

CENTRE COUNTY RETIREMENT BOARD

June 4, 2020

MINUTES

Call to Order: The Centre County Retirement Board met remotely via BlueJeans on Thursday, June 4, 2020. The meeting was called to order at 11:03 AM by Chairman Mike Pipe. Present via remote access were Retirement Board Members: Commissioner Mike Pipe, Commissioner Mark Higgins, Commissioner Steve Dershem, County Treasurer Colleen Kennedy, and County Controller Jason Moser. Margaret Gray, County Administrator, Tom Martin, Director of Finance, also attended.

Approval of Minutes of Prior Meeting: A motion was made by Treasurer Kennedy to approve meeting minutes from the May 14, 2020. The motion was seconded by Commissioner Dershem. The motion passed unanimously.

Correspondence:

None.

Old Business:

Commissioner Pipe inquired about the Actuarially Determined Contribution (ADC) from the May 14, 2020, meeting. Controller Moser indicated that after the May 14, 2020, meeting, Korn Ferry, the Retirement Fund's Actuary, recalculated the ADC based on 7.5% assumed rate of return and the 5-year smoothing valuation method for County investments. Controller Moser noted the new ADC was \$2,062,783, which was \$687,217 less than the budgeted ADC for 2020, and that as of May, 2020, the County had fulfilled its ADC obligation for 2020.

New Business:

- A. An engagement letter with PFM for a comprehensive study of the County's Retirement Fund and alternative management methods for a fee of \$10,000, was discussed. Commissioner Pipe reviewed the discussion from May 14, 2020, that prompted the engagement with PFM. Margaret Gray, County Administrator, reviewed PFM's background with the County and the conversation she coordinated between herself, Controller Moser, and Marc Ammaturo, Managing Director, PFM Asset Management. Controller Moser provided additional details of the conversation, including reviewing the scope of the study as outlined in the engagement letter.
 - a. A motion was made by Controller Moser and seconded by Treasurer Kennedy to approve the engagement letter and fee. After discussion brought by

Commissioner Higgins on a sample report, the motion and second were revoked by Controller Moser and Treasurer Kennedy, respectively.

- b. A motion to table the discussion until a sample report is received from PFM by Controller Moser and disbursed to the Retirement Board was made by Treasurer Kennedy, seconded by Controller Moser, and passed unanimously.

A motion to adjourn was made by Commissioner Higgins and seconded by Controller Moser. The meeting adjourned at 11:26 AM.

Jason Moser, Controller and Secretary of the Retirement Board

Next Meeting: June 25, 2020; End of Quarter, no guests.