



BOARD OF COMMISSIONERS MINUTES

Tuesday, May 30, 2023 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Belleville, PA 16823

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I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:00 AM by Chair of the Board Mark Higgins.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Mark Higgins, Commissioner Amber Concepcion, Commissioner Steven Dershem, Administrator John Franek Jr. and Executive Office Supervisor Erin Good.

County personnel present included Human Services Administrator Julia Sprinkle, Deputy Administrator Natalie Corman, Liz Lose, Ray Stolinas, Xochi Confer, Controller Jason Moser, and Sheriff Bryan Sampsel.

Guests present included Scott English, Erin Garthe, Samantha Bruno, Gordon Kauffman, Phil Hoh, and Tracy Small.

Representatives from the news media included Gary Sinderson and WTAJ news.

C-NET staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. ADDITIONS TO THE AGENDA

There were no additions to the Agenda.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting and work session held on May 23, 2023.

Administrator John Franek Jr. stated that in the BOC minutes for the May 23rd there was a typo for the Ordinance 2 of 2023, it is actually Ordinance 1 of 2023. The action that was taken on the Ordinance was to advertise the Ordinance, which will reflect the change.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the meetings held on May 23, 2023 with the acknowledgment of the typo of the Ordinance number needing to be changed from Ordinance 2 of 2023 to Ordinance 1 of 2023 in the Board of Commissioners minutes.

VI. PROCLAMATION

Proclamation 26 of 2023 – Erin Garthe and Samantha Bruno joined the Board in proclaiming the importance of gun violence prevention and supporting safe and secure firearm storage initiatives in Centre County.

Erin is a volunteer with Be SMART Program and stated nearly one child gains access to a loaded firearm and unintentionally shoots themselves or someone else every day in America, which averages to 350 children per year. The victims of shootings by children are most often children, with more than 7 in 10 child shootings happen in or around homes and nearly 1 in 3 unintentional shooters were preschoolers.

The Be SMART campaign emphasizes the importance of safe gun storage. Samantha with the American Foundation of Suicide Prevention spoke about the importance of firearm safety and safe storage that can help reduce suicides. Sheriff Sampsel stated his office has issued over 100 gun locks to individuals and actively supports Veterans suicide prevention.

The Commissioners thanked the group for the precautions they promote for safe gun storage. Commissioner Dershem encouraged individuals to utilize a locked gun cabinet or gun safe to keep not only our families safe but also our society safe.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 26 of 2023.

Proclamation 27 of 2023 – Scott English joined the Board in proclaiming the official dedication and opening of “A Philatelic Memorial of the Holocaust” exhibit.

Scott English the Executive Director of Philatelic Society stated the Society has been a resident of Centre County since 1946 when they opened their first office in State College, and then in 2004 they opened their Bellefonte location.

Scott stated there were stamps from 48 of the 50 states that were collected as well as from countries from all over the world, which includes over 11 million in total stamps. Scott stated only 1 in 3 high school students are aware of the Holocaust and how it has affected the numerous individuals. He stated they will have an open house on Sunday June 11th at the Match Factory in Bellefonte and encourages individuals of all ages to attend.

The Commissioners stated they are looking forward to attending the new Holocaust memorial in the Match Factory and agreed that it will be a great education addition to Centre County.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 27 of 2023.

VII. RESOLUTION

Resolution 8 of 2023 – Phil Hoh with the Highway Safety Network asked the Board to approve the Resolution which authorizes the chief elected official or their appointed designee of the County of Centre to sign a grant with the Pennsylvania Department of Transportation, Program Services Division, Bureau of Maintenance and Operation, to fund the District 2-0 Community Traffic Safety Project.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to adopt Resolution 8 of 2023.

VIII. BIDS AND PROPOSALS

- A. Valentine Street Houses Demolition IEB – Julia Sprinkle asked the Board to approve a contract with Earthmovers Unlimited, Inc. to demo two single family homes on 502 and 512 Valentine Street. The contract total is \$28,477.00 – Dept. 971.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the contract with Earthmovers Unlimited, Inc for \$28,477.00 pending solicitor review.

- B. Centre County Broadband Expansion RFP responses received by the deadline – Dept. 151:

Liz Lose stated there were five companies that responded to the RFP, which all five companies submitted the required attachments. She will start going through the proposals with our consultant, CTC Technologies.

The Commissioners thanked Liz and her department for all of the hard work for this project especially on the tight deadline that they are operating on.

Company	City, State	Attachment A- Non- Collusion Affidavit	Attachment B- Trade Secret Notice	Attachment C- Contractor Integrity Provisions
Centre WISP Venture Company LLC	Centre Hall, PA	X	X	X
All Points Broadband Partners, LLC	Richmond, VA	X	X	X
Verizon Pennsylvania LLC	Philadelphia, PA	X	X	X
Comcast Cable Communications, LLC	Philadelphia, PA	X	X	X
Pavlov Media	Champaign, IL	X	X	X

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to enter into contract negotiations for the Centre County Broadband Expansion RFP.

IX. CONTRACTS – AUTHORIZATION

- A. Controller – Controller Moser asked the Board to approve an Engagement Letter with Plante & Moran, PLLC to provide software consulting services throughout the Enterprise Resource Planning (ERP) implementation process with Univerus Inc. The contract total is not to exceed \$81,125 for the period of June 1, 2023 to August 31, 2024 – Dept 125.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the engagement letter with Plante & Moran, PLLC.

B. Planning and Community Development

- i. Phil Hoh asked the Board to approve a contract with Highway Safety Network, Inc. for the County to apply to the Pennsylvania Department of Transportation, Program Services Division, Bureau of Maintenance and Operations, to fund the District 2-0 Community Traffic Safety Project. The grant coverage area includes the following Counties Centre, Cameron, Clearfield, Clinton, Elk, Juniata, McKean, Mifflin, and Potter. The funding allocation totals for all nine Counties are as follows: FFY 24 \$92,782.65, FFY 25 \$95,855.04 and FFY 26 \$99,034.98. The contract period is from October 1, 2023 to September 30, 2026 – Dept. 151.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the contract with Highway Safety Network, Inc.

- ii. Ray Stolinas asked the Board to approve a Memorandum of Understanding (MOU) for the “Final Plan – 2 Lot Subdivision of Lands of David S. & Rachel L. Glick Subdivision (RB: 2155 PG: 466 – Replot of Parcel 1RB of PB 89, PG 48 into Parcel 1RB1 and Parcel 1RB2); CCPCDO File No. 18-23. This proposal located in Marion Township, represents a Final Plan submission showing the subdivision of two (2) lots with corresponding infrastructure, consisting of 76.46 acres. The subdivision is located along the northern right-of-way of Jacksonville Road (State Route 1010) approximately $\frac{3}{4}$ of a mile east of Jacksonville and is accessed via High Valley Drive (Private) – Dept. 151.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the MOU for – Final Plan – 2 Lot Subdivision of Lands of David S. & Rachel L. Glick to next week’s Consent Agenda.

X. CONSENT AGENDA

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve this week’s Consent Agenda.

- A. District Attorney – Consider approval of a contract with Thomson Reuters/Westlaw-Proflex to provide access to a multitude of online legal research data including, but not limited to, all State and Federal cases, statutes, regulations, administrative decisions and directives. The contract total is \$23,507.88 for the period of August 1, 2023 to July 31, 2024 – Dept. 221.
- B. MDJ-Centre Hall 49-3-04 – Consider approval of a contract with Stoltzfus Bros Construction LLC to replace the roof at the Centre Hall MDJ Building. The contract total is \$15,736 – Dept 256.
- C. Risk Management – Contract renewal with PA Counties Risk Pool (PCoRP) to provide property/causality insurance. The contract total is \$472,133 for the period of June 1, 2023 to June 1, 2024 – Dept 112.

Human Services

- D. ~~MH/ID EI-D&A~~ – Consider approval of an Addendum #1 with Strawberry Fields, Inc. to provide additional funds for early intervention services in the amount of \$100,000. Service provider’s contract maximum will increase from \$300,000 to \$400,000. The contract total is \$400,000 funded as follows: State \$360,000 and County Match \$40,000 for the period of July 1, 2022 to June 30, 2023 – Dept 561.

-----END OF CONSENT-----

XI. CHECK RUN

Check run in the amount of \$673,885.06 dated May 26, 2023.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated May 26, 2023.

XII. LETTER OF SUPPORT

- i. Gordon Kauffman asked the Board to approve a letter of support for an ARC grant application that would be used to build the High Point Skate Park located in State College, PA.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the letter of support for the grant application for High Point Skate Park.

- ii. Eric Rountree asked the Board to approve a letter of support for a grant proposal to establish a lithium-ion battery manufacturing facility in Centre County jointly executed by Flux Power and EC Power, Inc.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the letter of support for a grant proposal to establish a lithium-ion battery manufacturing facility in Centre County.

XIII. ADMINISTRATOR’S REPORT

XIV. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

- i. The Board of Commissioners and Salary Board meetings on Thursday, June 1, 2023 have been CANCELLED.

XV. EXECUTIVE SESSION REPORT

XVI. PUBLIC MEETING SCHEDULE

Tuesday, May 30, 2023

Board of Elections – 3 PM – Willowbank 146

Tuesday, June 6, 2023

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – 11:00 AM – Willowbank 146

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Thursday, June 8, 2023

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

XVII. QUESTIONS FROM THE PRESS

Commissioner Dershem asked that the County get some clarification from our Solicitor about how the Responsible Contractor Ordinance may impact future nontraditional construction projects, such as roadways and bridge projects as well as the Broadband Expansion Project.

XVIII. ADJOURNMENT

On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously adjourn the meeting at 11:11 AM.

ATTEST: _____

John Franek Jr.

Administrator