



SALARY BOARD MINUTES

Thursday, June 29, 2023, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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I. CALL TO ORDER

The public meeting of the Salary Board was convened at 10:29 AM by Chair of the Board Mark Higgins.

In attendance were Commissioner Mark Higgins, Commissioner Amber Concepcion, Commissioner Steven Dershem, Administrator John Franek Jr. and Executive Office Supervisor Erin Good.

County personnel present included Deputy Administrator Natalie Corman, Human Services Administrator Julia Sprinkle, Kristen Simkins, Geri Sorgen, Jim Coslo, Ray Stolinas, Liz Lose, Kendra Miknis, Recorder of Deeds Joe Davidson, Dave Crowley, Coroner Scott Sayers, Mark Kellerman and Controller Jason Moser.

II. PUBLIC COMMENT

There were no comments received from the public.

III. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

IV. ACTION ON PERSONNEL ITEMS

- A. MDJ Centre Hall 49-3-04 – Kendra Miknis asked the Board to approve the lateral transfer/change in department for Breanna Packer from full-time Magisterial District Court Secretary, MDJ-Gillette-Walker, (p.c. #05, non-exempt), at SG-05B(02)--\$18.24/hour to full-time Magisterial District Court Secretary, MDJ-Koehle, (p.c. #11, non-exempt), at SG-05B(02)--\$18.24/hour, effective retro to June 26, 2023, pay period 13. Salary budget savings for 2023 \$1,635, annualized salary budget impact for 2024 \$3 - Dept. 256.

Action: On a motion by Commissioner Concepcion seconded by Commissioner Dershem the Board voted unanimously to approve the lateral transfer/change in department for Breanna Packer.

- B. Probation – Kendra Miknis asked the Board to approve the promotion/change in title/department for Mackenzie Williams from full-time Caseworker 1, CYS, (p.c. #13, non-exempt), at SG-07A(01)--\$20.27/hour to full-time Probation Officer 1, Probation, (p.c. #11, non-exempt), at SG-08A(01)--\$21.45/hour, effective July 2, 2023, pay period 15. Salary budget savings for 2023 \$9,829, annualized salary budget savings for 2024 \$11,022 - Dept. 301.

Action: On a motion by Controller Moser seconded by Commissioner Concepcion the Board voted unanimously to approve the promotion/change in department for Mackenzie Williams.

SALARY BOARD MINUTES
THURSDAY, JUNE 29, 2023
PAGE 2

- C. Recorder of Deeds – Recorder of Deeds Joe Davidson asked the Board to approve the rate for Kevin J. Harrison at SG-04A(01)--\$16.69/hour, effective July 3, 2023, pay period 15. Recorder of Deeds Joseph Davidson is appointing Mr. Harrison to full-time Second Deputy Recorder of Deeds, Recorder of Deeds, (p.c. #03, non-exempt). Salary budget savings for 2023 \$4,260, annualized salary savings for 2024 \$2,674 – Dept. 133.

Action: On a motion by Commissioner Dershem seconded by Recorder of Deeds Joe Davidson the Board voted unanimously to approve the rate for Kevin Harrison.

- D. Sheriff – Kristen Simkins asked the Board to approve the rate for Dennis E. Packer at SG-05A(01)--\$17.88/hour, effective July 10, 2023, pay period 15. Sheriff Bryan Sampsel is appointing Mr. Packer to full-time Deputy Sheriff/Security, Sheriff, (p.c. #40, non-exempt). Salary budget impact for 2023 \$5,625, annualized salary savings for 2024 \$745 – Dept. 211.

Action: On a motion by Controller Moser seconded by Commissioner Concepcion the Board voted unanimously to approve the rate for Dennis Packer.

E. Conservation District

Jim Coslo asked the Board to approve the following items:

- i. Approve the upgrade/reclassification to the position of full-time Nutrient Management Technician, Conservation District, (p.c. #06, non-exempt), from SG-06 to SG-08, effective July 2, 2023, pay period 15. Salary budget savings for 2023 \$1,076, annualized salary impact for 2024 \$5,250 – Dept. 822.
- ii. Approve the upgrade/reclassification to the position of full-time Nutrient Management Technician 2, Conservation District, (p.c. #08, non-exempt), from SG-07 to SG-09, effective July 2, 2023, pay period 15. Salary budget savings for 2023 \$5,071, annualized salary impact for 2024 \$5,753 – Dept. 822.
- iii. Approve the upgrade/reclassification to the position of full-time Resource Conservation Coordinator 1, Conservation District, (p.c. #03, 13 & 16, non-exempt), from SG-06 to SG-08, effective July 2, 2023, pay period 15. Salary budget savings for 2023 \$10,333, annualized salary impact for 2024 \$13,125 – Dept. 822.
- iv. Approve the upgrade/reclassification to the position of full-time Resource Conservation Coordinator 2, Conservation District, (p.c. #09, non-exempt), from SG-07 to SG-09, effective July 2, 2023, pay period 15. Salary budget savings for 2023 \$1,338, annualized salary impact for 2024 \$5,561 – Dept. 822.
- v. Approve the upgrade/reclassification to the position of full-time Watershed Specialist, Conservation District, (p.c. #11, non-exempt), from SG-07 to SG-09, effective July 2, 2023, pay period 15. Salary budget savings for 2023 \$5,994, annualized salary impact for 2024 \$1,452 – Dept. 822.

Action: On a motion by Commissioner Dershem seconded by Commissioner Concepcion the Board voted unanimously to approve the Conservation District items i-v.

SALARY BOARD MINUTES
THURSDAY, JUNE 29, 2023
PAGE 3

V. ADJOURNMENT

On a motion by Controller Moser, seconded by Commissioner Concepcion, the Board voted unanimously to adjourn the meeting at 10:36 AM.

ATTEST:

Jason Moser

Controller