



CENTRE COUNTY
SALARY BOARD MINUTES

Thursday, March 11, 2021, 10:00 A.M.

Virtual – BlueJeans

I. CALL TO ORDER

The public meeting of the Salary Board was convened at 10:00 AM by Chair of the Board Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Executive Office Supervisor Natalie Smith, Staff Assistant Jillian Savage, Director of Human Resources Kristen Simkins, Human Resource Analyst Geri Sorgen and Controller Jason Moser.

County Personnel present included Latisha Stefanko, David Lomison, Ray Stolinas, Faith Ryan, Norm Spackman, Travis Walker, Ryan Smeltzer and David Crowley.

Guest present included 8143598605.

Representatives from the news media included Marley Parish.

II. PUBLIC COMMENT

There were no comments received from the public.

III. MEETING MINUTES

Minutes from the Thursday, February 25, 2021 Salary Board meeting.

Action: *On a motion by Commissioner Higgins, seconded by Control Moser, the Board voted unanimously to approve the Salary Board meeting minutes from Thursday, February 25, 2021.*

IV. ACTION ON PERSONNEL ITEMS

A. Adult Services

On a motion by Commissioner Dershem, seconded Commissioner Higgins, the Board voted unanimously to approve Adult Services items i-ii.

- i. Appointment and rate for Nancy De Strel, full-time Caseworker 2 Adult Services, Adult Services, (p.c. #05, non- exempt, new), at SG-N12A(01)--\$16.36/hour, effective March 15, 2021, pay period 7. Director of Adult Services Faith Ryan is requesting that Ms. De Strel be approved at SG-N12D(04)--\$17.37/hour. Salary budget impact for 2021 \$26,055, annualized salary impact for 2022 \$32,259 - Dept. 501.
- ii. Creation of two (2) temporary full-time Caseworker 1-Adult Services, Adult Services, (p.c. #06 & 07, non-exempt), at SG-N10A(01)--\$14.86/hour, effective March 11, 2021, pay period 6 – Dept. 501.

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Commissioner Dershem inquired how the positions will be funded. Faith reported that full-time appointment of Nancy De Streel is funded through the Human Services Block Grant and will be a full-time permanent position. The two temporary full-time Caseworker 1-Adult Services positions will be funded through the admin portion of the Emergency Rental Assistance Program.

- B. Controller - On a motion by Controller Moser, seconded by Commissioner Higgins, the Board voted unanimously to approve the overtime request for any staff necessary for up to 25 hours per week combined in total for a one-month period from March 14, 2021, pay period 7 to April 10, 2021, pay period 8. Salary budget impact for 2021 \$3,000 – Dept. 125.
- C. Emergency Communications 911 – On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the promotion/change in title for Rayme Weidel from full-time Training Supervisor, Emergency Communications 911, (p.c. #37, non-exempt), at SG-S45Q(17)-- \$43,201.60/annum to full-time Assistant Director Emergency Communications 911, Emergency Communications 911, (p.c. #03, exempt, replacing N. Spackman), at SG-S56A(01) - \$53,289.60/annum, effective March 14, 2021, pay period 7. Emergency Communications 911 Director Norman Spackman is requesting that Ms. Weidel be approved at SG-S56B(02) - \$54,371.20/annum. Salary budget savings for 2021 \$7,008, annualized salary savings for 2022 \$7,020 – Dept. 354.
- D. Facilities Management – On a motion by Commissioner Dershem, seconded by Controller Moser, the Board voted unanimously to approve the appointment for James B. Allen III, full-time Custodial Worker 1, Facilities Management, (p.c. #28, non-exempt, replacing W. Blyth), at SG-N02A(01)--\$10.18/hour, effective March 22, 2021, pay period 7. Facilities Management Director Lee Sheaffer is requesting that Mr. Allen be approved at SG-N02E(05)--\$11.01/hour. Salary budget savings for 2021 \$5,285, annualized salary savings for 2022 \$1,091- Dept. 161.
- E. MDJ State College 49-2-01 – On a motion by Commissioner Dershem, seconded by Controller Moser, the Board voted unanimously to approve the exception/voluntary demotion/change in department/title for Thedy Hagenbuch from full-time Office Supervisor 2, MDJ-Lachman, (p.c. #18, non-exempt), at SG-S45F(06)--\$16.72/hour to full-time Magisterial District Court Secretary, MDJ-McClain, (p.c. #03, non-exempt, replacing B. Coleman), at SG-N08J(10) - \$16.16/hour, effective when a suitable candidate is selected for MDJ Lachman’s office, pay period TBD – Dept. 252.
- F. Planning – On a motion by Commissioner Higgins, seconded by Controller Moser, the Board voted unanimously to approve the promotion/change in title for Elizabeth Lose from full-time Senior Planner 1, Planning, (p.c. #13, non-exempt), at SG-N16U(21)--\$29.40/hour to full-time Assistant Director Planning, Planning, (p.c. #02, exempt, replacing D. Bloom), at SG-S56I(09) - \$30.01/hour (\$58,519.50/annum), effective March 14, 2021, pay period 7. Planning Director Ray Stolinas is requesting that Ms. Lose be approved at SG-S56N(14) - \$33.13/hour (\$64,603.50/annum). Salary budget impact for 2021 \$5,359, annualized salary impact for 2022 \$4,750 – Dept. 151.

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G. Probation – On a motion by Controller Moser, seconded by Commissioner Dershem, the Board voted unanimously to approve the exception/promotion/change in department/title for Morgan Brooks from full-time Corrections Officer, Correctional Facility, (p.c. #107, non-exempt, 80 hour), at SG-N10X(01)--\$15.00/hour to full-time Probation Officer 1, Probation, (p.c. #05, non-exempt, replacing S. Harper, 75 hour), at SG-N13A(01) - \$17.15/hour, effective March 14, 2021, pay period 7. Conditional upon satisfactory completion of pre-employment requirements. President Judge Pamela Ruest is requesting that Ms. Brooks be approved at SG-N13B(02) - \$17.49/hour. Salary budget savings for 2021 \$8,553 – Dept. 301.

V. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Controller Moser, the Board voted unanimously to adjourn the meeting at 10:14 AM.

ATTEST:

Jason Moser
Controller