



BOARD OF COMMISSIONERS MINUTES

Tuesday, June 13, 2023 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Belleville, PA 16823

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I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:00 AM by Chair of the Board Mark Higgins.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Mark Higgins (Zoom), Commissioner Amber Concepcion, Commissioner Steven Dershem, Administrator John Franek Jr. and Executive Office Supervisor Erin Good.

County personnel present included Human Services Administrator Julia Sprinkle and Deputy Administrator Natalie Corman.

Guests present included Cindy Hahn.

Representatives from the news media included Halie Kines and Gary Sinderson.

C-NET staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting and the Work Session held on June 6, 2023.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the meetings held on June 6, 2023.

VI. ANNUAL CNET REPORT

The Board will be presented an annual presentation by CNET to highlight the 2022 year.

Administrator John Franek Jr. introduced Cindy Hahn, Executive Director of C-NET who presented an annual 2022 C-NET presentation to the Board. Cindy stated there were 501 programs produced in 2022. C-NET's staff consists of four full-time and three part-time employees. There were 51 Board of Commissioners meetings, three primary Election mail-in ballot counting and four General Election mail-in ballot counting, four Civil War round tables, a John Ziegler Preservation Awards, and the community spelling bee for a total of 65 County-sponsored programs in 2022.

The Board thanked C-NET for providing coverage for the various programs over the years for Centre County Government.

VII. CONTRACTS – AUTHORIZATION

Human Services

- A. Adult Services – Julia Sprinkle asked the Board to approve a grant agreement with the Department of Housing & Urban Development (HUD) for the continuation of the Centre County Rapid Re-Housing Program. The agreement total is \$385,415 funded as follows: Federal \$385,415 for the period of October 1, 2023 to September 30, 2024 – Dept 501.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the grant agreement with the Department of Housing & Urban Development (HUD).

- B. MH/ID/EI-D&A – Julia Sprinkle asked the Board to approve a contract renewal with the Pennsylvania State University, Penn State Psychological Clinic to provide mental health services including outpatient and community services. The contract total is \$20,000 funded as follows: State \$19,078 and County Match \$922 for the period of July 1, 2022 to June 30, 2023 – Dept 561.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the contract with Pennsylvania State University Psychological Clinic to next week's Consent Agenda.

C. Children and Youth Services

- i. Julia Sprinkle asked the Board to approve the Act 148 3rd Quarter Fiscal Year 2022/2023 report. Julia stated C&YS is on track with their spending and this is the third quarterly report that is reported to the State.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the Act 148 3rd Quarter Fiscal Year 2022/2023 report.

Julia Sprinkle asked the Board to approve the following items:

- ii. Contract renewal with Drug & Alcohol Rehabilitation Services, Inc. dba Manos House to provide residential services for dependent and delinquent youth. The contract total is \$20,000 funded as follows: State \$16,000 and County \$4,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- iii. Contract renewal with Pentz Run Youth Services, Inc. to provide residential services for dependent and delinquent youth. The contract total is \$ 25,000 funded as follows: State \$20,000 and County \$5,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- iv. Contract renewal with Hopes Haven Residential Services, LLC to provide foster care/residential services for dependent and delinquent youth. The contract total is \$265,000 funded as follows: State \$212,000 and County \$53,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- v. Contract renewal with George Jr. Republic In PA to provide foster care/residential services for dependent and delinquent youth. The contract total is \$150,000 funded as follows: State \$90,000 and County \$60,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.

- vi. Contract renewal with Pathways Adolescent Center, Inc to provide foster care/residential services for dependent and delinquent youth. The contract total is \$165,000 funded as follows: State \$132,000 and County \$33,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- vii. Contract renewal with Alternative Living Solutions to provide foster care/residential services for dependent and delinquent youth. The contract total is \$72,000 funded as follows: State \$57,600 and County \$14,400 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- viii. Contract renewal with Pressley Ridge to provide foster care/ residential services for dependent and delinquent youth. The contract total is \$60,000 funded as follows: State \$48,000 and County \$12,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- ix. Contract renewal with Children’s Aid Society of Clearfield County to provide foster care/residential services for dependent and delinquent youth. The contract total is \$54,000 funded as follows: State \$43,200 and County \$10,800 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- x. Contract renewal with Families United Network, Inc. to provide foster care/residential services for dependent and delinquent youth. The contract total is \$30,000 funded as follows: State \$24,000 and County \$6,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- xi. Contract renewal with Bobbie Rabuck, Esquire, Stover McGlaughin Attorneys & Counselors to provide legal services. The contract total is \$30,000 funded as follows: State \$24,000 and County \$6,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- xii. Contract renewal with Claire Kimmel, Esquire to provide legal services. The contract total is \$26,000 funded as follows: State \$20,800 and County \$5,200 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- xiii. Contract renewal with Centre County Public Defender’s Office Guardian Ad Litem (GAL) to provide Guardian Ad Litem services for dependent and delinquent youth. The contract total is not to exceed \$200,000 funded as follows: State \$100,000 and County \$100,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- xiv. Contract renewal with Avanco International, Inc. to provide Child Accounting Profile System (CAPS) application service. The contract total is \$38,118.04 funded as follows: State \$30,494.43 and County \$7,623.61 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- xv. Consulting services Addendum with Avanco International, Inc. to the Child Accounting Profile System (CAPS) service provider agreement. The contract total is \$30,000 funded as follows: State \$24,000 and County \$6,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- xvi. Contract renewal with Avanco International, Inc. for the Child Accounting Profile System (CAPS) for the fiscal year 2023-2024 Child Welfare Information Solution (CWIS) maintenance, The contract total is \$5,149.58 funded as follows: State \$4,119.66 and County \$1,290.92 for the period of July 1, 2023 to June 30, 2024 – Dept 511.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the Children and Youth Services items ii-xvi to next week's Consent Agenda.

- D. Commissioners – Administrator John Franek Jr. reported to the Board the Ethics Commission Report – Statement of Financial Interests – Calendar Year 2022 – Dept. 111. There are currently two outstanding ABC members that we have not received their 2022 Statement of Financial Interest forms.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the submission to the Ethics Commission of those individuals who have not completed a Statement of Financial Interests form for the calendar year 2022.

VIII. CONSENT AGENDA

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.

- A. GIS – Consider approval of a contract renewal with Environmental Systems Research Institute, Inc. to provide technical support as well as software upgrades. The contract total is \$26,225.97 for the period of August 22, 2023 to August 21, 2024 – Dept 155.
- B. Commissioners – Consider approval of contract with Eckert Seamans Cherin & Mellott, LLC to provide bond counsel for legal services, future opportunities for debt issuances, review of potential tax anticipation notes, compliance issues and IRS tax regulations for public finance. The cost is only incurred when engaged for service, with an average rate of \$325/hr for the period of July 1, 2023 to December 31, 2024 – Dept 111.
- C. Information Technology Services
- i. Consider approval of a Local Government Entities Consent Agreement with the Commonwealth of Pennsylvania through the Pennsylvania Emergency Management Agency (PEMA) for the 2022 State and Local Cybersecurity Grant Program to provide an Albert Network Security Sensor and Cofense security services. There is no cost to the County for the period of May 24, 2023 to November 30, 2026 – Dept 142.
 - ii. Contract renewal with Morefield Communications to provide support for the County's Mitel phone system. The contract total is \$19,575 for the period of August 2, 2023 To August 1, 2024 – Dept 142.

Human Services

- D. Adult Services – Consider approval of a contract with Habitat for Humanity to provide home repair services through the Whole Home Repair Program. The contract total is \$520,000 funded as follows: Federal \$520,000 for the period of July 1, 2023 to June 30, 2024 – Dept 501.
- E. Aging – Consider approval of a Letter of Agreement with Strawberry Fields, Inc. that will allow referrals to be made freely between both organizations. Both agencies will openly communicate with appropriate release of information consents in place. There is no cost to the agreement for the period of July 1, 2023 to June 30, 2024 – Dept 521.

-----END OF CONSENT-----

IX. CHECK RUN

Check run in the amount of \$782,295.22 dated June 9, 2023.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated June 9, 2023.

X. ADMINISTRATOR'S REPORT

XI. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem would like to highlight the James Van Zandt Veterans Hospital is hosting an enrollment fair at College Township on Thursday, June 15th from 11:00 AM to 3:00 PM. Veterans are able to learn more about opportunities and benefits available to them at the event. For more information contact Evan Hinkley at 814-943-8164 extension 18616.

Commissioner Dershem reported a total of 99,900 registered voters in Centre County. The Precinct of the week is Precinct #11 Philipsburg-2. In the last Election there were 530 registered voters with 136 ballots cast for a voter turnout of 25.66%.

B. Announcements

- i. Centre County Government Offices will be closed on Monday, June 19, 2023 in observance of Juneteenth.

XII. EXECUTIVE SESSION REPORT

XIII. PUBLIC MEETING SCHEDULE

Thursday, June 15, 2023

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

Tuesday, June 20, 2023

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – 11:00 AM – Willowbank 146

XIV. QUESTIONS FROM THE PRESS

XV. ADJOURNMENT

On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously adjourn the meeting at 10:30 AM.

ATTEST: _____

John Franek Jr.

Administrator