



SALARY BOARD MINUTES

Thursday, April 14, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:00 AM by Chair of the Board Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Executive Office Supervisor Natalie Smith, Director of Human Resources Kristen Simkins, Controller Jason Moser, and Human Resource Analyst Geri Sorgen.

County personnel present included John Franek Jr., Ray Stolinas, Beth Lachman, Dave Lomison, Joni McIntyre, Krista Davis, Travis Walker, Chris Schell, Sheriff Bryan Sampsell and Jim Coslo.

Guests present included Cheryl Little.

Representatives from the news media included Gary Sinderson and Halie Kines.

II. PUBLIC COMMENT

There were no comments received from the public.

III. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

IV. MEETING MINUTES

The board will consider approving the minutes from the Thursday, April 7, 2022 Salary Board Meeting.

Action: *On a motion by Controller Moser, seconded by Commissioner Higgins, the Board voted unanimously to approve the Salary Board meeting minutes from Thursday, April 7, 2022.*

V. ACTION ON PERSONNEL ITEMS

- A. Commissioners –The promotion/change in title for John J. Franek Jr. from full-time Deputy County Administrator, Commissioners, (p.c. #13, exempt), at SG-S61O(15)–\$93,433.60/annum to full-time County Administrator/Chief Clerk, Commissioners, (p.c. #04, exempt, replacing M. Gray), at S68A(01)–\$99,507.20/annum, effective May 8, 2022, pay period 11. The Board of Commissioners are requesting that Mr. Franek be approved at S68L(12)–\$123,198.40/annum. Salary budget savings for 2022 \$11,508, annualized

SALARY BOARD MINTUES
THURSDAY, APRIL 14, 2022
PAGE 2

salary savings for 2023 \$12,626 – Dept. 111.

The Board and Controller Moser offered congratulations to John and thanked Administrator Margaret Gray for her dedication and service to Centre County.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the promotion/change in title for John J. Franek Jr.*

B. Conservation District

Conservation District Manager Jim Coslo asked the Board to consider the following:

- i. The appointment for Seth E. Narehood, full-time Resource Conservation Coordinator 1, Conservation District, (p.c. #13, non-exempt, replacing C. Myers), at SG-N12A(01)--\$17.69/hour, effective April 25, 2022, pay period 10. Conservation District Manager Jim Coslo is requesting that Mr. Narehood be approved at SG-N12E(05)--\$19.08/hour. Salary budget impact for 2022 \$3,750, annualized salary impact for 2023 \$712 – Dept. 822.
- ii. The appointment for Devyn D. McPheeters, full-time Nutrient Management Technician, Conservation District, (p.c. #06, non-exempt, replacing A. Ulsh), at SG-N12A(01)--\$17.69/hour, effective April 25, 2022, pay period 10. Conservation District Manager Jim Coslo is requesting that Ms. McPheeters be approved at SG-N12E(05)--\$19.08/hour. Salary budget savings for 2022 \$4,287, annualized salary savings for 2023 \$3,058 – Dept. 822.

Action: *On a motion by Controller Moser, seconded by Commissioner Dershem, the Board voted unanimously to approve the Conservation District items i-ii.*

C. Correctional Facility

Warden Chris Schell asked the Board to consider the following items. Commissioner Pipe noted that these changes are being made following a preliminary review of the Archer Survey for the Correctional Facility. Following the Archer Study, the starting rate would be \$21.00/hr for Corrections Officers, and once an employee makes it through the probation period and academy, the rate would be \$21.50/hr.

- i. The updated Corrections Officer wage scales, effective April 24, 2022, pay period 10, pending approval by SEIU PSSU Local 668 of side letter of Agreement.
- ii. The upgrade/reclassification to the positions of full-time Kitchen Supervisor, Correctional Facility, (p.c. #73,74,79,81&122, non-exempt), from SG-N08 to SG-N13, effective April 24, 2022, pay period 10 – Dept. 333.
- iii. The upgrade/reclassification to the position of full-time Food Service Manager, Correctional Facility, (p.c. #78, *exempt*), from SG-S49 to SG-54, effective April 24, 2022, pay period 10 – Dept. 333.

SALARY BOARD MINTUES
THURSDAY, APRIL 14, 2022
PAGE 3

- iv. The proposed pay rates for existing Kitchen Supervisors and Food Service Manager, Correctional Facility, effective April 24, 2022, pay period 10 - Dept. 333.
- v. The proposed wage step increases for Lieutenants, Correctional Facility, effective April 24, 2022, pay period 10 – Dept. 333.

Cheryl Little offered public comment in regard to employee retention and wage scales.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the Correctional Facility items i-v.*

VI. ADJOURNMENT

On a motion by Controller Moser, seconded by Commissioner Higgins, the Board voted unanimously to adjourn the meeting at 10:20 AM.

ATTEST:

Jason Moser

Controller