



CENTRE COUNTY
SALARY BOARD MINUTES

Tuesday, June 8, 2021, 10:00 A.M.

Virtual – Zoom

To join the meeting please visit: www.centrecountypa.gov/virtual

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I. CALL TO ORDER

The public meeting of the Salary Board was convened at 10:54 AM by Chair of the Board Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Executive Office Supervisor Natalie Smith, Staff Assistant Jillian Savage, Director of Human Resources Kristen Simkins, Human Resource Analyst Geri Sorgen, and Controller Jason Moser.

County personnel present included Human Services Administrator Natalie Corman, Sheriff Bryan Sampsel, Warden Chris Schell, Norm Spackman, Ryan Smeltzer, David Lomison, Ray Stolinas, Kendra Miknis, and the Elections Office.

Representatives from the news media included Chris Morelli.

C-Net Staff were present.

II. PUBLIC COMMENT

There were no comments received from the public.

III. MEETING MINUTES

Minutes from the Thursday, May 20, 2021 Salary Board meeting.

Action: *On a motion by Commissioner Dershem, seconded by Controller Moser, the Board voted unanimously to approve the Salary Board meeting minutes from Thursday, May 20, 2021.*

IV. ACTION ON PERSONNEL ITEMS

A. Sheriff – Sheriff Sampsel joined the Salary Board.

On a motion by Sheriff Sampsel, seconded by Commissioner Higgins, the Board voted unanimously to approve Sheriff items i-iii.

- i. Rate for Ethan E. Walters at SG-N08A(01)--\$13.52/hour, effective June 14, 2021, pay period 13. Sheriff Bryan Sampsel is appointing Mr. Walters to full-time Security Officer, Sheriff, (p.c. #30, non-exempt, replacing R. Hoover). Sheriff Sampsel is requesting that Mr. Walters be approved at SG-N08B(02)--\$13.79/hour. Conditional upon satisfactory completion of pre-employment requirements. Salary savings for 2021 \$8,778, annualized salary savings for 2022 \$624 – Dept. 211.

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- ii. Rate for Jacob T. Phillips at SG-N08A(01)--\$13.52/hour, effective June 14, 2021, pay period 13. Sheriff Bryan Sampsel is appointing Mr. Phillips to part-time Security Officer 60%, Sheriff, (p.c. #15, non-exempt, replacing B. Greene). Sheriff Sampsel is requesting that Mr. Phillips be approved at SG-N08B(02)--\$13.79/hour. Conditional upon satisfactory completion of pre-employment requirements. Salary savings for 2021 \$2,317, annualized salary savings for 2022 \$0 – Dept. 211.
 - iii. Rate for Ronald J. Schall at SG-N08A(01)--\$13.52/hour, effective June 14, 2021, pay period 13. Sheriff Bryan Sampsel is appointing Mr. Schall to on-call/occasional Security Officer, Sheriff, (p.c. #26, non-exempt, replacing D. Clouse). Sheriff Sampsel is requesting that Mr. Schall be approved at SG-N08C(03)--\$14.09/hour. Conditional upon satisfactory completion of pre-employment requirements. Salary savings for 2021 \$1,667, annualized salary savings for 2022 \$112 – Dept. 211.
- B. Correctional Facility – On a motion by Controller Moser, seconded by Commissioner Higgins, the Board voted unanimously to approve the promotion/change in title for Shane Billett from full-time Corrections Officer, Correctional Facility, (p.c. #64, non-exempt), at SG-N10M(13)--\$20.46/hour to full-time Central Booking Lieutenant, Central Booking, (p.c. #96, exempt, replacing W. Andrews), at SG-S54A(01)--\$23.29/hour (48,443.20/annum), effective retro to June 6, 2021, pay period 13. Warden Christopher Schell is requesting that Mr. Billett be approved at SG-S54B(02) - \$23.75/hour (49,400/annum). Salary budget savings for 2021 \$12,314, annualized salary savings for 2022 \$13,416 – Dept. 333.

C. Courts

Court Administrator Kendra Miknis presented Courts items i-iii.

i. Court Administration

On a motion by Commissioner Dershem, seconded by Controller Moser, the Board voted unanimously to approve Court Administration items 1-2.

1. Upgrade/reclassification to the position of full-time Central Court Coordinator, Court Administration, (p.c. #13, non-exempt), from SG-N09A(01)--\$14.18/hour to SG-N10A(01)--\$14.86/hour, effective retro to June 6, 2021, pay period 13 – Dept. 271.
2. Lateral transfer/change in title for Rebecca Stoner from full-time Civil Court Coordinator, Court Administration, (p.c. #38, non-exempt) to full-time Central Court Coordinator, Court Administration, (p.c. #13, non-exempt, replacing D. Eisenhower), effective retro to June 6, 2021, pay period 13 (No change in pay rate). Salary budget savings for 2021 \$6,677, annualized salary savings for 2022 \$11,973 – Dept. 271.

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On a motion by Controller Moser, seconded by Commissioner Higgins, the Board voted unanimously to approve Courts items ii-iii.

- ii. MDJ State College 49-1-01 – Rate for Monique T. Brodie at SG-S45A(01)--\$15.13/hour, effective retro to June 1, 2021, pay period 12. President Judge Pamela Ruest is appointing Ms. Brodie to full-time Office Supervisor 2, MDJ-Hahn, (p.c. #01, non-exempt, replacing K. Caprio-Devore). President Judge Ruest is requesting that Ms. Brodie be approved at SG-S45D(04)--\$16.05/hour. Salary budget savings for 2021 \$13,260, annualized salary savings for 2022 \$17,102 – Dept. 251.
- iii. MDJ Centre Hall 49-3-04 – Rate for Karly A. Smith at SG-N08A(01)--\$13.52/hour, effective retro to June 1, 2021, pay period 12. President Judge Pamela Ruest is appointing Ms. Smith to full-time Magisterial District Court Secretary, MDJ-Jordan, (p.c. #11, non-exempt, replacing J. Miller). President Judge Ruest is requesting that Ms. Smith be approved at SG-S45E(05)--\$14.61/hour. Salary budget savings for 2021 \$9,098, annualized salary savings for 2022 \$14,820 – Dept. 256.
- iv. Probation - On a motion by Controller Moser, seconded by Commissioner Higgins, the Board voted unanimously to approve the rate for Tina L. Olivieri at SG-N06A(01)--\$12.30/hour, effective June 14, 2021, pay period 13. President Judge Pamela A. Ruest is appointing Ms. Olivieri to full-time Department Clerk 2 (80), Probation, (p.c. #16, non-exempt, replacing B. Gathagan). President Judge Ruest is requesting that Ms. Olivieri be approved at SG-N06C(03)--\$12.78/hour. Conditional upon satisfactory completion of pre-employment requirements. Salary savings for 2021 \$11,258, annualized salary impact for 2022 \$520 – Dept. 301.

D. Human Services

On a motion by Commissioner Higgins, seconded by Controller Moser, the Board voted unanimously to approve Human Services items i-iii.

- i. Adult Services – Creation of a full-time Housing Supervisor-Adult Services, Adult Services, (p.c. #02, exempt), at SG-S54A(01)--\$48,443.20/annum, effective June 8, 2021, pay period 13 – Dept. 501.
- ii. Children & Youth Services – Appointment for Erin A. Sheffer, full-time Caseworker 2-C&YS, C&YS, (p.c. #15, non-exempt, replacing S. Slangen), at SG-N13A(01)--\$17.15/hour, effective June 9, 2021, pay period 13. Director Julia Sprinkle is requesting that Ms. Sheffer be approved at SG-N13C(03)--\$17.84/hour. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2021 \$944, annualized salary impact for 2022 \$683 - Dept. 511.
- iii. MH/ID – Appointment for John C. Vandermark, full-time Caseworker 1-MH/ID, MH/ID, (p.c. #09, non-exempt, replacing S. Fairo), at SG-N10A(01)--\$14.86/hour, effective June 9, 2021, pay period 13. Human Services Administrator Natalie Corman is requesting that Mr. Vandermark be approved at SG-N10B(02)--\$15.16/hour. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2021 \$16,658, annualized salary savings for 2022 \$3,627 - Dept. 561.

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V. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 11:05 AM.

ATTEST:

Jason Moser
Controller