



## BOARD OF ELECTIONS MINUTES

Tuesday, March 10, 2020, 11:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

---

### I. CALL TO ORDER

The public meeting of the Centre County Board of Elections was convened at 11:00 AM by Chair of the Board Commissioner Steven Dershem.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Director of Elections Joyce McKinley, and Executive Office Supervisor Natalie Smith.

### II. PUBLIC COMMENT

There were no comments received from the public.

### III. MINUTES

On a motion by Commissioner Pipe, seconded by Commissioner Higgins, the Board voted unanimously to approve the minutes of the Board of Elections Work Sessions held on January 28 and February 25; and the Board of Elections Meeting held on February 27.

### IV. NEW BUSINESS

#### A. Presidential Primary Election

Joyce McKinley presented the Presidential Primary Election ballots as prepared and reported no outstanding lawsuits. Sample ballots will be available on the County website as soon as they are shipped to the printer. On a motion by Commissioner Pipe, seconded by Commissioner Higgins, the Board voted unanimously to approve the ballots.

Commissioner Pipe said the Election Office began processing mail in and absentee ballots yesterday. They will need to begin to delivery or mail ballots no later than Tuesday April 14. He reported that the public service announcements recorded by CNET are coming along and Election Board training is scheduled for the end of March and beginning of April.

#### B. Coronavirus (COVID19)

Commissioner Pipe asked the Board to consider the effects Coronavirus may have on student assistance the County receives on Election Day. He suggested that Joyce contact Bellefonte High School. Commissioner Dershem agreed and recommend that the County cross train employees in case the school is closed and students are

unavailable.

Joyce reported that the Election Office has purchased Clorox wipes and hand sanitizer for the polls. Margaret noted that Finance is keeping a separate cost center for these supplies in case Governor Wolf declares an emergency and issues funding or reimbursement.

Margaret suggested the Board consider pooling employees for volunteers and offer a training in case additional workers are needed at the last minute. The Board gave their consensus for Margaret to reach out to department heads to see if staff would be interested and available.

If the virus were to affect the Election Office, Joyce said Jodi Nedd would be the second in command for Elections and Latisha Stefanko for Voter Registration.

V. ELECTION ANNOUNCEMENTS

Monday, April 13, 2020

Last day to REGISTER before the primary.

Tuesday, April 21, 2020

Last day to apply for a mail-in or civilian absentee ballot.

Tuesday, April 28, 2020

PRESIDENTIAL PRIMARY ELECTION

Last day for County Board of Elections to receive voted mail-in and civilian absentee ballots. Must be received by 8PM.

VI. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted unanimously to adjourn the meeting at 11:16 AM.

Respectfully submitted:

Natalie Smith  
Executive Office Supervisor