



BOARD OF COMMISSIONERS MINUTES

Thursday, April 14, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:00 AM by Chair of the Board Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Executive Office Supervisor Natalie Smith, Director of Human Resources Kristen Simkins, Controller Jason Moser, and Human Resource Analyst Geri Sorgen.

County personnel present included John Franek Jr., Ray Stolinias, Beth Lachman, Dave Lomison, Joni McIntyre, Krista Davis, Travis Walker, Chris Schell, Sheriff Bryan Sampsell and Jim Coslo.

Guests present included Cheryl Little

Representatives from the news media included Gary Sinderson and Halie Kines.

II. PUBLIC COMMENT

There were no comments received from the public.

III. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

IV. MEETING MINUTES

The Board will consider approving the minutes from the Thursday, April 7, 2022 Board of Commissioners meeting.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from April 7, 2022.*

V. PERSONNEL ITEMS

A. Commissioners

Acknowledge the appointment of John J. Franek Jr. to County Administrator/Chief Clerk, Commissioners, (p.c. #04, exempt, replacing M. Gray), effective May 8, 2022, pay period 11 – Dept. 111.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the appointment of John J. Franek Jr.*

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B. Correctional Facility

- i. The appointment for Christopher D. Fye, to full-time Corrections Officer, Correctional Facility, (p.c. #14, non-exempt, replacing T. Corl), at SG-N10X(01)-\$17.50/hour, effective April 25, 2022, pay period 10. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2022 \$8,111, annualized salary savings for 2023 \$6,760 - Dept. 333.
- ii. The appointment for Aaron Z. Wilson, to full-time Corrections Officer, Correctional Facility, (p.c. #60, non-exempt, replacing J. Decker), at SG-N10X(01)-\$17.50/hour, effective April 25, 2022, pay period 10. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2022 \$16,296, annualized salary savings for 2023 \$5,200 - Dept. 333.
- iii. The personnel requisition for full-time Corrections Officer, Correctional Facility, (p.c. #54, non-exempt, replacing W. Warner), at SG-N10, effective retro to April 4, 2022, pay period 8 – Dept. 333.
- iv. The personnel requisition for full-time Kitchen Supervisor, Correctional Facility, (p.c. #81, non-exempt, replacing G. Port), at SG-N08, effective retro to April 5, 2022, pay period 8 – Dept. 333.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the Correctional Facility items i-iv.*

- C. Emergency Services –The personnel requisition for full-time Administrative Assistant EMA, Emergency Services, (p.c. #04, non-exempt, replacing A. Ranio), at SG-N10, effective retro to April 5, 2022, pay period 8 – Dept. 351.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the personnel requisition for Emergency Services.*

- D. Facilities Management –The personnel requisition for full-time Facilities Technician 1, Facilities Management, (p.c. #25, non-exempt, replacing C. Pettenger), at SG-N09, effective retro to April 8, 2022, pay period 8 – Dept. 161.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the personnel requisition for Facilities Management.*

VI. REPORT ON JUDICIAL PERSONNEL ITEMS

VII. REPORT ON ROW OFFICE PERSONNEL ITEMS

Sheriff– Sheriff Bryan Sampsel has approved the personnel requisition for part-time Deputy Sheriff/Security, Sheriff, (p.c. #20, non-exempt, replacing E. Cain), at SG-N08, effective April 6, 2022, pay period 8 – Dept. 211.

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VIII. NON-PERSONNEL ITEMS

Planning and Community Development – Director Ray Stolinas asked the Board to consider approval of the Pennsylvania’s Department of Community and Economic Development (DCED) to serve as the Registered State Basic Agency for the Moshannon Valley EMS Appalachian Regional Commission grant in the amount of \$300,000 in the construction of a new 9,900 sq. ft. ambulance and training headquarters – Dept. 151.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve Pennsylvania’s Department of Community and Economic Development to serve as the Registered State Basic Agency for the Moshannon Valley EMS Appalachian Regional Commission grant.*

IX. CONSENT AGENDA

X. LETTER OF SUPPORT

- i. Letter in support of Pennsylvania Department of Conservation and Natural Resource’s Community Conservation Partnership Program (C2P2) for the Rush Township Municipal Park.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the letter of support of Pennsylvania Department of Conservation and Natural Resource’s Community Conservation Partnership Program (C2P2) for the Rush Township Municipal Park.*

- ii. Letter in support of the Penn State College of Medicine LION (Learning, Innovation, Outcomes, Navigation) Mobile Clinic, a student-run free clinic model providing access to preventative health services within rural communities of Central Pennsylvania.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the letter of support of the Penn State College of Medicine LION (Learning, Innovation, Outcomes, Navigation) Mobile Clinic.*

XI. EXECUTIVE SESSION REPORT

XII. QUESTIONS FROM THE PRESS

XIII. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem the Board voted unanimously to adjourn the meeting at 10:32 AM.

ATTEST:

Margaret N. Gray

Administrator