



## SALARY BOARD MINUTES

Thursday, June 18, 2020, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

Commissioner Michael Pipe convened the Salary Board meeting at 10:19 AM on Thursday, June 18, 2020.

In attendance were Commissioner Michael Pipe, Commissioner Steven Dershem, Administrator Margaret Gray, and Controller Jason Moser,

County personnel present included Prothonotary Jeremy Breon, Executive Office Supervisor Natalie Smith, and Director of Financial Management Tom Martin.

### II. PUBLIC COMMENT

There were no comments received from the public.

### III. MEETING MINUTES

Minutes from the Thursday, June 4, 2020 Salary Board meeting.

*Action: On a motion by Commissioner Dershem, seconded by Controller Jason Moser, the Board voted unanimously to approve the Salary Board meeting minutes from June 4, 2020.*

### IV. ACTION ON PERSONNEL ITEMS

#### A. Prothonotary

Prothonotary Jeremy Breon joined the Salary Board.

- i. Approve the rate for Jacob R. Conklin at SG-N08A(01)--\$13.52/hour, effective June 22, 2020, pay period 14. Prothonotary Jeremy Breon is appointing Mr. Conklin to full-time Department Clerk 3 (75), Prothonotary, (p.c. #25, non-exempt, replacing K. Smith). Mr. Breon is requesting that Mr. Conklin be approved at SG-N08B(02)--\$13.79/hour. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2020 \$4,301, annualized salary savings for 2021 \$585 – Dept. 223.
- ii. Approve the rate for Lisa A. Adams at SG-N08A(01)--\$13.52/hour, effective July 6, 2020, pay period 15. Prothonotary Jeremy Breon is appointing Ms. Adams to full-time Department Clerk 3 (75), Prothonotary, (p.c. #23, non-exempt, replacing T. Benner). Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2020 \$11,972, annualized salary savings for 2021 \$4,544 – Dept. 223.

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On a motion by Prothonotary Jeremy Breon, seconded by Commissioner Dershem, the Board voted unanimously to approve items i-ii. The Prothonotary made a motion, seconded by Controller Jason Moser to move into executive session for a personnel item at 10:25 AM.

The meeting was reconvened by Commissioner Pipe at 10:35 AM.

On a motion by Prothonotary Jeremy Breon, seconded by Commissioner Dershem, the Board voted unanimously to approve 20 hours of overtime for the week of June 21 through June 27, 2020, for individuals as the Prothonotary sees the need.

- B. Emergency Communications– On a motion by Controller Jason Moser, seconded by Commissioner Dershem, the Board voted unanimously to approve the appointment for Kyle C. Seeger, on-call/occasional Public Safety Telecommunicator, Emergency Communications 911, (p.c. #28, non-exempt, replacing B. Jorgenson), at SG-N09E(05)--\$15.35/hour, effective June 29, 2020, pay period 14. Mr. Neff is requesting that Mr. Seeger be reappointed at his prior pay rate at SG-N09H(08)--\$16.28/hour. Salary budget savings for 2020 \$3,524, annualized salary impact for 2021 \$280 - Dept. 354.

V. ADJOURNMENT

On a motion by Controller Jason Moser, seconded by Commissioner Pipe, the Board voted unanimously to adjourn the meeting at 10:37 AM.

ATTEST:

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Jason Moser  
Centre County Controller