



## BOARD OF ELECTIONS MINUTES

Tuesday, May 16, 2023 6:00 A.M.

Willowbank Office Building

420 Holmes Street, Room 146

Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Centre County Board of Elections was convened at 6:01 AM. by Chair of the Board Vicki Fong.

In attendance were Board Members Chris Exarchos, Vicki Fong, and Chris Fowler, Administrator John Franek, Jr., Director of Elections Beth Lechman, and Solicitor Betsy Dupuis.

County personnel included Sharon Johnson, Elizabeth Haushalter and Kristina Konrath.

### II. PLEDGE OF ALLEGIANCE

### III. PUBLIC COMMENT

There were no comments received from the public.

### IV. ADDITIONS TO THE AGENDA

There were no additions made to the agenda.

### V. MINUTES

The Board will consider approving the minutes from the May 9, 2023 Board of Elections meeting.

*Action: On a motion by Chris Fowler, seconded by Chris Exarchos, the board voted unanimously to approve the minutes from May 9, 2023 meeting.*

### VI. OLD BUSINESS

### VII. NEW BUSINESS

A. Appoint Beth Lechman, Sharon Johnson, Elizabeth Haushalter, and Kristina Konrath as persons to administer oaths

*Action: On a motion by Chris Fowler, seconded by Chris Exarchos, the board voted unanimously to appoint the members to administer oaths.*

Chris Exarchos asked if that is something that should be done by the Judges and Beth Lechman stated that there is a provision in Election Code that allows the County Administrator and the Election Board to appoint those persons.

County Administrator John Franek, Jr. administered the oath to Beth Lechman, Sharon Johnson, Elizabeth Haushalter and Kristina Konrath.

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Election Board/Official Count Board/Provisional Ballot Board Meeting Schedule (This schedule is tentative, and adjustments may need to be made):

Thursday, May 18, 2023 at – 2:00 PM

- Adjudication of Civilian Absentee ballots and Mail-In ballots
- Canvass and tabulate In-Person Election Day ballots
  - Board will perform review of (a) Numbered List of Voters, (b) general returns of results cast, (c) Election Day results tapes, and (d) Election Night Reports for each Precinct
- Canvass and tabulate Military/Civilian Overseas ballots

Friday, May 19, 2023 – 10:00 AM

- Canvass and tabulate mail-in Election Day ballots
- Adjudication of Civilian Absentee ballots and Mail-In ballots
- Adjucate, tabulate, and canvass provisional ballots
- 2% Statistical Audit of In-Person Election Day ballots
- Canvass and tabulate Military/Civilian Overseas ballots

May 23, 2023 - 3:00 PM

- Certify Unofficial Results

Tuesday, May 30, 2023 – 3:00 PM

- Certify Official Results

VIII. ELECTION ANNOUNCEMENTS

- The next scheduled Board of Elections meeting is Thursday, May 18, 2023 at 2:00 PM at the Willowbank Building Room 146.

IX. EXECUTIVE SESSION REPORT

X. QUESTIONS FROM THE PRESS

XI. ADJOURN

On a motion by Chris Fowler seconded by Chris Exarchos, the Board voted unanimously to recess the meeting at 6:13 AM. The Board adjourned the meeting on Friday, May 19, 2023 at 12:28 PM.

Respectfully submitted,  
Erin Good  
Executive Office Supervisor