c. #08, non-exempt), at SG-N08A(01)--\$14.79/hour to full-time Paralegal 2, Public Defender, (p.c. #13, non-exempt, replacing A. Bowes), at SG-N10A(01)--\$16.16/hour, effective April 24, 2022, pay period 10. Chief Public Defender David Crowley is requesting that Mr. Spennati be approved at SG-N10C(03)--\$16.80/hour. Salary budget impact for 2022 \$4,820, annualized salary savings for 2023 \$1,516 - Dept. 132.

Action: *On a motion by Controller Moser, seconded by Commissioner Higgins, the Board voted unanimously to approve the promotion/change in title for Blake Spennati.*

VI. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Controller Jason Moser, the Board voted unanimously to adjourn the meeting at 10:09 AM.

ATTEST:

Jason Moser
Controller