



BOARD OF COMMISSIONERS MINUTES

Tuesday, April 20, 2021, 10:00 A.M.

Virtual – Zoom

I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:03 AM by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Deputy Administrator John Franek, Executive Office Supervisor Natalie Smith and Staff Assistant Jillian Savage.

County personnel present included Warden Chris Schell, Norm Spackman, Jim Coslo, Human Services Administrator Natalie Corman, Jeff Wharran, Chad Joyce, Karri Hull, David Lomison, Travis Walker, Ray Stolinas and Anne Messner.

Guest present included Joanne Shafer.

Representatives from the news media included Chris Morelli and Marley Parish.

C-Net Staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. MEETING MINUTES

Minutes from the April 13, 2021 Board of Commissioners meeting.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the April 13 Board of Commissioners meeting.*

V. PROCLAMATION

Proclamation 9 of 2021 – Proclaiming April 18-24, 2021 as Conservation District Week in Centre County.

Director of Conservation District Jim Coslo announced that the Pennsylvania House and Senate have declared April 18-24, 2021 as Conservation District Week.

Centre County was declared a Conservation District in October of 1954. The Conservation District is dedicated to addressing conservation concerns within the Community. This includes, conservation of soil and water resources, watershed protection, flood prevention, preservation of land and wildlife, and protection of public lands. The Conservation District also offers technical assistance to agriculture

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producers, cost sharing and grant programs to install conservation measures on farms, environmental education to local students, stream restoration programs and administers regulatory programs for construction activities to protect streams and prevent erosion sedimentation.

Commissioner Dershem stated that, as a long time member of the Conservation District is a great group to work with, who shows much dedication to protecting the environment in Centre County.

***Action:** On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted unanimously to adopt Proclamation 9 of 2021.*

VI. COVID-19 PLANNING AND RESPONSE

VII. CONTRACTS

A. Centre County Recycling and Refuse Authority

i. Appointment of the Solid Waste Advisory Committee

Name	Affiliation
Tom Fontaine	State College Borough
Ryan Hockenberry	State College Borough
Carla Stilson	College Township
Philip Melnick	Penn State University
Josh Helke	Organic Climbing
Dave Pensak	State of the Art Inc.
Richard Carson	Carson Disposal
Shelly Mato	Centre Region Council of Government
Bob Belinda	Clearwater Conservancy
Mark Ralston	Potter Township Source Water Protection Committee
Erik Foley-DiFiore	Center for the Business of Sustainability - PSU
Ron Johnson	Sierra Club
Tasha Williams	Centre Concrete
Richard Stehouwer	Centre County Recycling and Refuse Authority
Mark Henry	Centre County Recycling and Refuse Authority
Joanne Shafer	Centre County Recycling and Refuse Authority

Centre County Recycling and Refuse Authority Recycling Coordinator Joanne Shafer explained that under Pennsylvania Act 101 of 1988 the County is required to establish 10 years' worth of disposal capacity for the trash generated within the County. The law requires the establishment of a Solid Waste Advisory Committee.

All the recommended appointees qualify for the required sectors and have agreed to serve on this committee.

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Commissioner Dershem requested that instead of an open ended commitment, a certain length of time be attached to the committee. Joanne Shaffer recommended a term of three years.

ii. Solid Waste Management Plan

Joanne reported that as the current contract for disposal with Advanced Disposal, now GFL Incorporated, will conclude at the end of 2022, it is required that the process of revising the Solid Waste Management Plan commence. This will ensure the disposal capacity for the subsequent 10 years.

In 1988 the County executed an agreement to delegate this responsibility to the Solid Waste Authority, now the Centre County Recycling and Refuse Authority.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve appointments for a term certain of three years to the Solid Waste Advisory Committee and the Solid Waste Management Plan.*

B. Correctional Facility

Warden Chris Schell presented the following Items:

- i. Contract with Justice Benefits, Inc. to identify Federal reimbursement monies from the State Criminal Alien Assistance Program. The total cost is 11% of revenue paid to the County for the period of five years commencing on approval of the agreement – Dept. 333.
- ii. Contract addendum with Axon Enterprise, Inc. to provide an additional professional license. This increases the contract total is \$468 per year, a total of \$1,404 through the period ending December 31, 2023 – Dept. 333
- iii. Letter of Agreement with the Behavioral Health Alliance of Pennsylvania and Community Care to coordinate efforts to improve the health status of returning citizens who are Health Choices Program members. There is no cost for this agreement – Dept. 333.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add Correctional Facility items i-iii to next week's Consent Agenda.*

C. Emergency Communications

Director of Emergency Communications Norm Spackman presented the following items:

- i. Change Order No. 7 with Motorola Solutions to remove microwave support from SUA Amendment effective May 1, 2021 and rectifier support from the existing service agreement. This change order provides a savings of \$529,448.40 and reduces the contract total to \$22,257,037.57 through February 28, 2030 – Dept. 354.

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- ii. Proposal from Centre Communications, Inc. to provide routine and emergency maintenance services for Centre County's IP microwave equipment used to provide connectivity to the P25 radio, emergency paging, and tower site camera systems. The cost for the services as quoted is \$224,000 for the period of May 1, 2021 through December 31, 2025 – Dept. 354.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add Change Order No. 7 with Motorola Solutions and the Proposal from Centre Communications to next week's Consent Agenda.*

- D. Emergency Management – Director of Emergency Management Jeff Wharran introduced Attachment 3A County Agreement with the Centre Region Council of Governments (COG) to affirm county sponsorship of the Centre Region Hazardous Materials Team as required for Pennsylvania Emergency Management Agency (PEMA) recertification – Dept. 351.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add Attachment 3A County Agreement with the COG to next week's Consent Agenda.*

- E. Information Technology Services

Chief information and Records Officer Chad Joyce presented the following items:

- i. Contract with CDW-G to provide two SQL licenses. The contract total is \$7,707.64 for the period of May 3, 2021 through July 31, 2023 – Dept. 142.
- ii. Contract with Global TelLink for Oracle data migration services. The contract total is \$29,760 – Dept. 142.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contracts with CDW-G and Global TelLink to next week's Consent Agenda.*

- F. Planning – Anne Messner presented an agreement with Larson Design Group, Inc. to perform all work and services, and furnish all equipment and materials both otherwise provided, for preliminary engineering, final design review, and shop drawing review for the 2018 and 2019 bridge bundle projects. The agreement shall not exceed \$1,122,539.30, as authorized in Resolutions 4 and 5 of 2021, without prior approval.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the agreement with the Larson Design Group, Inc.*

- G. Human Services

Human Services Administrator Natalie Corman presented the following items:

- i. Adult Services – Contract addendum with Service Access Management, Inc. to provide administrative assistance for the 2020 CARES Rent Relief Program. This increases the contract total from \$500,000 to \$743,255.31 for the period of March 1, 2020 through December 31, 2020 – Dept. 501.

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Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract addendum with Service Access Management, Inc. to next week's Consent Agenda.*

ii. MH/ID/EI

1. Letter of Agreement with the Behavioral Health Alliance of Pennsylvania (BHARP) and Community Care to provide drug and alcohol services. BHARP contracts with the Pennsylvania Department of Human Services to manage the Behavioral Health, Health Choices Program for Medicaid recipients. There is no cost for this agreement – Dept. 561.
2. Linkage agreement with Merakey of Pennsylvania between Huntingdon, Mifflin, Juniata, and Centre Counties and the Centre County CASSP to ensure a collaborative working relationship in providing quality of care to children, youth and families. There is no cost for this agreement for the period of March 2, 2021 through March 1, 2022 – Dept. 561.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the letter of agreement with BHARP and the linkage agreement with Merakey of Pennsylvania to next week's Consent Agenda.*

VIII. GRANTS

A. Human Services

- i. Aging – Human Services Administrator Natalie Corman presented the Cooperative Block Grant Agreement Amendment with the Pennsylvania Department of Aging to provide Federal and State funding to the Office of Aging to support older adult programs and services. The annual payment budgeted is \$1,523,580, which is State funded for the period of July 1, 2021 through June 30, 2025 – Dept. 521.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the cooperative block grant agreement amendment with the Pennsylvania Department of Aging to next week's Consent Agenda.*

- B. Criminal Justice Planning – Director of Criminal Justice Planning Karri Hull presented the Application to the Pennsylvania Commission on Crime and Delinquency (PCCD) for the Intermediate Punishment Treatment Program to support County intermediate punishment programs including the DUI Court. The project total is \$130,000 for the period of July 1, 2021 through June 30, 2022 – Dept. 306.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve submission of the grant application to the PCCD.*

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C. Planning

Director of Planning and Community Development Ray Stolinas presented the following items:

- i. Delegation of signing authority for Community Development Block Grant (CDBG) invoices for Contract C000075971 in the amount of \$466,379 for the period of January 27, 2020 through March 8, 2025. This will delegate Raymond J. Stolinas, Director of Planning and Community Development with authority to sign all CDBG invoices for submittal to the Department of Community and Economic Development (DCED) – Dept. 817.
- ii. Federal Funding Accountability and Transparency Act Sub-recipient Data Sheet for Community Development Block Grant (CDBG) Contract C000075971 – Dept. 817.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve Planning items i-ii.*

- D. Probation – Subgrant Award Notification from the Pennsylvania Commission on Crime and Delinquency (PCCD) for the Probation and Parole Grant in Aid. The project total is \$99,500, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 301.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the subgrant award notification from the PCCD.*

IX. CONSENT AGENDA

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.*

- A. Information Technology Services – Contract with Global Data Consulting, LLC (GDC) to provide live online trainings for Office 365 to county employees. GDC will create training content based around the use of Microsoft Teams, One Drive, SharePoint and the Basic Office Suite that is used in Office 365. The content will be provided in four training sessions in May 2021 then two per month from June 2021 through May 2022. The total cost is \$7,465 – Dept. 142.

B. RESOLUTION

Resolution 7 of 2021 – Authorizing the execution of, on behalf of Centre County, certain documents associated with the Pennsylvania Department of Transportation DOT Grant objects – Dept. 531.

X. AUTHORITIES, BOARDS AND COMMISSIONS

ABC	Name	Action	Term
Centre County Federation of Public Libraries	Steven Dershem	Appointment	January 1, 2021 – December 31, 2021
Centre County Federation of Public Libraries	Margaret Gray	Appointment – Centre County Library	January 1, 2021 – December 31, 2021

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Centre County Federation of Public Libraries	Helen DeFilippis	Appointment – Centre County Library	January 1, 2021 – December 31, 2021
Centre County Federation of Public Libraries	Carl Inglesby	Appointment – Centre County Library	January 1, 2021 – December 31, 2021
Centre County Federation of Public Libraries	Sharon Rovanseck	Appointment – Schlow Library	January 1, 2021 – December 31, 2021
Centre County Federation of Public Libraries	Barbara Ziff	Appointment – Schlow Library	January 1, 2021 – December 31, 2021
Centre County Federation of Public Libraries	Kimberly Fragola	Appointment – Schlow Library	January 1, 2021 – December 31, 2021

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the ABC appointments, holding the appointment of Steven Dershem until the next motion.*

On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted to approve the ABC appointment of Steven Dershem. Commissioner Dershem abstained.

XI. LETTER OF SUPPORT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add a letter of support for Ben Franklin Technology Partners of Central and Northern PA to today's agenda.

Commissioner Higgins asked the Board to consider a letter of support for the Ben Franklin Technology Partners of Central and Northern PA (BFTP-CNP) application for Community Project Funding for their Regional Entrepreneurial Training Program.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the letter of support for Ben Franklin Technology Partners.

XII. LIQUID FUELS – FEE FOR LOCAL USE

XIII. ADMINISTRATOR'S REPORT

XIV. DISCUSSION ITEMS

XV. CHECK RUN

Check run in the amount of \$3,272,067.41 dated April 16, 2021.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated April 16, 2021.*

XVI. C-NET REQUESTS

XVII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

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Commissioner Dershem reported 105,162 registered voters in Centre County. The precinct of the week is precinct #18 State College North West with 2,316 registered voters. In the last election there were 810 ballots cast, for a turnout of 34.97%.

B. Announcements

By adoption of Resolution 6 of 2021, Centre County Government is offering surplus vehicles for sale to the general public. An online public auction is being conducted by GovPlanet at www.govplanet.com from Saturday, April 10, 2021 at 10:00 AM and will remain open through Wednesday, April 21, 2021 at 10:00 AM.

XVIII. EXECUTIVE SESSION REPORT

XIX. PUBLIC MEETING SCHEDULE

Tuesday, April 20, 2021

Board of Commissioners – 10 AM – Virtual

Thursday, April 22, 2021

Board of Commissioners/Salary Board – 10 AM – Virtual

Tuesday, April 27, 2021

Board of Commissioners – 10 AM – Virtual

Thursday, April 29, 2021

Finance Committee – 9 AM – Virtual

Retirement Board – 11 AM – Virtual

XX. ELECTION ANNOUNCEMENTS

Monday, May 3, 2021

Last day to REGISTER before the Primary.

Tuesday, May 11, 2021

Last day to apply for a mail-in or civilian absentee ballot.

Tuesday, May 18, 2021

MUNICIPAL PRIMARY

Last day for County Board of Elections to receive voted mail-in and civilian absentee ballots (must be received by 8:00 PM).

XXI. QUESTIONS FROM THE PRESS

XXII. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:51 AM.

ATTEST:

Margaret N. Gray
Administrator