



CENTRE COUNTY
SALARY BOARD MINUTES

Thursday, May 13, 2021, 10:00 A.M.

Virtual – Zoom

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I. CALL TO ORDER

The public meeting of the Salary Board was convened at 10:21 AM by Chair of the Board Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Deputy Administrator John Franek Jr., Executive Office Supervisor Natalie Smith, Staff Assistant Jillian Savage, Director of Human Resources Kristen Simkins, Human Resource Analyst Geri Sorgen, and Controller Jason Moser.

County Personnel present included Faith Ryan, David Lomison, Ray Stolinas, and Travis Walker.

Guest present included 8145481055.

II. PUBLIC COMMENT

There were no comments received from the public.

III. MEETING MINUTES

Minutes from the Thursday, May 6, 2021 Salary Board meeting.

Action: *On a motion by Commissioner Higgins, seconded by Controller Moser, the Board voted unanimously to approve the Salary Board meeting minutes from Thursday, May 6, 2021.*

IV. ACTION ON PERSONNEL ITEMS

A. Adult Services

Director of Adult Services Faith Ryan presented the following items:

- i. Change in status for the two (2) temporary full-time Caseworker 1-Adult Services, Adult Services, (p.c. #06 & 07, non-exempt), at SG-N10, from temporary full-time to regular full-time, effective retro to March 29, 2021, pay period 8. Salary budget impact for 2021 \$22,073 for each position, annualized salary impact for 2022 \$27,329 for each position – Dept. 501.

Controller Moser noted that funding is available for these positions through the elimination of the Assistant Director position and the reduction in hours for the full-time Housing Program Specialist.

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- ii. Creation of six (6) full-time Caseworker 1-Adult Services, Adult Services, (p.c. #10-15, non-exempt), at SG-N10A(01)--\$14.86, effective May 13, 2021, pay period 11. Salary budget impact for 2021 \$17,832 for each position, annualized salary impact for 2022 \$28,977 for each position – Dept. 501.

Considering the daily high volume of applications for the Emergency Rental Assistance Program (ERAP), the Board discussed increasing item ii to ten (10) full-time Caseworker-1.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to amend item ii to; Creation of ten (10) full-time Caseworker 1-Adult Services, Adult Services, (p.c. #10-15, non-exempt), at SG-N10A(01)--\$14.86, effective May 13, 2021, pay period 11. Salary budget impact for 2021 \$17,832 for each position, annualized salary impact for 2022 \$28,977 for each position – Dept. 501.

- iii. Reduction in hours to the position of full-time Housing Program Specialist-Adult Services, Adult Services, from 80 hours to 75 hours, effective July 9, 2021, pay period 15. Salary budget impact for 2021 \$63, annualized salary savings for 2022 \$3,452 – Dept. 501.
- iv. Elimination to the position of full-time Assistant Director-Adult Services, Adult Services, (p.c. #02, non-exempt), effective May 13, 2021, pay period 11. Salary budget savings for 2021 \$34,205, annualized salary savings for 2022 \$53,898 – Dept. 501.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve Adult Services items i-iv, including amended item ii.*

V. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:36 AM.

ATTEST:

Jason Moser
Controller