



## BOARD OF COMMISSIONERS MINUTES

Thursday, April 20, 2023, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:03 AM by Chair of the Board Mark Higgins.

In attendance were Commissioner Mark Higgins, Commissioner Amber Concepcion, Commissioner Steven Dershem, Administrator John Franek Jr., and Executive Office Supervisor Erin Good.

County personnel present included Human Services Administrator Julia Sprinkle, Geri Sorgen, Leah Raker, Faith Ryan, Quentin Burchfield, Jim Coslo, Liz Lose, Ray Stolinis, Phil Auman, Jody Lair, Richard Killian, Controller Jason Moser (phone), Dave Lomison, and Recorder of Deeds Joe Davidson.

Guests present included LeDon Young, Denny McCloskey, and Cammie Drekowski.

### II. PUBLIC COMMENT

There were no comments received from the public.

### III. ADDITIONS TO THE AGENDA

There were no additions made to the Agenda.

### IV. MEETING MINUTES

The Board will consider approving the minutes from the Thursday, April 6, 2023 Board of Commissioners meeting.

*Action: On a motion by Commissioner Concepcion seconded by Commissioner Dershem the Board voted unanimously to approve the minutes from April 6, 2023.*

### V. PROCLAMATION

Proclamation 15 of 2023 – LeDon Young, Denny McCloskey, and Cammie Drekowski joined the Board in proclaiming April 2023, as Grange Month in Centre County.

Denny stated they were the first Grange in Centre County with the building constructed in 1898.

LeDon Young stated since March 2020, Denny and Cammie have helped over 17,000 individuals with free food distributions. This is the 149<sup>th</sup> year of the Grange Month.

*Action: On a motion by Commissioner Concepcion seconded by Commissioner Dershem the Board voted unanimously to adopt Proclamation 15 of 2023 proclaiming April 2023, as Grange Month in Centre County.*

VI. PERSONNEL ITEMS

- A. Conservation District – Jim Coslo asked the Board to approve the funding and personnel requisition for the position of full-time Watershed Specialist, Conservation District, (p.c. #11, non-exempt), at SG-07A(01)–\$20.27/hour, effective April 20, 2023, pay period 9. Salary budget savings for 2023 \$4,306, annualized salary savings for 2024 \$3,478 – Dept. 822.

*Action: On a motion by Commissioner Concepcion seconded by Commissioner Dershem the Board voted unanimously to approve the funding and personnel requisition for Conservation District.*

- B. Correctional Facility – Geri Sorgen asked the Board to approve the medical leave of absence for Corrections Officer, Correctional Facility, (p.c. #14), effective from March 16, 2023, pay period 7 to (estimated) April 24, 2023, pay period 10 – Dept. 333.

*Action: On a motion by Commissioner Concepcion seconded by Commissioner Dershem the Board voted unanimously to approve the medical leave of absence for Corrections Officer PC #14.*

C. Human Services

- i. Adult Services – Faith Ryan asked the Board to approve the promotion/change in title for Jeffrey Doebler from full-time Housing Supervisor-Adult Services, Adult Services, (p.c. #08, exempt), at SG-10H(08)–\$27.39/hour to Assistant Director Adult Services, Adult Services, (p.c. #04, exempt), at SG-14A(01)–\$28.61/hour, effective April 23, 2023, pay period 10. Salary budget impact for 2023 \$38,910, annualized salary impact for 2024 \$59,509 - Dept. 501.

*Action: On a motion by Commissioner Concepcion seconded by Commissioner Dershem the Board voted unanimously to approve the promotion for Jeffrey Doebler.*

ii. Aging

Quentin Burchfield asked the Board to approve the following items:

1. Approve the funding and personnel requisition for the position of full-time Aging Care Manager 2, Aging, (p.c. #11, non-exempt), at SG-07A(01)–\$20.27/hour, effective April 20, 2023, pay period 9. Salary budget savings for 2023 \$14,468, annualized salary savings for 2024 \$785 – Dept. 521.
2. Approve the funding and personnel requisition for the position of full-time Aging Care Manager 2, Aging, (p.c. #28, non-exempt), at SG-07A(01)–\$20.27/hour, effective April 20, 2023, pay period 9. Salary budget savings for 2023 \$1,562, annualized salary savings for 2024 \$785 – Dept. 521.

*Action: On a motion by Commissioner Concepcion seconded by Commissioner Dershem the Board voted unanimously to approve the Aging items 1-2.*

- iii. C&YS – Leah Raker asked the Board to approve the appointment for Sarah M. Hartley, to full-time Caseworker 1, C&YS, (p.c. #08, non-exempt), at SG-07A(01)–\$20.27/hour, effective April 24, 2023, pay period 10. Salary budget savings for 2023 \$2,944, annualized salary savings for 2024 \$785 - Dept. 511.

*Action: On a motion by Commissioner Concepcion seconded by Commissioner Dershem the Board voted unanimously to approve the appointment for Sarah Hartley.*

- D. Planning & Community Development – Liz Lose asked the Board to approve the appointment for Jillian A. Barskey, to full-time Planner-Community Planning Specialist, Planning, (p.c. #13, non-exempt), at SG-10A(01)--\$23.85/hour, effective May 8, 2023, pay period 11. Salary budget savings for 2023 \$14,616, annualized salary savings for 2024 \$7,906 - Dept. 151.

*Action: On a motion by Commissioner Concepcion seconded by Commissioner Dershem the Board voted unanimously to approve the appointment for Jillian Barskey.*

- E. Risk Management & Workplace Operations – Phil Auman asked the Board to approve the appointment for Dakota J. Bruss, to full-time Custodial Worker, Risk Management, (p.c. #11, non-exempt), at SG-02A(01)--\$15.30/hour, effective May 8, 2023, pay period 11. Salary budget impact for 2023 \$20,808, annualized salary impact for 2024 \$31,824 - Dept. 112.

*Action: On a motion by Commissioner Concepcion seconded by Commissioner Dershem the Board voted unanimously to approve the appointment for Dakota Bruss.*

VII. JUDICIAL PERSONNEL ITEMS

VIII. ROW OFFICE PERSONNEL ITEMS

IX. NON-PERSONNEL ITEMS

- A. Emergency Management Services – Jody Lair asked the Board to approve the submission of the Hazardous Material Response Fund (HMRF) Grant application through Pennsylvania Emergency Management Agency (PEMA). The amount is \$10,923 for the period of July 1, 2023 through June 30, 2024 – Dept. 351

*Action: On a motion by Commissioner Concepcion seconded by Commissioner Dershem the Board voted unanimously to approve the Hazardous Material Response Grant Application.*

X. CONSENT AGENDA

XI. EXECUTIVE SESSION REPORT

XII. ANNOUNCEMENTS

- i. The Salary Board and Board of Commissioners meeting on Thursday, May 4, 2023 has been CANCELLED.

XIII. QUESTIONS FROM THE PRESS

XIV. ADJOURNMENT

On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:27 AM.

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ATTEST:

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John Franek Jr.  
Administrator