



BOARD OF COMMISSIONERS MINUTES

Tuesday, June 15, 2021, 10:00 A.M.

Virtual – Zoom

To join the meeting please visit: www.centrecountypa.gov/zoom.

[Register](#) online to receive a notification when meeting agendas are posted. Previously recorded Board of Commissioners meetings can be viewed [here](#).

I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:01 AM by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Deputy Administrator John Franek Jr., Executive Office Supervisor Natalie Smith, and Staff Assistant Jillian Savage.

County personnel present included Human Services Administrator Natalie Corman, Controller Jason Moser, Ray Stolinas, Chad Joyce, and Travis Walker.

Representatives from the news media included Chris Morelli, and Halie Kines.

C-Net Staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. MEETING MINUTES

Minutes from the June 8, 2021 Board of Commissioners meeting.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the June 8, 2021 Board of Commissioners meeting.*

V. CONTRACTS/AUTHORIZATIONS

A. Facilities Management

- i. Administrator Margaret Gray introduced a contract addendum with TK Elevator Corporation (formerly Thyssen Krupp Elevator) to provide elevator service for 502 East Howard Street in the amount of \$78,090. This addition increases the monthly contract total from \$1,183 to \$2,553 and increases the contract total from \$70,980 to \$149,070. The contract is funded monthly as follows: Dept. 161 \$1,183 and Dept. 634 \$1,370 for the period of April 1, 2021 to December 31, 2025 – Dept. 634.

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- ii. Deputy Administrator John Franek presented an estimate from Zimmerman Sealcoating to provide maintenance to the parking lot of 502 East Howard Street. The total cost is \$9,500, which includes crack cleaning and preparation \$2,500 and sealcoat application \$7,000 – Dept. 971.

Performing an overall sealcoat of the parking pavement is recommended considering the current condition of the main lot. Personnel from Facilities Management will perform pothole patching and repairs to damaged areas, and Zimmerman Sealcoating will perform the necessary cleaning and prep of the lot as well as sealcoat the entire surface. The lot will not be restriped at this time due to potential construction activity.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract addendum with TK Elevator Corporation and the estimate from Zimmerman Sealcoating to next week's Consent Agenda.*

B. Human Services

MH/ID/EI – Human Services Administrator Natalie Corman presented a Letter of Agreement with Interactive Document Solutions to provide implementation services to include installation, dynamics integration and training, ten (10) user license fees, and ten (10) user maintenance fees. The agreement total is \$30,250, which will be funded as follows: State \$28,855 and County Match \$1,395 for the period of June 1, 2021 to June 30, 2022 – Dept. 561.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the letter of agreement with Interactive Document Solutions to next week's Consent Agenda.*

VI. GRANTS

VII. CONSENT AGENDA

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.*

A. CONTRACTS/AUTHORIZATIONS

- i. Information Technology Systems – Contract with AT&T to provide intrusion detection and prevention services, and managed threat detection and response services. The contract total is \$91,205 for the period of June 15, 2021 to June 14, 2022 – Dept. 142.

- ii. Emergency Communications

- 1. Addressing System Agreement between the Township of Marion and the County of Centre designating the County 911 Addressing Office as the authorized agency to administer addressing on behalf of the Township. There is no cost for this agreement, which continues indefinitely or until terminated under the terms agreed upon – Dept. 354.

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2. Contract Addendum with Tyler Technologies as part of the Pennsylvania Emergency Management Agency (PEMA) – Southern Alleghenies Cooperative 911 Regional CAD Project to waive and strike the first-year maintenance and support fees in the amount of \$37,073 from the March 30, 2021 addendum. This decreases the contract total from \$185,243 to \$148,170 for the period of March 30, 2021 through March 29, 2022, which is funded through a PEMA grant – Dept. 354.

iii. Human Services

Adult Services - Letter of Agreement with Susquehanna Software, Inc. for the purchase and implementation of a new database system in Adult Services. The agreement total is \$13,700, which is funded through the Human Services Block Grant for the period of June 1, 2021 to June 30, 2022 – Dept. 501.

- iv. GIS – Contract renewal with ESRI Inc. to provide technical support and software updates. The contract total is \$23,750 for the period of August 22, 2021 to August 21, 2022 – Dept. 155.

B. GRANTS

Planning & Community Development – Amendment 1 to the Subrecipient Agreement with the Chamber of Business and Industry of Centre County (CBICC). This amendment allows for Community Development Block Grant – Coronavirus Response (CDBG-CV) allocations to provide for costs associated with marketing, intake process review and financial underwriting of the CDBG-CV small business assistance project in the amount of \$4,000. The agreement total is \$43,300 for the period of December 10, 2020 to October 31, 2022 – Dept. 817.

VIII. AUTHORITIES, BOARDS AND COMMISSIONS

ABC	Name	Action	Term
CYS Advisory Board	Bill Speakman	Reappointment	July 1, 2021 – June 30, 2023
CYS Advisory Board	Cheryl Speakman	Reappointment	July 1, 2021 – June 30, 2023
CYS Advisory Board	Judith Machon	Reappointment	July 1, 2021 – June 30, 2023
CYS Advisory Board	Renea Nichlols	Reappointment	July 1, 2021 – June 30, 2023
CYS Advisory Board	Hillary Haris	Reappointment	October 1, 2021 – September 30, 2023
CYS Advisory Board	Thea Leddy	Term Expiration	October 1, 2019 – September 30, 2021
Planning Commission	John Franek	Resignation – March 2021	December 10, 2019 – December 31, 2022

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RSVP Advisory Council	Ben Malone	Resignation – May 2021	January 1, 2021 – December 31, 2023
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Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the ABC resignations, re-appointments and term expiration.*

IX. LETTER OF SUPPORT

Director of Planning and Community Development Ray Stolinas introduced a letter of support for the BOSS Data Center Project.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the letter of support.*

X. LIQUID FUELS – FEE FOR LOCAL USE

XI. ADMINISTRATOR’S REPORT

XII. DISCUSSION ITEMS

XIII. CHECK RUN

Check run in the amount of \$734,829.90 dated June 11, 2021.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated June 11, 2021.*

XIV. C-NET REQUESTS

XV. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

XVI. EXECUTIVE SESSION REPORT

XVII. PUBLIC MEETING SCHEDULE

Tuesday, June 15, 2021

Board of Commissioners – 10 AM – Virtual

Records Improvement Committee – 2 PM - Virtual

Thursday, June 17, 2021

Board of Commissioners/Salary Board – 10 AM – Virtual

Board of Commissioners Work Session – 11 AM – Virtual

Tuesday, June 22, 2021

Board of Commissioners – 10 AM – Virtual

Thursday, June 24, 2021

Finance Committee – 9 AM - Virtual

XVIII. ELECTION ANNOUNCEMENTS

XIX. QUESTIONS FROM THE PRESS

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XX. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:15 AM.

ATTEST:

Margaret N. Gray
Administrator