



BOARD OF ELECTIONS MINUTES

Tuesday, March 16, 2021, 11:00 A.M.

Virtual – [BlueJeans](#)

I. CALL TO ORDER

The public meeting of the Centre County Board of Elections was convened at 11:00 AM by Chair of the Board, Commissioner Steven Dershem.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Elections Coordinator Jodi Nedd, Voter Registration Coordinator Latisha Stefanko, Executive Office Supervisor Natalie Smith and Staff Assistant Jillian Savage.

County personnel present included Samantha Rees.

Media present included Marley Parish.

II. PUBLIC COMMENT

There were no comments received from the public.

III. MINUTES

On a motion by Commissioner Pipe, seconded by Commissioner Higgins, the Board voted unanimously to approve the minutes of the Board of Elections meeting held on Tuesday, March 2, 2021.

IV. NEW BUSINESS

V. OLD BUSINESS

VI. DISCUSSION ITEMS

- A. Function Agreement with The Penn Stater Hotel and Conference Center for the Vote-by-Mail Processing Room. The total minimum anticipated cost is \$19,987.50, which will be provided as a Penn State In-Kind Service for the period of May 13, 2021 through May 21, 2021 – Dept. 131.

Commissioner Pipe explained that with a Primary Election with several candidates on the ballot, a large venue for the vote-by-mail processing room is needed. Initial set up would occur Monday, May 17th, and ballot counting will start Tuesday, May 18th running through May 19th. Final tear down would occur on Thursday, May 20th. The contract has additional days to allow for use of the auxiliary room for storage of items. Solicitor Betsy Dupuis has reviewed the contract.

Commissioner Higgins asked if enough funding was left from the Center for Tech and Civic Life grant to pay the workers processing mail-in ballots or if volunteers would be utilized. Commissioner Pipe confirmed there are remaining funds from the grant to pay workers.

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On a motion by Commissioner Pipe, seconded by Commissioner Higgins, the Board voted unanimously to add the Function Agreement with The Penn Stater Hotel and Conference Center to the Board of Commissioners meeting Thursday, March 25.

VII. ELECTION ANNOUNCEMENTS

Tuesday, March 16, 2021

Last day to file objections to nomination petitions.

Wednesday, March 24, 2021

Last day for withdrawal by candidates who filed nomination petitions.

Commissioner Pipe announced that the casting of lots will be held tomorrow, March 17 in the Willowbank Office Building Room 146, and virtually on Zoom. This will start at 10:00 AM.

VIII. ADJOURNMENT

On a motion by Commissioner Pipe, seconded by Commissioner Higgins, the Board voted unanimously to adjourn the meeting at 11:10 AM.

Respectfully submitted:

Jillian Savage

Staff Assistant, Commissioners Office