



## BOARD OF COMMISSIONERS' MINUTES

Thursday, April 11, 2019, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:07 AM on April 11, 2019 by Commissioner Mark Higgins.

### II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Mark Higgins; Commissioner Steven Dershem; Controller, Chuck Witmer; Administrator, Margaret Gray; Deputy Administrator, Bob Jacobs; Director of Financial Management, Tom Martin; Executive Assistant, Natalie Bird; Director of Human Resources, Kristen Simkins.

County personnel present included Sue Hannegan and Travis Walker.

### III. PUBLIC COMMENT

### IV. MEETING MINUTES

Minutes from the Thursday, April 4, 2019 Board of Commissioners' meeting.

*Action: On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted unanimously to approve the meeting minutes from April 4, 2019.*

### V. ACTION ON PERSONNEL ITEM(S)

- A. Aging - Consider approval of the personnel requisition for part-time Senior Center Manager 1 (PT), Office of Aging (p.c. # 18, non-exempt, replacing S. Repasky), at SG-S43A(01), effective April 11, 2019. On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted unanimously to approve the personnel requisition – Dept. 531.
- B. MH/ID/EI – D&A – On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted unanimously to approve items i-iii.
  - i. Consider approval of the personnel requisition for full-time Case Worker 2 – MHID, MH/ID/EI (p.c. # 11, non-exempt, replacing J Carper), at SG-N12A(01), effective April 11, 2019. – Dept. 561.

- ii. Consider approval of the personnel requisition for full-time Case Work Supervisor – MHID, MH/ID/EI (p.c. # 47, exempt, replacing W. Reed), at SG-S54A(01), effective April 11, 2019. – Dept. 561.
  - iii. Consider approval of the appointment for Kyrsten M. Murphy, full-time Drug and Alcohol Case Management Specialist, Drug and Alcohol, (p.c. #11, non-exempt, new position), at SG-N12A(01)–\$16.36/hour, effective April 29, 2019, pay period 10. Conditional upon satisfactory completion of pre-employment requirements. Salary budget increase for 2019 \$20,859, annualized salary increase for 2020 \$31,902 – Dept. 562.
- C. DUI Court/Probation – Consider approval of the appointment for Tina M. Bowser, full-time TASC Coordinator- DUI Court, DUI-Court/Probation, (p.c. #27, non-exempt, replacing M. Ramseur), at SG-N12A(01)–\$16.36/hour, effective April 22, 2019, pay period 9. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2019 \$4,058, annualized salary savings for 2020 \$1,287. On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted unanimously to approve the appointment of Tina Bowser – Dept. 303.
- D. Planning – On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted unanimously to approve items i-ii.
- i. Consider approval of the revision to the job description for the position of Community Water Systems Program Coordinator, Planning, SG-N16, effective April 11, 2019, pay period 8 – Dept. 151.
  - ii. Consider approval of the change in title for the position of Community Water Systems Program Coordinator, Planning, to Community Development Program Senior Planner 1, effective April 11, 2019, pay period 8. Position currently occupied by Matt Milliron – Dept. 151.
- VI. ACTION ON NON-PERSONNEL ITEMS
- VII. REPORT ON JUDICIAL PERSONNEL ITEMS
- VIII. REPORT ON ROW OFFICE PERSONNEL ITEMS
- IX. DISCUSSION ITEMS

Margaret Gray asked the Board for guidance on a TEFRA Hearing requested by Goodwill Industries of North Central PA. Goodwill Industries has been communicating with Solicitor Betsy Dupuis regarding the matter, the Commissioners' Office did not receive official correspondence. Margaret reported that Betsy recommended April 30 for the hearing date to hold the TEFRA Hearing for a note in an amount not to exceed \$5,000,000. Commissioner Dershem expressed concern as the County has only held

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TEFRA hearings for projects that improve the health, safety, and well-being for all residents of the County. It was the consensus of the Board that Margaret would contact Goodwill Industries for additional information.

X. EXECUTIVE SESSION

There were no executive sessions to report.

XI. ADJOURNMENT

On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted unanimously to adjourn the meeting at 10:20 AM.

ATTEST:

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Margaret N. Gray  
Administrator