



BOARD OF COMMISSIONERS' MINUTES

Tuesday, April 21, 2020, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Belleville, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was convened at 10:01 AM by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, and Administrator Margaret Gray.

Representatives from the news media included Gary Sinderson and Evan Hinkley.

CNET staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. MEETING MINUTES

Minutes from the Tuesday, April 14 and Thursday, April 16, 2020 Board of Commissioners' meetings.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the April 14 and April 16, 2020 Board of Commissioners' meetings.

V. COVID-19 PLANNING AND RESPONSE

Letter to members of Congress, representing Centre County, urging the allocation of resources directly to county governments in the fourth COVID-19 response package.

Commissioner Pipe introduced the draft letter to our Senators and Congressmen. This encourages funding to counties below half a million in population. The \$2.2 trillion CARES Act provided money directly to counties that are half a million or more, only about 5% of counties across the country.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the letter to members of Congress concerning the fourth COVID-19 response package.

VI. REQUEST FOR PROPOSALS

Planning – Administrator Margaret Gray introduced the Mountain Top Activity Center Project to assist with restroom and shower facilities. Funding was received from the DCED Keystone Communities Grant. She asked the Board to award the contract for the RFP – Mountain Top Activity Center to J.C. Orr & Son. Three proposals were received and came in over the budgeted \$40,000. The scope will be negotiated during contract negotiations – Dept. 151.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to enter into contract negotiations for the RFP – Mountain Top Activity Center.

VII. CONTRACTS

A. Human Services

i. MH/ID

1. Addendum No 1 to the Letter of Agreement with Strawberry Fields, Inc. to provide additional early intervention services in the amount of \$100,000. This increases the contract maximum from \$345,000 to \$445,000, which is funded as follows: State \$400,500 and County \$44,500 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
2. Letter of Agreement with the Philipsburg-Osceola Area School District to provide drug and alcohol and/or mental health services to the school and its students through the contracted Student Assistance Program service provider agreement. There is no cost for this contract for the period of September 1, 2019 through August 31, 2020 – Dept. 561/562.
3. Agreement with the Bedford County Board of Commissioners to provide legal representation for mental health hearings. Bedford County shall be responsible for legal rates set by Centre County held in the Centre County Court of Common Pleas. This agreement shall be in effect until terminated by providing a 30-day notice – Dept. 561.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add MH/ID items 1-3 to next week's Consent Agenda.

VIII. GRANTS

IX. CONSENT AGENDA

X. LETTER OF SUPPORT

XI. ADMINISTRATOR'S REPORT

XII. LIQUID FUELS

XIII. FEE FOR LOCAL USE

XIV. DISCUSSION ITEMS

SEDA-COG Economic Development Administration (EDA) Revolving Loan Fund Relief Program (RLF)

Commissioner Higgins announced that SEDA-COG Board has initiated a new program to help small businesses in an 11 county region. This is a revolving loan fund program with roughly \$400,000. Loans will be available for for-profit businesses. The loans will have an interest rate of 3.25% and will be secured by a lean on business assets. The loan is guaranteed for individuals or entities with a 20% or greater ownership interest. The expected minimum loan is \$10,000 and the program is currently available.

XV. PERSONNEL ITEMS

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve personnel items A-C.

- A. Correctional Facility - Consider approval of the personnel requisition for full-time Kitchen Supervisor, Correctional Facility, (p.c. #122, non-exempt, replacing M. Summers), at SG-N08, effective retro to April 8, 2020, pay period 8 – Dept. 333.
- B. Emergency Communications - Consider approval of the personnel requisition for full-time Public Safety Telecommunicator, Emergency Communications 911, (p.c. #14, non-exempt, replacing J. Davy), at SG-N09, effective retro to April 15, 2020, pay period 9 – Dept. 354.
- C. Facilities Management - Consider approval of the personnel requisition for full-time Custodial Worker 1, Facilities Management, (p.c. #16, non-exempt, replacing R. Tate Jr.), at SG-N02, effective retro to April 13, 2020, pay period 9 – Dept. 161.

XVI. REPORT ON JUDICIAL PERSONNEL ITEMS

XVII. REPORT ON ROW OFFICE PERSONNEL ITEMS

Sheriff – Sheriff Bryan Sampsel has approved the personnel requisition for full-time Deputy Sheriff/Airport Security 2, Sheriff, (p.c. #37, non-exempt, replacing T. Breon), at SG-N11, effective April 13, 2020, pay period 9 – Dept. 211.

XVIII. CHECK RUN

Check run in the amount of \$679,959.78 dated April 17, 2020.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated April 17, 2020.

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XIX. C-NET REQUESTS

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve sponsorship to promote training through the local Stewards of Children program to protect children from sexual abuse, and to recognize the signs that sexual abuse may be happening.

XX. RECOGNITION

XXI. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

There are 109,228 registered voters in Centre County. The precinct of the week is Patton South 3 with 2,040 registered voters. In the November election there were 857 ballots cast for a voter turnout of 42.01%.

B. Announcements

XXII. EXECUTIVE SESSION REPORT

The Board met in executive session on April 16 from 10:13 AM to 11:00 AM to discuss a legal matter.

XXIII. PUBLIC MEETING SCHEDULE

Tuesday, April 21, 2020

BOC/Salary Board Meeting- 10:00 AM - 146WB

Retirement Board - 11:00 AM - 146WB

Tuesday, April 28, 2020

BOC/Salary Board Meeting- 10:00 AM - 146WB

Retirement Board - 12:00 PM - 146WB

XXIV. BID / PROPOSAL SCHEDULE

Tuesday, April 21, 2020

RFP - Mountain Top Activity Center - Contract Award

XXV. ELECTION ANNOUNCEMENTS

Monday, May 18, 2020

Last day to REGISTER before the primary.

Tuesday, May 26, 2020

Last day to apply for a mail-in or civilian absentee ballot.

Tuesday, June 2, 2020

GENERAL PRIMARY

Last day for County Board of Elections to receive voted mail-in and civilian absentee ballots. Must be received by 8PM.

XXVI. QUESTIONS FROM THE PRESS

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A. Evan Hinkley

- i. What is the Commissioners take on the Governor's recent announcement of May 8, 2020 to transition back to normal operations?
- ii. Any additional concerns about the inmate with COVID-19?

B. Gary Sinderson

- i. Has there been any discussion to change of the portion of funding from Hotel Tax that comes to the County?
- ii. Is the Board looking at any more employee layoffs at this point?
- iii. The Courts have a separate order than the Governor's date of May 8, 2020?
- iv. Were inmates released related to concerns of COVID-19?
- v. Are there any further plans to release additional inmates?

XXVII. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:32 AM.

ATTEST:

Margaret N. Gray
Administrator