



BOARD OF COMMISSIONERS MINUTES

Tuesday, April 27, 2021, 10:00 A.M.

Virtual – Zoom

I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:00 AM by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Deputy Administrator John Franek Jr., Executive Office Supervisor Natalie Smith and Staff Assistant Jillian Savage.

County personnel present included Anne Messner, Warden Chris Schell, Chris Schnure, David Lomison, Krista Davis, Melanie Gordon, Human Services Administrator Natalie Corman, Ray Stolinas and Travis Walker.

Guest present included Robert Zeigler.

Representatives from the news media included Chris Morelli and Marley Parish.

C-Net Staff were present.

III. PUBLIC COMMENT

Millheim Borough Council President Robert Ziegler provided comment regarding additional funding for a project regarding three bridges.

IV. MEETING MINUTES

Minutes from the April 20, 2021 Board of Commissioners meeting.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the April 20 Board of Commissioners meeting.*

V. PROCLAMATION

A. Proclamation 10 of 2021 – Proclaiming May 2-8, 2021 as Corrections Employee Week in Centre County.

Warden Chris Schell reported that Centre County Correctional Facility is 100% compliant with PA title 37 State Inspections, National Commission on Correctional Health Care and Prison Rate Elimination Act (PREA).

Warden Schell and the Board thanked the Corrections Employees for their dedication

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and commitment. The correctional system stands on three pillars, Court, Law Enforcement and Corrections. A safe and secure corrections system is essential to upholding the promise of justice for all.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 10 of 2021.*

- B. Proclamation 11 of 2021 – Proclaiming May 2021 as Bicycle Awareness Month and May 21, 2021 as Bike-to-Work Day in Centre County.

Commissioner Higgins spoke on the benefits of biking including health and affordable transportation.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 11 of 2021.*

VI. COVID-19 PLANNING AND RESPONSE

County Office Protocols

Administrator Margret Gray reported that Centre County Government offices are working under full remote work status through April 30. Over the last two weeks Centre County has seen a slight decrease in positivity rates and hospitalizations. The amount of COVID-19 cases within the County workforce has also decreased. At this time, it is recommended that the County cautiously begin to transition from full remote work status to a modified rotation of the workforce, while being mindful of masking and social distancing. This will be reevaluated at the end of May. It was the consensus of the Board to begin to transition to a modified rotation of the workforce.

VII. CONTRACTS

A. Human Services

i. MH/ID/EI

Human Services Administrator Natalie Corman presented the following items:

1. Contract Addendum with Central Intermediate Unit (CIU) #10 to allow for State allocations for the remainder of Fiscal Year 2020-2021 to provide early intervention services to include special instruction, interpretation, and IFSP Teaming services in the amount of \$11,667. This increases the contract total from \$8,333 to \$20,000, which is funded as follows: State \$18,000 and County \$2,000 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve contract addendum with CIU #10.*

2. Letter of Agreement with Elizabeth Beckman-Nemenz, DPT to provide early intervention services to include physical therapy. The total cost of this agreement is \$7,000, which is funded as follows:

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State \$6,300 and County \$700 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the Letter of Agreement with Elizabeth Beckman-Nemenz, DPT to next week's Consent Agenda.*

B. Planning

- i. Administrator Margaret Gray introduced an agreement with Terry Williams, Esquire of Law Offices of Miller, Kistler, and Campbell to serve as conflict counsel for the Centre County Planning and Community Development office. The contract rate is \$250 per hour - Dept. 111.

Commissioner Dershem requested that if the quoted rate was inclusive of support services, a separate lower rate be negotiated for these services.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the agreement with Terry Williams at a rate of \$250 per hour, with a lower rate to be negotiated for support services if needed.*

Chris Schnure presented Planning items ii-iii.

- ii. Memorandum of Understanding (MOU) for the final subdivision plan, Deerhaven, Phase 2B; CCPCDO File No. 39-21. This proposal represents the next phase of the Deerhaven Subdivision, showing an additional seventeen (17) residential lots with corresponding infrastructure comprising a total of 7.054 acres. The subdivision is located in Walker Township, north of Zion Back Road (T-461) and east Deerhaven Road (T-368) serving the existing Deerhaven subdivisions, approximately one mile east of Zion Back Road intersection with State Route 64 – Dept. 151.

- ii. Memorandum of Understanding (MOU) for S&A Homes, Inc. subdivision of Lot 2RR of Plat Book 92, Page 67 into Lots 8, 9, 10, 11 and 12 located in Walker Township; CCPCDO File No. 38-21. This proposal represents a Final Plan submission showing the subdivision of five (5) residential lots, with corresponding infrastructure, consisting of approximately 11.840 acres. This subdivision is located along the southern boundary of Walizer Road (T-471) approximately 1/2 mile from its intersection with Nittany Valley Drive (State Route 0064) – Dept. 151.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the MOU's for Deerhaven and S&A Homes, Inc. to next week's Consent Agenda.*

- C. Risk Management – Risk Manager Krista Davis introduced a renewal of the professional liability insurance policy for the District Attorney's Office through National District Attorney's Association (NDAA) Insurance Services. The total premium is \$29,651 for the period of June 6, 2021 through June 5, 2022 - Dept. 112.

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This is a 5.6% increase from last year, which is due to inflation and market cost.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the Renewal through NDAA Insurance Services to next week's Consent Agenda.*

VIII. GRANTS

- A. **Planning** – Anne Messner asked the Board to consider a Letter of Commitment to PennDOT Central Office confirming \$1,449,371.38 in Fee for Local Use funds have been committed to Centre County bridges. This is the first of two letters to secure \$2 million in Road MaP funds for future Centre County bridge projects in the Centre County Metropolitan Planning Organization Transportation Improvement Program – Dept. 151.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve submission of the Letter of Commitment to PennDOT Central Office.*

IX. CONSENT AGENDA

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.*

A. Correctional Facility

- i. Contract with Justice Benefits, Inc. to identify Federal reimbursement monies from the State Criminal Alien Assistance Program. The total cost is 11% of revenue paid to the County for the period of five years commencing on approval of the agreement – Dept. 333.
- ii. Contract addendum with Axon Enterprise, Inc. to provide an additional professional license. This increases the contract total is \$468 per year, a total of \$1,404 through the period ending December 31, 2023 – Dept. 333
- iii. Letter of Agreement with the Behavioral Health Alliance of Pennsylvania and Community Care to coordinate efforts to improve the health status of returning citizens who are Health Choices Program members. There is no cost for this agreement – Dept. 333.

B. Emergency Communications

- i. Change Order No. 7 with Motorola Solutions to remove microwave support from SUA Amendment effective May 1, 2021 and rectifier support from the existing service agreement. This change order provides a savings of \$529,448.40 and reduces the contract total to \$22,257,037.57 through February 28, 2030 – Dept. 354
- ii. Proposal from Centre Communications, Inc. to provide routine and emergency maintenance services for Centre County's IP microwave equipment used to provide connectivity to the P25 radio, emergency paging, and tower site camera systems. The cost for the services as quoted is

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\$224,000 for the period of May 1, 2021 through December 31, 2025 – Dept. 354.

C. Emergency Management – Attachment 3A County Agreement with the Centre Region Council of Governments (COG) to affirm county sponsorship of the Centre Region Hazardous Materials Team as required for Pennsylvania Emergency Management Agency (PEMA) recertification – Dept. 352.

D. Information Technology Services

i. Contract with CDW-G to provide two SQL licenses. The contract total is \$7,707.64 for the period of May 3, 2021 through July 31, 2023 – Dept. 142.

ii. Contract with Global TelLink for Oracle data migration services. The contract total is \$29,760 – Dept. 142.

E. Human Services

i. Adult Services – Contract addendum with Service Access Management, Inc. to provide administrative assistance for the 2020 CARES Rent Relief Program. This increases the contract total from \$500,000 to \$743,255.31 for the period of March 1, 2020 through December 31, 2020 – Dept. 501.

ii. MH/ID/EI

1. Letter of Agreement with the Behavioral Health Alliance of Pennsylvania (BHARP) and Community Care to provide drug and alcohol services. BHARP contracts with the Pennsylvania Department of Human Services to manage the Behavioral Health, Health Choices Program for Medicaid recipients. There is no cost for this agreement – Dept. 561.

2. Linkage agreement with Merakey of Pennsylvania between Huntingdon, Mifflin, Juniata, and Centre Counties and the Centre County CASSP to ensure a collaborative working relationship in providing quality of care to children, youth and families. There is no cost for this agreement for the period of March 2, 2021 through March 1, 2022 – Dept. 561.

F. GRANTS

i. Human Services

1. Aging – Cooperative Block Grant Agreement Amendment with the Pennsylvania Department of Aging to provide Federal and State funding to the Office of Aging to support older adult programs and services. The annual payment budgeted is \$1,523,580, which is State funded for the period of July 1, 2021 through June 30, 2025 – Dept. 521.

X. AUTHORITIES, BOARDS AND COMMISSIONS

XI. LETTER OF SUPPORT

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- XII. LIQUID FUELS – FEE FOR LOCAL USE
- XIII. ADMINISTRATOR’S REPORT
- XIV. DISCUSSION ITEMS
- XV. CHECK RUN

Check run in the amount of \$1,444,448.56 dated April 23, 2021.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated April 23, 2021.*

- XVI. C-NET REQUESTS
- XVII. REPORTS - ANNOUNCEMENTS
 - A. Voter Registration Report

Commissioner Dershem reported 105,138 registered voters in Centre County. The precinct of the week is precinct #19 State College South 1 with 2,268 registered voters. In the last election there were 1,294 ballots cast, for a turnout of 57.05%.

- B. Announcements

- XVIII. EXECUTIVE SESSION REPORT
- XIX. PUBLIC MEETING SCHEDULE

Tuesday, April 27, 2021

Board of Commissioners – 10 AM – Virtual
Board of Commissioners Work Session – 11 AM – Virtual
Board of Commissioners Work Session – 1:30 PM - Virtual

Thursday, April 29, 2021

Finance Committee – 9 AM – Virtual
Board of Commissioners/Salary Board – 10 AM – Virtual
Retirement Board – 11 AM – Virtual

Tuesday, May 4, 2021

Board of Commissioners – 10 AM – Virtual
Board of Commissioners Work Session – 3:30 PM - Virtual

Thursday, May 6, 2021

Board of Commissioners/Salary Board – 10 AM – Virtual
Retirement Board – 11 AM – Virtual

- XX. ELECTION ANNOUNCEMENTS

Monday, May 3, 2021

Last day to REGISTER before the Primary.

Tuesday, May 11, 2021

Last day to apply for a mail-in or civilian absentee ballot.

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Tuesday, May 18, 2021

MUNICIPAL PRIMARY

Last day for County Board of Elections to receive voted mail-in and civilian absentee ballots (must be received by 8:00 PM).

XXI. QUESTIONS FROM THE PRESS

XXII. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:41 AM.

ATTEST:

Margaret N. Gray
Administrator