



BOARD OF COMMISSIONERS' MINUTES

Tuesday, May 19, 2020, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was convened at 10:00 AM by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, and Administrator Margaret Gray.

County personnel present included Sheriff Bryan Sampsel, Jeff Wharran, Tom Martin and Kristen Simkins.

Representatives from the news media included Gary Sinderson.

CNET staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. MEETING MINUTES

Minutes from the Tuesday, May 12, 2020 Board of Commissioners' meeting.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the May 12, 2020 Board of Commissioners' meeting.

V. PROCLAMATIONS

- A. Proclamation No. 12 of 2020 – Proclaiming May 17-23, 2020 as Emergency Medical Services Week in Centre County. The time for 2020 is EMS Strong, Ready for Today Prepared for Tomorrow. Commissioner Pipe offered his thanks for all the Emergency Medical Services providers are doing during this difficult time.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation No. 12 of 2020.

- B. Proclamation No. 13 of 2020 – Proclaiming May 2020 as Community Action Month in Centre County.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation No. 13 of 2020.

VI. COVID-19 PLANNING AND RESPONSE

A. Personnel

Administrator Margaret Gray provided a status report on the current employee furlough. Starting Monday April 20, there were 60 employees on full time furlough with 20 on reduced hour furlough and 20 vacancies for a total of 100 positions. Now in the fifth week, there are 30 employees on full time furlough with 17 on reduced hour furlough. The savings in our fund balance at the end of this week will be \$304,688.

B. Reopening Centre County

Centre County is now in the second full week of being in the yellow status. Commissioner Dershem reported on an update from the Workforce Investment Board, within a nine county region including Centre County. As of May 9, Centre County has gone from the lowest to the highest level of unemployment at 25%. The second highest is Lycoming County at 16%.

VII. CONTRACTS

- A. Capital Projects - Access License Agreement between Centre County Solar Partners, LLC (“Aggregator”) and the County of Centre (“Owner”). The agreement allows Centre County Solar Partners the right and license for ingress and egress to the Site to install, operate, maintain, and service the System and an electricity line to the System. The term of this agreement commences on April 24, 2020 and shall continue for a period of up to twenty-five (25) years, subject to termination provisions– Dept. 971.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the access license agreement with Centre County Solar Partners, LLC to next week’s Consent Agenda.

- B. Emergency Communications – Contract renewal with Breon’s Inc. to provide generator maintenance for all 911 tower sites and the Willowbank tower. The contract total is \$12,248.87 for the period of June 9, 2020 through June 8, 2021– Dept. 971.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract renewal with Breon’s Inc. to next week’s Consent Agenda

VIII. GRANTS

A. Human Services

- i. MH/ID/EI – Submission of a grant application to the Office of Mental Health & Substance Abuse Services (OMHSAS) for the First Episode Psychosis program. Funding would provide an opportunity to create a Coordinated Specialty Care for individuals experiencing their first episode with symptoms

of a significant mental illness with psychosis symptoms. Individuals supported by this program can range in age of 16-26 years old. The project total is \$200,000, which is State funded for a period of one year, with two renewal opportunities of one year each – Dept. 561.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve submission of the grant application to OMHSAS.

- B. Planning - Submission of Payment Request #1 to the Department of Community and Economic (DCED) for disbursement of funds from the Chesapeake Bay Countywide Action Plan Implementation Grant – Phase III Watershed Implementation Plan in the amount of \$25,000 - Dept. 151.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add submission of Payment Request #1 to DCED to next week's Consent Agenda

IX. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.

- A. Correctional Facility – Contract renewal with Mahaffey Laboratory LLC for laboratory testing services of waste effluent at the Centre County Correctional Facility at a rate of \$106 per occurrence. Contract total is estimated at \$10,600 for the period of April 9, 2020 through April 8, 2025 – Dept. 333.
- B. Information Technology Services – Contract with CDW-G to provide Duo Security, a multi-factor authentication application used to enhance cyber security. The contract total is \$18,360 for the period of May 19, 2020 through May 18, 2021 – Dept. 142.
- C. Risk Management - Professional liability insurance policy for the District Attorney's Office through NDAA Insurance Services. The total premium is \$27,975 for the period of June 6, 2020 through June 6, 2021 - Dept. 112.

D. GRANTS

i. Planning

1. Submission of Payment Request #6 to the Department of Community and Economic (DCED) for disbursement of funds from the Development Keystone Communities Grant in the amount of \$960.54 for public advertisement of the Mountain Top Activity Center RFP Dept. 151.
2. Multimodal Transportation Fund Grant
 - a. Resolution 10 of 2020 – Authorizing the Chair of the Board of Commissioners signatory authority with the Commonwealth of Pennsylvania, acting through the Bureau of Project Delivery, of the Department of Transportation – Dept. 151.

- b. Intergovernmental Business Partner Agreement with the Commonwealth of Pennsylvania, acting through the Bureau of Project Delivery of the Department of Transportation, authorizing electronic access to PennDOT systems for engineer and construction management. There is no cost for this agreement, which will continue until terminated by either Party – Dept. 151.
- c. Resolution 11 of 2020 – Establishing policy and procedure that shall be used for the orderly determination of the need to use consulting engineering firms, qualification and selection of firms, and general administration and monitoring of the engineering firms – Dept. 151.

ii. Emergency Management – U.S. Department of Homeland Security Federal Fiscal Year 2019 Pre-Disaster Mitigation Grant Agreement between the Pennsylvania Emergency Management Agency and Centre County. The project total is \$67,000, which is funded as follows: Federal \$50,250, and County \$16,750 for the period of October 1, 2018 through April 1, 2022 – Dept. 351.

X. LETTER OF SUPPORT

XI. ADMINISTRATOR'S REPORT

Administrator Margaret Gray announced that the Office of Veterans Affairs distributed 12,500 flags for 20 organizations to be placed for Memorial Day across 133 cemeteries across Centre County.

XII. LIQUID FUELS

XIII. FEE FOR LOCAL USE

XIV. DISCUSSION ITEMS

XV. CHECK RUN

Check run in the amount of \$ \$5,678,266.69 dated May 15, 2020.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated May 15, 2020.

XVI. C-NET REQUESTS

XVII. RECOGNITION

XVIII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem serves as the Chair of the Board of Elections and shared protective equipment and precautions that will be taken at the polls in June for the Primary Election. The last day to apply for an absentee or mail in ballot is May 26.

He reported 109,150 registered voters in Centre County. The precinct of the week is #72 Rush North with 1,277 registered voters in the November Election. There were 486 ballots cast for a voter turnout of 38.06%.

B. Announcements

Centre County Government Office will be closed on Monday, May 25 in observance of Memorial Day.

XIX. EXECUTIVE SESSION REPORT

There were no executive sessions to report.

XX. PUBLIC MEETING SCHEDULE

Tuesday, May 19, 2020

BOC/Salary Board Meeting- 10:00 AM - 146WB

Board of Elections - 1:00 PM - Room 146WB

Thursday, May 21, 2020

BOC/Salary Board Meeting- 10:00 AM - 146WB

XXI. BID / PROPOSAL SCHEDULE

XXII. ELECTION ANNOUNCEMENTS

Tuesday, May 26, 2020

Last day to apply for a mail-in or civilian absentee ballot.

Tuesday, June 2, 2020

GENERAL PRIMARY

Last day for County Board of Elections to receive voted mail-in and civilian absentee ballots. Must be received by 8PM.

XXIII. QUESTIONS FROM THE PRESS

A. Gary Sinderson

- i. Is the County set with precincts and poll workers for Election Day?
- ii. Is there any update on services or increased demand on mental health services?
- iii. When the state compiles the cases of COVID 19 are the prisons included in the count?
- iv. Is the County dependent on whether Penn State is in session?

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XXIV. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:33 AM.

ATTEST:

Margaret N. Gray
Administrator