



CENTRE COUNTY  
**SALARY BOARD MINUTES**

Thursday, April 8, 2021, 10:00 A.M.

Virtual – BlueJeans

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I. CALL TO ORDER

The public meeting of the Salary Board was convened at 10:02 AM by Chair of the Board Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Executive Office Supervisor Natalie Smith, Staff Assistant Jillian Savage, Director of Human Resources Kristen Simkins and Controller Jason Moser.

County Personnel present included John Franek, Jr., Travis Walker, David Lomison, Norm Spackman, David Crowley, Warden Chris Schell and Sheriff Bryan Sampsel.

Guest present included 8143662027.

Representatives from the news media included Marley Parish and INCWJAC.

II. PUBLIC COMMENT

There were no comments received from the public.

III. MEETING MINUTES

Minutes from the Thursday, March 25, 2021 Salary Board meeting.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the Salary Board meeting minutes from Thursday, March 25, 2021.*

IV. ACTION ON PERSONNEL ITEMS

- A. Controller - On a motion by Controller Moser, seconded by Commissioner Dershem, the Board voted unanimously to approve the overtime request for any staff necessary for up to 25 hours per week combined in total for a one-month period from April 11, 2021, pay period 9 to May 8, 2021, pay period 10. Salary budget impact for 2021 \$3,000 – Dept. 125.
- B. Correctional Facility – On a motion by Commissioner Higgins, seconded by Controller Moser, the Board voted unanimously to approve the reinstatement for James D. Ard to full-time Corrections Officer, Correctional Facility, (p.c. #38, non-exempt, replacing J. Smith), at SG-N10X(01)--\$15.00/hour, effective April 12, 2021, pay period 9. Warden Schell is requesting Mr. Ard be reinstated non-probationary and at SG-N10B(03)--\$16.77/hour. Salary budget impact for 2021 \$5,887, annualized salary savings for 2022 \$6,342 – Dept. 333.

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C. Elections – On a motion by Commissioner Higgins, seconded by Controller Moser, the Board voted unanimously to approve the creation of twelve (12) Temporary Election Worker, Elections, (p.c. #31-42, non-exempt), at SG-N02U(21)--\$15.11/hour, effective April 8, 2021, pay period 8. The positions will be funded by the Center for Tech and Civic Life Grant – Dept. 131.

D. Emergency Communications 911

On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted unanimously to approve Emergency Communications 911 items i-ii.

- i. Creation of an on-call/occasional Public Safety Telecommunicator, Emergency Communications 911, (p.c. #41, non-exempt), at SG-N09U(21)--\$21.08/hour, effective April 8, 2021, pay period 8 – Dept. 354.
- ii. Appointment for Timothy A. Robinson, on-call/occasional Field Technician, Emergency Communications 911, (p.c. #31, non-exempt, replacing M. Kaschalk), at SG-N04A(01)--\$11.20/hour, effective April 12, 2021, pay period 9. Director Norman Spackman is requesting that Mr. Robinson be approved at SG-N04D(04)--\$11.89/hour. Salary budget savings for 2021 \$5,354, annualized salary savings for 2022 \$3,316 - Dept. 354.

The Board offered their condolences to the family of Marty Kaschalk. Mr. Kaschalk was a long time employee of the County, a retired police officer, and a veteran of the Vietnam war.

E. MDJ State College II 49-3-05 – On a motion by Controller Moser, seconded by Commissioner Dershem, the Board voted unanimously to approve the rate for Matthew J. Ray at SG-S45A(01)--\$15.13/hour, effective April 12, 2021, pay period 9. President Judge Pamela Ruest is appointing Mr. Ray to full-time Office Supervisor 2, MDJ-Lachman, (p.c. #18, non-exempt, replacing T. Hagenbuch). President Judge Ruest is requesting that Mr. Ray be approved at SG-S45C(03)--\$15.73/hour. Salary budget impact for 2021 \$11,369, annualized salary impact for 2022 \$6,312 – Dept. 257.

F. Public Defender – On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the promotion/change in title for Ashley Bowes from full-time Legal Secretary 2, Public Defender, (p.c. #08, non-exempt), at SG-N08G(07)--\$15.23/hour to full-time Paralegal 2, Public Defender, (p.c. #13, non-exempt, replacing S. Corl), at SG-N10D(04)--\$15.77/hour, effective April 11, 2021, pay period 9. Chief Public Defender David Crowley is requesting that Ms. Bowes be approved at SG-N10G(07)--\$16.75/hour. Salary budget savings for 2021 \$912, the appointment of Ms. Bowes is at the same rate as S. Corl. Commissioner Pipe explained there is will be no annualized salary increase for 2022 - Dept. 132.

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G. Sheriff – Sheriff Sampsel joined the Salary Board.

On a motion by Sheriff Sampsel, seconded by Commissioner Dershem, the Board voted unanimously to approve the promotion/change in status for Lindsey Spayd from part-time Security Officer 40%, Sheriff, (p.c. #13, non-exempt) to full-time Security Officer, Sheriff, (p.c. #40, non-exempt, replacing J. Muss), effective April 11, 2021, pay period 9 (No change in pay rate). Salary budget impact for 2021 \$6,543, annualized salary impact for 2022 \$7,418 – Dept. 211.

V. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Controller Moser, the Board voted unanimously to adjourn the meeting at 10:14 AM.

ATTEST:

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Jason Moser  
Controller