



BOARD OF COMMISSIONERS WORK SESSION MINUTES

Tuesday, April 12, 2022, 11:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Belleville, PA 16823

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I. CALL TO ORDER

The public work session of the Board of Commissioners was convened at 11:17 AM by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Deputy Administrator John Franek Jr., Chief Financial Officer Joni MacIntyre and Executive Office Supervisor Natalie Smith.

Guests present included Kim Stank.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. American Rescue Plan Act (ARPA)

Kim Stank provided an overview of the project summary.

A line has been added under public health for Centre Crest renovations to include the HVAC system or other eligible expenditures with a proposed amount of \$4,000,000.

Under revenue replacements, the March 2022 employee bonus was approximately \$238,000, which is less than the proposed \$250,000, Kim will adjust the spreadsheet to reflect the actual cost. A new line has been added for the accounting and finance software with a proposed cost of \$1,500,000. Controller Moser noted that in 2022, the only expected expense for this project will be the consultant fee. Commissioner Pipe asked that the Board strongly consider an allocation for the Central Booking Center in the future to help cover revenue shortfalls.

To date there are \$6.07 million of ARPA funds expended and \$11.59 million committed.

V. Requests

Deputy Administrator John Franek has not received any additional requests.

VI. QUESTIONS FROM THE PRESS

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VII. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 11:27 AM.

ATTEST:

Margaret N. Gray
Administrator