



BOARD OF COMMISSIONERS' MINUTES

Tuesday, February 26, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:00 AM on February 26, 2019 by Chair of the Board, Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins; Commissioner Steven Dershem; Administrator, Margaret Gray; Deputy Administrator, Bob Jacobs; Executive Assistant, Natalie Bird.

County personnel present included Natalie Corman, Krista Davis, Chuck Witmer, Dale Neff, Nathan Smitchko, Chad Joyce, Dale Neff, and Dave Rowles.

Visitors present included Ron Simpson, Heather Shadow, Paul Gibbons, Lynn Gardini, and Doug Keith.

Representatives from the news media included Vincent Corso and Chris Morelli.

CNET staff were present.

III. PUBLIC COMMENT

Peter Buckland, Chair of the Ferguson Township Board of Supervisors encouraged the County to adopt PACE (Property Assessed Clean Energy) legislation. This evening, Ferguson Township has an item on their agenda to formally ask the Commissioners to consider enabling these programs.

IV. MEETING MINUTES

Minutes from the Tuesday, February 19, 2019 Board of Commissioners' meeting.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the meeting minutes from February 19 2019.

V. REQUEST FOR PROPOSALS

- A. Adult Services – Controller Chuck Witmer and Director of Adult Services joined the Board for the opening of responses for the RFP – Homemaker Services and OPTIONS Program. The responses were received from Centre County Home Makers, Inc. and Helpmates Inc. – Dept. 501.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to table RFP – Homemaker Services and OPTIONS

Program until March 26, 2019 for review.

- B. Planning – On behalf of the review committee, Bob Jacobs made a recommendation to the Board to award the contract for the RFP – Design/Build of Solar Photovoltaic Array to Solar Renewable Energy, LLC. Responses were reviewed based on six criteria: ability to perform and competence, past performance/experience, quality and feasibility, experience, overall proposal, and price. He explained that the vendor presented a power service agreement with a lease of the system, after a period of years the County would be given the option to purchase the system or continue leasing. This was also the only vendor that has solar renewable energy credits that the County can take benefit from – Dept. 971.

Ed Perry of Boalsburg spoke in support of the County's installation of a solar array.

Ron Simpson is a fifteen year resident of Centre County. He asked if negotiations would go south with Solar Renewable Energy, LLC, would the County work with the other vendors? Commissioner Pipe said yes.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to enter into contract negotiations with Solar Renewable Energy LLC for the RFP – Design/Build of Solar Photovoltaic Array.

VI. INVITATION FOR BIDS

Emergency Communications – Director Dale Neff and Dave Rowles made a recommendation to the Board to award the contract the IFB – Wireless Internet Services Provider Co-Location Project to Centre WISP Venture Company LLLC – Dept. 354.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to enter into contract negotiations with Centre WISP Venture Company LLC for the IFB - Wireless Internet Services Provider Co-Location Project.

VII. CONTRACTS

- A. Emergency Communications – Dale Neff presented a proposal from Mission Critical Partners (MCP) to provide Next Generation Consulting Services for the Southern Alleghenies 9-1-1 Cooperative grant projects; GIS Snap Point Creation, Cyber Security Awareness Training, CPE Expansion Planning, ALI database management, and ESInet monitoring. MCP will provide support related to technology planning, evaluation, procurement, configuration, migration, transition, and implementation support. The contract total is \$154,250, which is State funded for the period of January 15, 2019 through December 31, 2019 – Dept. 354.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contract with Mission Critical Partners to next week's Consent Agenda.

- B. Human Services – Natalie Corman presented the following items:

- i. MH/ID/EI – D&A – Addendum No. 1 with Housing Transitions, Inc. to allow for funds to provide additional housing support services to drug and alcohol clients in the amount of \$5,000. This will increase the contract total from \$5,000 to \$10,000, which is funded as follows: State \$9,539 and County \$461 for the period of July 1, 2018 through June 30, 2019 – Dept. 562.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contract addendum with Housing Transitions, Inc. to next week's Consent Agenda.

- ii. Aging – Software upgrade and support with Volunteer Software, Inc. for RSVP. The contract total is \$300 for the period of March 2019 through February 2020 – Dept. 521.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the software upgrade and support with Volunteer Software, Inc. to next week's Consent Agenda.

- C. MIS/RBA – Chief Information Records Officer, Chad Joyce presented a contract amendment with Comcast to provide increased bandwidth. The contract total will increase from \$2,577.25 to \$3,030.90 per month for the service term of 32 months. The Transportation Office has experienced intermittent issues since November. It was determined that their bandwidth is maxed out. This increase should not only rectify the problem, but allow for future growth. If this does not work, the County has 30 days to cancel the increase – Dept. 142.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the contract amendment with Comcast.

- D. Risk Management – Krista Davis presented a performance security bond renewal with Cincinnati Insurance through The Hartman Group for the Woodward 911 Tower Site. The total cost is \$100 for the period of March 12, 2019 through March 12, 2020 – Dept. 112.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the performance security bond renewal with Cincinnati Insurance to next week's Consent Agenda.

- E. Commissioners – Margaret Gray asked the Board to consider the annual Business listing in the 2019 Official Guide to Centre County and CBICC Membership Directory. The cost for a standard listing is \$100 – Dept. 111.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the Centre County Government Listing.

VIII. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve this week's Consent Agenda.

A. POLICIES

i. Leave of Absence – Dept. 111.

ii. Public Communications – Dept. 111.

iii. Office Closings – Dept. 111.

B. Recorder of Deeds – Contract renewal with The DRS Group to provide preventative maintenance and remedial maintenance services for the Scan Pro 3000. The contract total is \$1,010 for the period of March 1, 2019 through February 29, 2020 – Dept. 133.

C. Emergency Management – Submission of the Federal Fiscal Year 2019 Emergency Management Performance Grant Application to PEMA. The grant is federally funded in the amount of \$105,342.59 for the period of October 1, 2018 through September 30, 2019 – Dept. 351.

D. Human Resources

i. Contract renewal with US Able Life to provide Life Insurance, Accidental Death and Disbursement, and Short Term Disability Insurance. The renewal rates are as follows: Group Term Life \$0.175 per \$1,000; Accidental Death and Disbursement \$0.020 per \$1,000; Short Term Disability \$0.150 per \$10. Contract total is estimated at \$48,000 for the period of January 1, 2019 through December 31, 2020 – Dept. 114.

ii. Contract renewal with COBRA Control Services LLC to provide COBRA administration services for the County. COBRA Control covers the responsibility of the County to issue a COBRA initial rights notice to employees and COBRA election forms. They monitor election and payment timeframes, and send notices if COBRA is not elected and paid within the proper period. The contract total is estimated at \$3,500 for the period of January 1, 2019 and December 31, 2019 – Dept. 114.

E. Human Services

i. MH/ID/EI – D&A

1. Addendum No. 1 to the agreement with Bauer's All About Kids LLC to allow for funds to provide additional early intervention services in the amount of \$24,000. This will increase the contract total from \$26,000 to \$50,000 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.

2. Addendum No. 1 to the agreement with Strawberry Fields, Inc. to allow for funds to provide additional early intervention services in the amount of \$115,000. This will increase the contract total from \$200,000 to \$315,000 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.

3. Addendum No. 1 to the agreement with Crossroads Counseling, Inc.

to allow for funds to provide additional drug and alcohol outpatient services in the amount of \$36,000. This will increase the contract total from \$144,200 to \$180,200 for the period of July 1, 2018 through June 30, 2019 – Dept. 562.

F. MIS/RBA – Contract renewal with WIT, Inc. to provide software maintenance for QlikView. The contract total is \$7,974.73 for the period of April 1, 2019 through March 31, 2020 – Dept. 142.

G. Planning - Memorandum of Understanding (MOU) with the Centre Regional Planning Agency establishing joint rights and responsibilities of each party in completing transportation and project development activities on behalf of the Centre County Metropolitan Planning Organization (CCMPO). The County's contribution for the MOU is \$126,001 for the period of January 1, 2019 through December 31, 2019 – Dept. 151.

IX. ADMINISTRATOR'S REPORT

Margaret Gray reported that Centre County Government has received a Certificate of Achievement from the Government Finance Officer's Association for the 17th consecutive year. She gave credit to the Controller, his staff, and Financial Management for recognition in government accounting and financial reporting.

State College Police Department, Chief of Police John Gardner submitted a letter of appreciation for the assistance and support received from Emergency Communications on January 24. Personnel were diligent and professional during dire circumstances.

Margaret announced that Monday, February 25 the County received the delivery of 200 new voting machines. Training is scheduled to begin on Thursday.

X. CHECK RUN

Commissioner Higgins reported the check of the week is to Joseph C. Hazel, Inc. in the amount of \$24,414.30. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the check run in the amount of \$1,323,921.64 dated February 22, 2019.

XI. DISCUSSION ITEMS

XII. RECOGNITION

XIII. C-NET REQUESTS

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve sponsorship for the taping of two Spring Creek Watershed Commission meetings in 2019.

XIV. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported 107,383 registered voters in Centre County. The

precinct of the week is #26 with 3,492 registered voters. In the General Election there were 778 ballots cast for a 22.28% voter turnout.

B. Announcements

XV. EXECUTIVE SESSION REPORT

XVI. PUBLIC MEETING SCHEDULE

Tuesday, February 26, 2019

BOC Meeting - 10:00 AM - Room 146WB

Thursday, February 28, 2019

Finance Committee - 9:00 AM - Room 146WB

BOC/Salary Board - 10:00 AM - Room 146WB

Tuesday, March 5, 2019

BOC Meeting - 10:00 AM - Room 146WB

Thursday, March 7, 2019

Finance Committee - 9:00 AM - Room 146WB

BOC/Salary Board - 10:00 AM - Room 146WB

XVII. BID / PROPOSAL SCHEDULE

Tuesday, February 26, 2019

Proposals Opening RFP Homemaker Services & OPTIONS Program - 10 AM - Room 146WB

XVIII. ELECTION ANNOUNCEMENTS

Tuesday, March 12, 2019

Last day to circulate and file nomination petitions.

XIX. QUESTIONS FROM THE PRESS

XX. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to adjourn the meeting at 10:44 AM.

ATTEST:

Margaret N. Gray

Administrator