



SALARY BOARD MINUTES

Thursday, March 26, 2020, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

Commissioner Michael Pipe convened the Salary Board meeting at 10:24 AM on Thursday, March 26, 2020.

In attendance were Commissioner Chair Michael Pipe, Commissioner Mark Higgins, Administrator Margaret Gray, Controller Jason Moser, Director of Financial Management Tom Martin, Executive Office Supervisor Natalie Smith, and Directory of Human Resources Kristen Simkins.

County personnel present included Dale Neff and Prothonotary Jeremy Breon.

Representatives from the news media included Gary Sinderson.

II. PUBLIC COMMENT

There were no comments received from the public.

III. MEETING MINUTES

Minutes from the Thursday, March 5, 2020 Salary Board meeting.

Action: On a motion by Commissioner Higgins, seconded by Controller Jason Moser, the Board voted unanimously to approve the Salary Board meeting minutes from Thursday, March 5, 2020.

IV. ACTION ON PERSONNEL ITEMS

- A. Conservation District – On a motion by Commissioner Dershem, seconded by Controller Jason Moser, the Board voted unanimously to approve the promotion and rate for James R Coslo from full time Resource Conservation Supervisor, Conservation District, (p.c. #03, non -exempt), at SG-N48Z(26)--\$28.65/hour-\$59,592/annum., to full time Conservation District Manager, Conservation District, (p.c. #01, exempt) at SG-S54M(13) - \$29.49/hour-\$61,339.20/annum effective April 14, 2020, pay period 9. The Conservation District Board of Directors is requesting Mr. Coslo move to SG-S54T(20)--\$33.92/hour - \$70,533.60/annum. Salary savings for 2020 \$7,738, annualized salary savings for 2021 \$10,470. Commissioner Dershem is the Commissioner representative on the Conservation District Board of Directors and described Mr. Coslo as a strong second to the organization with a number of years of experience, he is very familiar with the operations of the office. The Board agreed and are comfortable with the promotion of Mr. Coslo – Dept. 822

- B. Emergency Communication (911) – Director Dale Neff asked the Board to consider approval of the addition of a shift differential of \$.35 per hour for telecommunicators effective retroactive to March 16, 2020 until the expirations of the Current Declaration of Disaster Emergency. Salary budget impact for 2020 \$1,644 Dale explained that dispatchers are the first line of defense between patients and the safety of our first responders. He has implemented a series of 10 additional questions per call for any respiratory call. As of yesterday there were 243 shortness of breath calls with 7 matching the criteria for COVID-19 symptoms. Beginning today, they will screen every caller for COVID-19 symptoms. Commissioner Dershem recommended the Board consider %.50 per hour. Commissioner Higgins asked Dale if that would still be eligible for statewide 911 funds? Dale confirmed and Commissioner Higgins agreed with Commissioner Dershem’s recommendation. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve a shift differential of \$.50 per hour for telecommunicators effective retroactive to March 16, 2020 – Dept. 354
- C. Prothonotary – Prothonotary Jeremy Breon asked the Board to approve an increase to temporary overtime (up to ten (10) additional hours per week) for full-time Chief Deputy Prothonotary and the full-time First Deputy Prothonotary positions (currently occupied by C. Clark, L. Lutz, M. Heckman, L. Kerschner), effective March 23, 2020, pay period 7 through April 4, 2020. Salary budget impact for 2020 \$1,129. On a motion by Prothonotary Jeremy Breon, seconded by Commissioner Dershem, the Board voted unanimously to approve 30 hours per week of overtime for staff in the Prothonotary’s Office through May 30, 2020, pay period 11 – Dept. 223.

V. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Controller Jason Moser, the Board voted unanimously to adjourn the meeting at 10:43 AM.

ATTEST:

Jason Moser
Centre County Controller