



## BOARD OF COMMISSIONERS MINUTES

Tuesday, April 6, 2021, 10:00 A.M.

Virtual – Zoom

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### I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:02 AM by Chair of the Board Michael Pipe.

### II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margret Gray, Executive Office Supervisor Natalie Smith and Staff Assistant Jillian Savage.

County personnel present included Deputy Administrator John Franek Jr., Human Service Administrator Natalie Corman, District Attorney Bernie Cantorna, David Lomison, Julia Sprinkle, Ray Stolinis, and Travis Walker.

Guests included Dawn McKee, Sarah Isenberg, Sarah McPherson, Mitzi Gallagher-Long, and Brittany Sherman.

Representatives from the news media included Chris Morelli and Marley Parish.

C-Net Staff were present.

### III. PUBLIC COMMENT

There were no comments received from the public.

### IV. MEETING MINUTES

Minutes from the March 30, 2021 Board of Commissioners meeting.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the March 30 Board of Commissioners meeting.*

### V. PROCLAMATION

Proclamation 6 of 2021 – Proclaiming the month of April 2021 as Sexual Assault Awareness Month.

Special Projects Coordinator for Centre Safe Dawn McKee announced that Centre Safe has collaborated with Children and Youth Services, The Children's Advocacy Center, the Youth Service Bureau, and the Centre County YMCA to raise awareness and promote resources available to survivors.

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Two virtual events have been created for this year. The Chalk the Walk event asks businesses to write messages of support and inspiration for prevention and support of survivors. Suggestions for messages are: be kind, protect our children, we believe survivors, and everyone deserves to be safe. Short video clips of services available will be posted on social media.

The second event, Kindness Rocks, will be a yearlong event. Rocks will be painted with messages of hope and inspiration and placed across the County. When a rock is found it may be placed back where it was found or placed in a new spot.

One month is not enough to solve the issue of sexual violence and child abuse, however, the attention it will generate will help survivors learn about the services available to them, and aid in awareness all year.

The Board thanked Dawn, Centre Safe, their partners, and law enforcement for the important work they do throughout the year.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 6 of 2021.*

### VI. COVID-19 PLANNING AND RESPONSE

### VII. CONTRACTS

- A. Financial Management – Administrator Margaret Gray presented a contract renewal with Pitney Bowes for the SendPro P3000 postage machine in the Willowbank Office Building. The contract total is \$38,160.60 for the estimated period of May 1, 2021 through April 30, 2026 – Dept. 111.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract renewal with Pitney Bowes to next week's Consent Agenda.*

#### B. Human Services

- i. MH/ID/EI – Human Services Administrator Natalie Corman presented the following items:
1. Contract Addendum with the Brockerhoff House Corporation to allow for State allocations for the remainder of Fiscal Year 2020-2021 to provide mental health payee services in the amount of \$7,000. This increases the contract total from \$5,000 to \$12,000, which is funded as follows: State \$11,447 and County \$553 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
  2. Contract addendum with CARES of Central PA, Inc. to allow for State allocations for the remainder of Fiscal Year 2020 -2021 to provide intellectual disability services including community-based services in the amount of \$417. This increases the contract total from \$16,458 to \$16,875, which is funded as follows: State \$16,097 and County \$778 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.

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3. Contract addendum with St. Francis University to allow for State allocations for the remainder of Fiscal Year 2020-2021 to provide intellectual disability services to include administration of National Core Indicator Surveys, PFDS and IM surveys in the amount of \$19,979. This increases the contract total from \$14,096 to \$34,075, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
4. Letter of Agreement with the Behavioral Health Alliance of Rural Pennsylvania (BHARP) and Community Care Behavioral Health Organization. BHARP contracts with the Pennsylvania Department of Human Services to manage the Behavioral Health, HealthChoices Program for Medicaid recipients. There is no cost for this agreement – Dept. 561.

As of July 1, 2021, BHARP will be representing 24 counties with the contract with Community Care Behavioral Health Organization. Commissioner Pipe asked if the date for the agreement had changed from previous discussion. Natalie confirmed that the original date was planned to be 2022.

5. Submission of the revised Early Intervention Services Report for Fiscal Year 2019-2020 to the Department of Human Services – Bureau of Financial Operations – Dept. 561.

There was a \$1 difference in revenue. This reflects the \$1,033,542 of early intervention services that were provided in Centre County.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve MH/ID/EI items 1-5.*

**VIII. GRANTS**

- A. **Planning** –Director of Planning and Community Development Ray Stolinas and SEDA COG’s Project Coordinator Mitzi Gallagher-Long presented the Updated Citizen Participation Plan, including the entitlement of Bellefonte Borough, to provide for and encourage citizen participation in the Community Development Block Grant (CDBG) Program – Dept. 817.

Mitzi reported that the Department of Community and Economic Development (DCED) had put forth a new template for the Citizen Participation Plan, to ensure that individuals with impairments such as hearing, vision, mobility or language access, have technical assistance means to attend hearings, meetings and participate in the CDBG program. The new plan also allows for virtual hearings to occur due to COVID.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the updated Citizen Participation Plan to next week’s Consent Agenda.*

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IX. CONSENT AGENDA

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.*

A. Human Services

i. Transportation

1. Contract extension with Community Integrations LLC to provide transportation services under the Medical Assistance Transportation Program (MATP) outside of Centre County and on holidays as requested. The extension is for the period of April 5, 2021 through April 4, 2026 at the following rates: \$60 minimum fee for trips 40 miles and less, \$2.55 per loaded mile single rate, \$2,80 per loaded mile group rate with an annual rate increase of \$0.05 per mile – Dept. 531.
2. Fiscal Year 2020-2021 Transit Funding Consolidated Capital grant award which will provide complete funding for eight new paratransit vehicles for the shared ride service. The total award is \$640,000, which is funded as follows: Federal \$480,000 and State \$160,000 – Dept. 531.
3. Resolution 6 of 2021 – Authorizing the sale of surplus county property by online auction sale – Dept. 532.
4. Contract with IronPlanet, Inc. and Ritchie Bros. Auctioneers Inc. to offer and sell county surplus vehicles online through GovPlanet. Auction revenue will be shared with 85% received by the County and 15% retained by the company – Dept. 532.

X. AUTHORITIES, BOARDS AND COMMISSIONS

XI. LETTER OF SUPPORT

XII. LIQUID FUELS – FEE FOR LOCAL USE

XIII. ADMINISTRATOR'S REPORT

Resolution 1 of 2021 – First Quarter Report

Administrator Margaret Gray reported that thirty-seven items were approved in the first quarter in accordance with Resolution 1 of 2021. Twenty-eight of these items were contract renewals.

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XIV. DISCUSSION ITEMS

Historic Bellefonte Inc. – Historic Tablet Request

Commissioner Higgins stated he has received a request from Historic Bellefonte Inc. for the Board to fund a historic tablet commemorating the Brockerhoff House, an architecturally and historically significant building in downtown Bellefonte. The tablets are modern style and long lasting. Commissioners Pipe and Dershem were in support of funding the tablet for the Brockerhoff House. Commissioner Higgins will provide the paperwork to Administrator Margaret Gray.

XV. CHECK RUN

Check run in the amount of \$1,425,714.43 dated April 1, 2021.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated April 1, 2021.*

XVI. C-NET REQUESTS

XVII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

XVIII. EXECUTIVE SESSION REPORT

XIX. PUBLIC MEETING SCHEDULE

**Tuesday, April 6, 2021**

Board of Commissioners – 10:00 AM – Virtual

Board of Elections – 11:00 AM - Virtual

**Thursday, April 8, 2021**

Prison Board of Inspectors – 8:00 AM - Virtual

Board of Commissioners/Salary Board – 10:00 AM – Virtual

**Tuesday, April 13, 2021**

Board of Commissioners – 10:00 AM - Virtual

XX. ELECTION ANNOUNCEMENTS

**Monday, May 3, 2021**

Last day to REGISTER before the Primary.

**Tuesday, May 11, 2021**

Last day to apply for a mail-in or civilian absentee ballot.

**Tuesday, May 18, 2021**

**MUNICIPAL PRIMARY**

Last day for County Board of Elections to receive voted mail-in and civilian absentee ballots (must be received by 8:00 PM).

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XXI. QUESTIONS FROM THE PRESS

A. Marley Parish – Centre Daily Times

- i. The State has extended the filing deadline for state income tax returns, however local tax returns are still due April 15. Why is this?

XXII. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:32 AM.

ATTEST:

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Margaret N. Gray  
Administrator