



BOARD OF COMMISSIONERS MINUTES

Tuesday, June 29, 2021, 10:00 A.M.

Virtual – Zoom

To join the meeting please visit: www.centrecountypa.gov/zoom.

[Register](#) online to receive a notification when meeting agendas are posted. Previously recorded Board of Commissioners meetings can be viewed [here](#).

I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10 AM by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Deputy Administrator John Franek Jr., County Solicitor Betsy Dupuis, and Staff Assistant Jillian Savage.

County personnel present included Recorder of Deeds Joe Davidson, Controller Jason Moser, Human Services Administrator Natalie Corman, Dave Lomison, Ray Stolinis, Betsy Barndt, Chris Schnure, and Cris Norris.

Guests present included Mitzi Gallagher-Long, and Guest.

Representatives from the news media included Chris Morelli, and Halie Kines.

C-Net Staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. MEETING MINUTES

Minutes from the June 22, 2021 Board of Commissioners meeting, and the June 15, 2021 work session.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the June 22, 2021 Board of Commissioners meeting, and the June 15, 2021 work session.*

V. CONTRACTS/AUTHORIZATIONS

A. Planning & Community Development

- i. SEDA-Council of Government's Project Coordinator Mitzi Gallagher-Long, and Director of Planning and Community Development Ray Stolinis introduced the 2021 Community Development Block Grant Application - Project Selection – Dept. 817.

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Ray commented that Projects 1 and 2 are continued projects from 2020. Project 3 may be an applicant for CDBG competitive and consideration of this as a candidate project would show eligibility for competitive grants.

1. Haines-Aaronsburg Municipal Authority Water System Improvement Project allocation in the amount of \$128,500.
2. Penn Township Water Tank Replacement Project allocation in the amount of \$117,000.
3. Eagle Creek HOA Sewer line and pump station upgrade Project allocation in the amount of \$52,392.

The Board discussed the allocations, totaling \$297,892. The final CDBG project hearing will be held July 21 at 6:00 PM in Willowbank Office Building, Room 146.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the selection of CDBG projects 1-3.*

- ii. Chris Schnure presented a Memorandum of Understanding (MOU) for the "Revised Preliminary Land Development Plan - The Village of Nittany Glen"; CCPCDO File No. 66-21. This proposal represents a revision to the previously approved preliminary land development plan for The Village of Nittany Glen, whereby the plans will now reflect a change in building type by proposing 16 duplex buildings in lieu of single-family residences with corresponding infrastructure. The total buildout is proposed to contain 335 residential units with 108 proposed units and 227 units already approved for development. The Village of Nittany Glen development complex is located along Fillmore Road approximately 3/4 of a mile from its intersection with Fox Hill Road in Benner Township – Dept. 151.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the MOU for The Village of Nittany Glenn to next week's Consent Agenda.*

- iii. Director Ray Stolinas, and Betsy Barndt introduced the Inaugural Notice of Funding Availability for The Construction and Acquisition/Rehabilitation for Sustainable Housing (CASH) Program. Funding will be provided through Act 137 to eligible projects to include construction of new rental and owner-occupied housing, acquisition and rehabilitation of housing units for re-sale or to rent and land acquisition for a proposed project to be completed within a two-year time frame. Projects will serve individuals with a gross household income of below 100% Area Median Income (AMI) for Centre County – Dept. 151.

Applications will be accepted today, June 29, 2021 through Friday, July 30, 2021 at 5:00 PM. Awards will be announced at the Tuesday, September 7 Board of Commissioners meeting.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the Notice of Funding Availability for the CASH Program.*

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- B. Court Administration – Human Services Administrator Natalie Corman presented a contract amendment with the Center for Alternatives in Community Justice (CACJ) to provide one-time funds for the Community Conferencing Program in the amount of \$30,000. This increases the contract total from \$142,555 to \$172,555. The amendment total of \$30,000 will be funded by the Human Services Block Grant (HSBG) for the period of January 1, 2021 to December 31, 2021 – Dept. 271.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the Contract amendment with the CACJ.*

- C. Recorder of Deeds – Recorder of Deeds Joe Davidson presented a contract amendment with Data Trace Information Services LLC (Data Trace) to allow for a three-year extension. This contract allows the County to provide Data Trace with indexed records on a daily basis, the County will receive \$.02 per record or \$50.00 per month, whichever amount is greater for the period of July 11, 2021 to July 10, 2024 – Dept. 133.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the Contract amendment with Data Trace to next week's Consent Agenda.*

- D. Human Services

i. MH/ID/EI

Human Services Administrator Natalie Corman presented MH/ID/EI items 1-2:

1. Contract addendum 2 with Strawberry Fields, Inc to allow for funds for the remainder of Fiscal Year 2020/2021 to provide additional mental health services to include community residential services, and housing support services in the amount of \$65,000. This will increase the contract maximum from \$1,169,584 to \$1,234,584, which is funded as follows: State \$1,177,670 and County Match \$56,914 for the period of July 1, 2020 to June 30, 2021 – Dept. 561.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve contract addendum 2 with Strawberry Fields, Inc.*

2. Letter of Proposal for Service Agreement for Mental Health Hearings for Fiscal Year 2021-2022 to the City of Philadelphia Department of Behavioral Health and Intellectual disAbility Services (DBHIDS) to allow for service provisions and costs for mental health hearings of Philadelphia County residents incarcerated at Rockview State Correctional Institute. Costs, not to exceed an annual total of \$2,000, are as follows: Mental Health Review Officer \$150/hearing; Counsel \$105/hearing; stenographic services \$100/hearing; counsel for appeal hearings \$160/hearing for the period of July 1, 2021 to June 30, 2022 – Dept. 561.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the letter of proposal to DBHIDS to next week's Consent Agenda.*

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- ii. Transportation – Director Dave Lomison presented a contract amendment with Joel Confer Ford of Bellefonte to allow for a one-year extension to provide routine and advance maintenance, and repairs for County paratransit and business fleet vehicles as needed. The amendment total is \$140,000 for the period of July 1, 2021 to June 30, 2022 – Dept. 531/2.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the contract amendment with Joel Confer Ford of Bellefonte.*

VI. GRANTS

A. Human Services

Adult Services – Human Services Administrator Natalie Corman introduced a contract with the Department of Community and Economic Development (DCED) for Centre County’s Emergency Solutions Grant (ESG-CV2) to provide continued rapid re-housing services in Centre County. The project total is \$182,691 for costs incurred for the period of May 11, 2021 to April 20, 2022 – Dept. 501

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the Contract with DCED to next week’s Consent Agenda.*

- B. Planning & Community Development – Director Ray Stolinas presented an IDIS Online Access Request form to authorize Tyler Dombroski of SEDA Council of Governments (SEDA-COG) to access IDIS funds relative to Centre County’s federal Community Development Block Grant (CDBG) Entitlement Program – Dept. 817.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the IDIS Online Access Request form to next week’s Consent Agenda.*

VII. CONSENT AGENDA

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week’s Consent Agenda.*

A. CONTRACTS/AUTHORIZATIONS

i. Human Services

MH/ID/EI - Contract with HelloSign to provide e-signature software for the Centre County Human Services Departments. The contract total is \$9,504, which will be funded by the Human Services Block Grant (HSBG) for the period of June 22, 2021 to June 21, 2022 – Dept. 561.

- ii. Information Technology Services - Contract with CDW-G for the renewal of Palo Alto threat detection services. The contract total is \$11,450 for the period of August 12, 2021 to August 11, 2022 – Dept. 142.

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B. GRANTS

i. Coroner

1. Work Statement with the Pennsylvania Department of Health (DOH), Prescription Drug Monitoring Program (PDMP) to establish a connection between Centre County's Coroner's Office case management software to the DOH's Electronic Death Reporting System (EDRS). This agreement allows for up to \$5,000 in approved expenditure reimbursement to the County - Dept. 212.
2. Submission of an application to the Pennsylvania Department of Health Bureau of Health Statistics and Registries (BHSR) to transmit death data via the PA EDRS Bridge - Dept. 212.

ii. Planning & Community Development

1. Professional & Administrative Services Agreement Amendment 1 with SEDA Council of Governments (SEDA-COG) in the amount of \$18,200. This allows for the following changes in services for the following Federal Fiscal Year 2020 Community Development Block Grant (CDBG) projects:

a. Environmental Review

1. The Haines-Aaronsburg Water Well Rehab \$4,000
2. Penn Township Water Storage Tank Rehab \$4,000
3. OBO Bellefonte Streetscape Safety Improvements \$4,000

b. Davis-Bacon Related Acts/ Pennsylvania Prevailing Wage Act

1. Penn Township Water Storage Tank Rehab \$3,100
2. OBO Bellefonte Streetscape Safety Improvements \$3,100

This increases the contract total from \$82,000 to \$100,200 - Dept. 817.

2. Professional & Administrative Services Agreement Amendment 2 with SEDA Council of Governments (SEDA-COG) in the amount of \$2,200. This allows for the following change in service for the following Federal Fiscal Year 2016-2019 Community Development Block Grant (CDBG) projects:

a. Davis-Bacon Related Acts/ Pennsylvania Prevailing Wage Act

1. FFY 2017 Unionville Water Storage Tank \$1,100
2. FFY 2019 Woodward Water Well Development \$1,100

This increases the contract total from \$91,600 to \$93,800 - Dept. 817.

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VIII. AUTHORITIES, BOARDS AND COMMISSIONS

IX. LETTER OF SUPPORT

X. LIQUID FUELS – FEE FOR LOCAL USE

Administrator Margaret Gray presented a Liquid Fuels application to PennDOT from College Township for the installation of blank-out signs to be installed on each College Avenue approach to alert motorists that a train is crossing in the amount of \$11,000 – Dept. 411.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve submission of College Township’s application to PennDOT.*

XI. ADMINISTRATOR’S REPORT

Administrator Margaret Gray reported that the Tuesday, July 6 Board of Commissioners meeting will be held in person at the Willowbank Office Building, Room 146.

XII. DISCUSSION ITEMS

XIII. CHECK RUN

Check run in the amount of \$1,769,650.86 dated June 25, 2021.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated June 25, 2021.*

XIV. C-NET REQUESTS

XV. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported 105,025 registered voters in Centre County. The precinct of the week is precinct #24 State College East 1 with 6,520 registered voters. In the last election there were 49 ballots cast, for a turnout of 0.58%.

B. Announcements

Centre County Government Offices will be closed Monday, July 5 in observance of Independence Day.

XVI. EXECUTIVE SESSION REPORT

XVII. PUBLIC MEETING SCHEDULE

Tuesday, June 29, 2021

Board of Commissioners – 10 AM – Virtual

Thursday, July 1, 2021

Board of Commissioners/Salary Board – 10 AM – Virtual

Retirement Board – 11 AM – Virtual

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Tuesday, July 6, 2021

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – American Rescue Plan – 11 AM– Willowbank 146

Board of Commissioners Work Session – Facilities – 1 PM – Willowbank 146

Human Services Block Grant Public Hearing – 5:30 PM – Virtual

Wednesday, July 7, 2021

Human Services Block Grant Public Hearing – 9 AM – Virtual

Thursday, July 8, 2021

Prison Board of Inspectors – 8 AM - Virtual

XVIII. ELECTION ANNOUNCEMENTS

XIX. QUESTIONS FROM THE PRESS

XX. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:40 AM.

ATTEST:

Margaret N. Gray
Administrator