



## BOARD OF COMMISSIONERS' MINUTES

Tuesday, July 7, 2020, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Belleville, PA 16823

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### I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was convened at 10:01 AM by Chair of the Board Michael Pipe.

### II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem and Administrator Margaret Gray.

County personnel present included Human Services Administrator Natalie Corman.

Guests present included Ryan Bowman and Miranda Moyer.

Representatives from the news media included Marley Parish and Gary Sinderson.

CNET staff were present.

### III. PUBLIC COMMENT

Ryan Bowman, Executive Director of Pennsylvania Outdoor Veterans presented to the Board plans to develop a retreat for veterans in Moshannon.

### IV. MEETING MINUTES

Minutes from the Tuesday, June 30, 2020 Board of Commissioners' meeting.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted to approve the minutes from the June 30, 2020 Board of Commissioners' meeting. Commissioner Dershem abstained from the vote.*

### V. COVID-19 PLANNING AND RESPONSE

### VI. CONTRACTS

#### A. Prothonotary

- i. Contract with Helen Stolinis, Esquire of The Mazza Law Group, P.C. to serve as solicitor for the Centre County Prothonotary and Clerk of Courts office. The contract rate is \$125 per hour, not to exceed \$3,750, for the period of July 1, 2020 through December 31, 2020 – Dept. 223.

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- ii. Contract with Justin P. Miller, Esquire to serve as conflict counsel for the Centre County Prothonotary and Clerk of Courts office. The contract rate is \$125 per hour, for the period of July 1, 2020 through June 30, 2021 – Dept. 223.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contracts with Helen Stolinás, Esquire and Justin P. Miller, Esquire to next week's Consent Agenda.*

**B. Human Services**

Human Services Administrator Natalie Corman presented the following items:

i. MH/ID/EI – D&A

1. Letter of agreement with Beacon Light Behavioral Health System and Beacon Light Adult Residential Services to ensure collaboration with the Beacon Light Behavioral Health System and provide care coordination services to eligible individuals. There is no cost for this agreement for the period of July 1, 2020 through June 30, 2022 – Dept. 561.
2. Linkage Agreement with Crossroads Counseling, Inc. to ensure the continuance of established referral procedures, compliance with confidentiality requirements, and collaboration between both parties in providing services to benefit clients. There is no cost for this agreement, which is in effect until terminated by either party – Dept. 561/562.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the agreements for MH/ID/EI - D&A to next week's Consent Agenda.*

ii. Children and Youth Services

1. Contract with Joni Litzinger's Childcare to provide childcare services. The contract total is \$1,500, which is funded as follows: State \$1,200 and County \$300 for the period of October 1, 2019 through June 30, 2020 – Dept. 511.
2. Contract renewal with the Children's Home of York to provide foster care and independent living services for dependent and delinquent youth. The contract total is \$20,000, which is funded as follows: State \$16,000 and County \$4,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
3. Contract renewal with Kids Peace National Centers, Inc. to provide foster care services for dependent/delinquent youth. The contract total is \$36,000, which is funded as follows: State \$28,800 and County \$7,200 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.

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4. Contract renewal with Premier Biotech to provide lab services and drug testing. The contract total is \$5,000, which is funded as follows: State \$4,000 and County \$1,000 for the period of January 1, 2020 through December 31, 2020 – Dept. 511.
5. Contract with Alternative Living Solutions to provide transitional living/supervised independent living services for dependent/delinquent youth. The contract total is \$5,147, which is funded as follows: State \$4,118 and County \$1,029 for the period of April 1, 2020 through June 30, 2020 – Dept. 511.
6. Contract renewal with H. Denning Mason, Esquire to provide legal services. The contract total is \$10,000, which is funded as follows: State \$8,000 and County \$2,000 for the period of July 1, 2020 through June 30, 2021 – Dept. 511.
7. Agreement with Avanco International, Inc. for the Child Accounting and Profile System (CAPS) application service. The contract total is \$34,990, which is funded as follows: State \$22,044 and County \$12,946 for the period of July 1, 2020 through June 30, 2021 – Dept. 511.
8. Consulting services addendum with Avanco International, Inc. to the Child Accounting and Profile System (CAPS) service provider agreement. The contract total is \$20,000, which is funded as follows: State \$12,600 and County \$7,400 for the period of July 1, 2020 through June 30, 2021 – Dept. 511.
9. Contract renewal with George Jr. Republic in PA to provide residential services for dependent/delinquent youth. The contract total is \$552,000, which is funded as follows: State \$331,200 and County \$220,800 for the period of July 1, 2020 through June 30, 2021 – Dept. 511.
10. Contract renewal with Pathways Adolescent Center to provide residential services for dependent/delinquent youth. The contract total is \$210,000, which is funded as follows: State \$168,000 and County \$42,000 for the period of July 1, 2020 through June 30, 2021 – Dept. 511.
11. Contract renewal with Child to Family Connections to provide foster care services for dependent/delinquent youth. The contract total is \$5,000, which is funded as follows: \$4,000 and County \$1,000 for the period of July 1, 2020 through June 30, 2021 – Dept. 511.
12. Contract renewal with Professional Family Care Services, Inc. to provide foster care services for dependent/delinquent youth. The contract total is \$23,000, which is funded as follows: State \$18,400 and County \$4,600 for the period of July 1, 2020 through June 30, 2021 – Dept. 511.

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13. Contract renewal with The Children's Aid Home Program of Somerset County, Inc. to provide foster care services for dependent/delinquent youth. The contract total is \$3,000, which is funded as follows: State \$2,400 and County \$600 for the period of July 1, 2020 through June 30, 2021 – Dept. 511.
14. Contract renewal with Merakey Pennsylvania to provide foster care services for dependent/delinquent youth. The contract total is \$160,000, which is funded as follows \$128,000 and County \$32,000 for the period of July 1, 2020 through June 30, 2021 – Dept. 511.
15. Contract renewal with Alternative Living Solutions to provide transitional living/supervised independent living services for dependent/delinquent youth. The contract total is \$72,500, which is funded as follows: State \$58,000 and County \$14,500 for the period of July 1, 2020 through June 30, 2021 – Dept. 511.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem the Board voted unanimously to add agreements 1-15 for CYS to next week's Consent Agenda.*

**C. Capital Projects**

- i. Change Order No. 5 with electrical contractor Stelco, Inc. for the Courthouse Renovation and Addition project. This change order provides an increase of \$3,775.72 to paint the exposed red fire alarm conduit and repair the cut conduit to restore power. This increases the electrical contract total from \$192,705 to \$196,480.82 – Dept. 971.
- ii. Change Order No. 6 with general contractor J. C. Orr & Son for the Courthouse Renovation and Addition project. This change order provides an increase of \$950 for sign installation. This increases the electrical contract total from \$47,210.33 to \$648,160.33 – Dept. 971.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve Change order No. 5 and No. 6 for the Courthouse Renovation and Addition project.*

**VII. GRANTS**

Human Services – Human Services Administrator Natalie Corman provided a presentation of the Fiscal Year 2020-2021 Human Services Block Grant Plan. This plan outlines the services and spending for providers in the Mental Health, Intellectual Disabilities, Drug & Alcohol and Adult Services Programs. The total is \$6,044,283, which is funded as follows: State \$5,761,544 and County \$282,739 for the period of July 1, 2020 through June 30, 2021 – Dept. 521.

Act 80 of 2012 established the Human Services Block Grant (HSBG, which funds the following categories: mental health community based services, behavioral health services initiatives, intellectual disabilities community based services, Act 152 drug and alcohol services, homeless assistance program funding, and human service

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development funds. Centre County was one of the original 20 counties included in the HSBG plan in 2012-2012, this has grown to include 44 counties across the Commonwealth. Two public hearings were held virtually on June 29 and June 30, with written comment accepted through July 2. The draft plan is posted on the county website for public review.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the FY 2020-2021 Human Services Block Grant Plan to next week's Consent Agenda.*

**VIII. CONSENT AGENDA**

*On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.*

- A. Resolution 16 of 2020 – A Resolution to save lives & bring back jobs by endorsing and supporting Governor Wolf's mandatory mask wearing for Pennsylvanians during the COVID-19 pandemic. On July 1, 2020, Governor Tom Wolf announced a new order signed by Dr. Levine expanding on the business safety order from April: mask wearing is mandatory for Pennsylvanians when they leave their homes – Dept. 111.
- B. County Relief Block Grant
  - i. Proposal from Zelenkofske Axelrod LLC to provide technical assistance and advice in relation to the policies, procedures, accountability and monitoring of the expenditures of the CARES Act funding from March 1, 2020 through December 30, 2020 on a periodic basis at the request of the Board of Commissioners – Dept. 111.
- C. Correctional Facility
  - i. Contract renewal with Penn State Psychological Clinic to provide services for staff and those incarcerated. Services will be provided three hours per week for 45 weeks totaling \$16,875, which will be provided as a Penn State In Kind Service for the period of July 1, 2020 through June 30, 2021 – Dept. 333.
  - ii. Assurance agreement with Axon Enterprise, Inc. for 10 additional body cameras at the Correctional Facility. The agreement includes maintenance and software licensing for each camera. This purchase will be made from the commissary account and will be reimbursed through a Pennsylvania Commission on Crime and Delinquency Grant. The total cost over a period of 4 years is \$26,496, which is funded as follows: State \$9,216 and County \$17,280 – Dept. 333.
- D. Information Technology Services Contract renewal with Arctic Wolf through RBA Professional Data Systems for security services. The contract total is \$83,083.20 for the period of July 11, 2020 through July 10, 2021 – Dept. 142.
- E. Human Services
  - Transportation – Community Public Transportation (CPT) Service Programs Grant Agreement from the Pennsylvania Department of Transportation / Bureau of Public Transportation for the Shared Ride Lottery and Persons with

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Disability programs for 2020-2021. The total grant award is \$653,000, which is allocated as follows: Shared Ride Lottery \$576,000 and Persons with Disabilities \$77,000 for the period of July 1, 2020 through June 30, 2021 – Dept. 531.

- F. Risk Management – Privacy and Security insurance coverage policy through Travelers Indemnity Company. The total premium is \$16,766 for the period of July 26, 2020 through July 26, 2021 – Dept. 142.

**IX. LETTER OF SUPPORT**

Letter of support for the Central Intermediate Unit 10's application, in partnership with the Seneca Highlands Intermediate Unit 9, for funding through the US Department of Agriculture to support four career and technology centers in their service area with distance learning training.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the letter of support for CIU 10.*

**X. ADMINISTRATOR'S REPORT**

Administrator Margaret Gray reported that work is underway for an internal County Relief Block Grant Implementation Team to establish infrastructure to administer the grant.

**XI. LIQUID FUELS**

**XII. FEE FOR LOCAL USE**

**XIII. DISCUSSION ITEMS**

**XIV. CHECK RUN**

Check run in the amount of \$1,002,718.85 dated July 2, 2020.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated July 2, 2020.*

**XV. C-NET REQUESTS**

**XVI. RECOGNITION**

**XVII. REPORTS - ANNOUNCEMENTS**

**A. Voter Registration Report**

Commissioner Dershem reported 109,927 registered voters in Centre County. The precincts of the week is #74 Rush East with 108 registered voters and #75 Rush West with 417 registered voters.

**B. Announcements**

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XVIII. EXECUTIVE SESSION REPORT

XIX. PUBLIC MEETING SCHEDULE

**Tuesday, July 7, 2020**

Board of Commissioners- 10:00 AM – Room 146WB

**Thursday, July 9, 2020**

Prison Board of Inspectors – 8:00 AM – Virtual

Board of Commissioners/Salary Board – 10:00 AM – Virtual

**Tuesday, July 14, 2020**

Board of Commissioners- 10:00 AM – Room 146WB

**Thursday, July 16, 2020**

Board of Commissioners/Salary Board – 10:00 AM – Virtual

XX. BID / PROPOSAL SCHEDULE

XXI. ELECTION ANNOUNCEMENTS

XXII. QUESTIONS FROM THE PRESS

XXIII. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted unanimously to move into executive session at 11:23 AM.

ATTEST:

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Margaret N. Gray  
Administrator