



## BOARD OF COMMISSIONERS MINUTES

Tuesday, June 22, 2021, 10:00 A.M.

Virtual – Zoom

To join the meeting please visit: [www.centrecountypa.gov/zoom](http://www.centrecountypa.gov/zoom).

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### I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:00 AM by Chair of the Board Michael Pipe.

### II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Deputy Administrator John Franek Jr., and Staff Assistant Jillian Savage.

County personnel present included Human Services Administrator Natalie Corman, Ray Stolinas, Coroner Scott Sayers, Chad Joyce, Cris Norris, and Travis Walker.

Guests present included Mitzi Gallagher-Long.

Representatives from the news media included Chris Morelli, and Halie Kines.

C-Net Staff were present.

### III. PUBLIC COMMENT

There were no comments received from the public.

### IV. MEETING MINUTES

Minutes from the June 15, 2021 Board of Commissioners meeting, and the June 3, 2021 work session.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the June 15, 2021 Board of Commissioners meeting, and the June 3, 2021 work session.*

**BOARD OF COMMISSIONERS MINUTES**

**TUESDAY, JUNE 22, 2021**

**PAGE 2**

V. COVID-19 PLANNING AND RESPONSE

VI. CONTRACTS/AUTHORIZATIONS

A. Human Services

MH/ID/EI

Human Services Administrator Natalie Corman presented the following items:

1. Contract Addendum 2 with Community Services Group to allow for additional funds for the remainder of Fiscal Year 2020/2021 to provide mental health community residential services in the amount of \$18,476. This increases the contract total from \$479,759 to \$498,235 for the period of July 1, 2020 to June 30, 2021 – Dept. 561.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve contract addendum 2 with Community Services Group.*

2. Contract with HelloSign to provide e-signature software for the Centre County Human Services Departments. The contract total is \$9,504, which will be funded by the Human Services Block Grant (HSBG) for the period of June 22, 2021 to June 21, 2022 – Dept. 561.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract with HelloSign to next week's Consent Agenda.*

- B. Information Technology Services – Administrator Margaret Gray presented a contract with CDW-G for the renewal of Palo Alto threat detection services. The contract total is \$11,450 for the period of August 12, 2021 to August 11, 2022 – Dept. 142.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract with CDW-G to next week's Consent Agenda.*

VII. GRANTS

A. Coroner

Coroner Scott Sayers presented the following items:

- i. Work Statement with the Pennsylvania Department of Health (DOH), Prescription Drug Monitoring Program (PDMP) to establish a connection between Centre County's Coroner's Office case management software to the DOH's Electronic Death Reporting System (EDRS). This agreement allows for up to \$5,000 in approved expenditure reimbursement to the County – Dept. 212.
- ii. Submission of an application to the Pennsylvania Department of Health Bureau of Health Statistics and Registries (BHSR) to transmit death data via the PA EDRS Bridge - Dept. 212.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add Coroner items i-ii to next week's Consent Agenda.*

**BOARD OF COMMISSIONERS MINUTES**

**TUESDAY, JUNE 22, 2021**

**PAGE 3**

**B. Planning & Community Development**

SEDA-Council of Government's Project Coordinator Mitzi Gallagher-Long and Director of Planning and Community Development Ray Stolinas presented the following items:

i. Professional & Administrative Services Agreement Amendment 1 with SEDA Council of Governments (SEDA-COG) in the amount of \$18,200. This allows for the following changes in services for the following Federal Fiscal Year 2020 Community Development Block Grant (CDBG) projects:

1. Environmental Review

- a. The Haines-Aaronsburg Water Well Rehab \$4,000
- b. Penn Township Water Storage Tank Rehab \$4,000
- c. OBO Bellefonte Streetscape Safety Improvements \$4,000

2. Davis-Bacon Related Acts/ Pennsylvania Prevailing Wage Act

- a. Penn Township Water Storage Tank Rehab \$3,100
- b. OBO Bellefonte Streetscape Safety Improvements \$3,100

This increases the contract total from \$82,000 to \$100,200 – Dept. 817.

ii. Professional & Administrative Services Agreement Amendment 2 with SEDA Council of Governments (SEDA-COG) in the amount of \$2,200. This allows for the following change in service for the following Federal Fiscal Year 2016-2019 Community Development Block Grant (CDBG) projects:

1. Davis-Bacon Related Acts/ Pennsylvania Prevailing Wage Act

- a. FFY 2017 Unionville Water Storage Tank \$1,100
- b. FFY 2019 Woodward Water Well Development \$1,100

This increases the contract total from \$91,600 to \$93,800 – Dept. 817.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add Planning & Community Development items i-ii to next week's Consent Agenda.*

**VIII. CONSENT AGENDA**

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.*

**A. Facilities Management**

i. Contract addendum with TK Elevator Corporation (formerly Thyssen Krupp Elevator) to provide elevator service for 502 East Howard Street in the amount of \$78,090. This addition increases the monthly contract total from \$1,183 to \$2,553 and increases the contract total from \$70,980 to \$149,070. The contract is funded monthly as follows: Dept. 161 \$1,183 and Dept. 634 \$1,370 for the period of April 1, 2021 to December 31, 2025 – Dept. 634.

**BOARD OF COMMISSIONERS MINUTES**

**TUESDAY, JUNE 22, 2021**

**PAGE 4**

- ii. Estimate from Zimmerman Sealcoating to provide maintenance to the parking lot of 502 East Howard Street. The total cost is \$9,500, which includes crack cleaning and preparation \$2,500 and sealcoat application \$7,000 – Dept. 971.

**B. Human Services**

MH/ID/EI – Letter of Agreement with Interactive Document Solutions to provide implementation services to include installation, dynamics integration and training, ten (10) user license fees, and ten (10) user maintenance fees. The agreement total is \$30,250, which will be funded as follows: State \$28,855 and County Match \$1,395 for the period of June 1, 2021 to June 30, 2022 – Dept. 561.

**IX. AUTHORITIES, BOARDS AND COMMISSIONS**

<b>ABC</b>	<b>Name</b>	<b>Action</b>	<b>Term</b>
Ag Land Preservation Board	Cindy Harding	Reappointment	September 1, 2021 – August 31, 2024
Ag Land Preservation Board	Ron Hoover	Reappointment	September 1, 2021 – August 31, 2024
Ag Land Preservation Board	Thomas Songer III	Reappointment	September 1, 2021 – August 31, 2024
Ag Land Preservation Board	Frederick Moore	Resignation – May 2021	September 1, 2020 – August 31, 2023
MH/ID/EI Advisory Board	Kristie Kaufman	Appointment to fill the unexpired term of Melissa Pell	July 1, 2021 – June 30, 2022
MH/ID/EI Advisory Board	Tim Derstine	Appointment	July 1, 2021 – June 30, 2024
MH/ID/EI Advisory Board	Gregory Gaertner	Reappointment	July 1, 2021 – June 30, 2024

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the ABC resignation, re-appointments and appointment.*

**X. LETTER OF SUPPORT**

**XI. LIQUID FUELS – FEE FOR LOCAL USE**

**XII. ADMINISTRATOR’S REPORT**

Administrator Margaret Gray stated that Monday, June 28 the County workforce will transition from a rotational work status to a full return to office work status.

**XIII. DISCUSSION ITEMS**

**BOARD OF COMMISSIONERS MINUTES**

**TUESDAY, JUNE 22, 2021**

**PAGE 5**

XIV. CHECK RUN

Check run in the amount of \$873,741.71 dated June 18, 2021.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated June 18, 2021.*

XV. C-NET REQUESTS

XVI. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported 105,041 registered voters in Centre County. The precinct of the week is precinct #23 State College South Central 2 with 901 registered voters. In the last election there were 321 ballots cast, for a turnout of 35.63%.

B. Announcements

Centre County Government Offices will be closed Monday, July 5 in observance of Independence Day.

XVII. EXECUTIVE SESSION REPORT

XVIII. PUBLIC MEETING SCHEDULE

**Tuesday, June 22, 2021**

Board of Commissioners – 10 AM – Virtual

**Thursday, June 24, 2021**

Finance Committee – 9 AM - Virtual

**Tuesday, June 29, 2021**

Board of Commissioners – 10 AM – Virtual

**Thursday, July 1, 2021**

Board of Commissioners/Salary Board – 10 AM – Virtual

Retirement Board – 11 AM - Virtual

XIX. ELECTION ANNOUNCEMENTS

XX. QUESTIONS FROM THE PRESS

XXI. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:16 AM.

ATTEST:

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Margaret N. Gray  
Administrator