



## BOARD OF ELECTIONS MINUTES

Tuesday, April 7, 2020, 11:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Centre County Board of Elections was convened at 11:06 AM by Chair of the Board of Elections, Commissioner Steven Dershem.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Director of Elections Joyce McKinley, and Executive Office Supervisor Natalie Smith.

### II. PUBLIC COMMENT

There were no comments received from the public.

### III. MINUTES

On a motion by Commissioner Pipe, seconded by Commissioner Higgins, the Board voted unanimously to approve the minutes of the Board of Elections meeting held on March 10 and the Board of Elections Work Session held on March 17.

### IV. NEW BUSINESS

- A. Resolution 1 of 2020 – Resolution of the Election Board of the County of Centre, Commonwealth of Pennsylvania, setting forth policy for the rejection of submitted voter registration forms. Joyce McKinley introduced the resolution, which was previously requested by Commissioner Pipe, outlining normal rejection categories for voter registration forms. The resolution will be a helpful guide for voter registration drives. On a motion by Commissioner Pipe, seconded by Commissioner Higgins, the Board voted unanimously to adopt Resolution 1 of 2020 with clarification from the Solicitor if the wording on the last page should be No Signature – Mission or Printed; or No Signature Missing or Printed.

- B. Omotion 306S Letter Opener from Pitney Bowes

Commissioner Dershem suggested itemizing the letter opener purchase as a COVID-19 expense. Due to the pandemic, the County expects to see a greater number of mail in and absentee ballots and the letter opener will not only assist with the process it will greatly reduce an individual's physical contact with the materials. Today the Board of Commissioners approved purchase of the letter opener with a conveyor belt stacker.

- i. 306S Letter Opener in the amount of \$16,257.85 plus \$1,530 annual maintenance per year in years 2-5.

- ii. 306S Letter Opener with Conveyor Belt Stacker \$17,266 plus \$1,666 annual maintenance per year in years 2-5.

C. Campaign Finance Reports – Commissioner Candidate Pat Romano

Joyce reported no response or payment was received from Commissioner Candidate Pat Romano. After the COVID-19 pandemic, Commissioner Dershem suggested taking further action against Mr. Romano. Commissioner Pipe agreed and recommended sending him a letter stating that the Board will move forward with further action once the Courts resume normal operation. The Board has been very patient and Commissioner Dershem feels they have exhausted all opportunities to resolve the issue.

D. Letter to Penn State University Regarding Polling Locations for Primary Election

Commissioner Pipe recently had a conversation with Charima Young and Zach Moore from Penn State University's office of Government Relations about promoting the changes from the passage of Act 77. He then presented the Board with a draft letter addressed to the President of Penn State University Eric Barron. The letter outlines some of the challenges and logistical concerns the Board is presented with as they prepare for the June 2 Primary Election. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the letter to President Barron.

V. DISCUSSION ITEMS

Joyce provided the Board with a list of revisions that will be made to the number of ballots ordered. All of the precincts are okay except for the University. The Board discussed the number of democrat, republican and provisional ballots to order. Once they are received and mailed, electors can vote.

VI. ELECTION ANNOUNCEMENTS

Monday, May 18, 2020

Last day to REGISTER before the primary.

Tuesday, May 26, 2020

Last day to apply for a mail-in or civilian absentee ballot.

Tuesday, June 2, 2020

GENERAL PRIMARY

Last day for County Board of Elections to receive voted mail-in and civilian absentee ballots. Must be received by 8PM.

VII. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted unanimously to adjourn the meeting at 11:29 AM.

Respectfully submitted:

Natalie Smith  
Executive Office Supervisor