



BOARD OF COMMISSIONERS' MINUTES

Tuesday, July 9, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:00 AM on July 9, 2019 by Chair of the Board, Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins; Commissioner Steven Dershem; Administrator, Margaret Gray; Deputy Administrator Bob Jacobs; and Executive Office Supervisor, Natalie Bird.

County personnel present included Mike Bloom, Brian Querry, Natalie Comman, Deb Smeal, Kristen Simkins, and Chad Joyce.

Guests present included Deb and Makenna Burger.

Representatives from the news media included Chris Morelli, Evan Hinkley and Gary Sinderson.

CNET staff were present.

III. MEETING MINUTES

Minutes from the Tuesday, July 2, 2019 Board of Commissioners' meeting.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the meeting minutes from July 2, 2019.

IV. ANNOUNCEMENT

Director of Veterans Affairs Brian Querry introduced Deb Burger to provide an update on the Hometown Hero Banner Program. Deb said the program is currently in its third round with a deadline to submit applications no later than Wednesday, July 31. The goal is to honor around 200 and they only have thirty slots remaining. For information about the banner program or to pick up an application, visit Historic Bellefonte Inc. or Centre Care for People.

V. REQUEST FOR PROPOSALS

- A. Planning – Assistant Director Mike Bloom introduced a re-advertisement of the request for proposals for the design and replacement of the existing heating, ventilation and air conditioning system at the Holt Memorial Library Branch in Philipsburg, PA. The project was already issued as an RFP, however there was only one response, which was incomplete, so the proposer chose to withdraw their submission – Dept. 151.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve re-advertisement of the RFP – Design/Replacement of Holt Memorial Library HVAC System.

- B. Human Services – Human Services Administrator Natalie Corman reported that they MH/ID Office has had two meetings with the selected proposer, Center for Community Resources and is working to finalize the budget and determine a centralized accessible location for the RFP Crisis Assessment Services. Once the budget is finalized, they will be ready to present a contract to the Board for consideration – Dept. 561.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to table the RFP Crisis Assessment Services until July 30.

VI. CONTRACTS

- C. Capital Projects – Deputy Administrator Bob Jacobs presented the following items:

- i. Contract with Penoco, Inc. to provide asbestos removal as part of the HVAC replacement of courthouse renovations project. The contract rate is \$500 per day for mobilization, \$12 per LF for fiberglass insulation removal, and \$81 per fitting for pipe fitting/elbow removal – Dept. 971.
- ii. Contract with Penoco, Inc. to provide asbestos removal as identified on 15 pipefittings and 165 linear feet of steam pipe on the third floor of the Courthouse, the project total is \$6,891 – Dept. 971.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the contracts with Penoco, Inc.

- D. Facilities – Bob Jacobs reviewed amendment No. 2 to the contract with Wizzards Janitorial Systems, Inc. to discontinue cleaning services at Centre Hall MDJ 49-3-04. This amendment reduces the annual contract by \$3,797.43 – Dept. 271

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract with Wizzards Janitorial Systems, Inc. next week's Consent Agenda.

- E. Coroner – Deb Smeal explained that updated software in the Coroner's Office presents the opportunity to provide better reports and the ability to participate in the Prescription Drug Monitoring Program. There are 44 counties in Pennsylvania who currently participate.

i. Collaboration with the Pennsylvania Department of Health Prescription Drug Monitoring Program to provide coroner reports and toxicology reports for overdose deaths, violent deaths, and maternal deaths in Centre County. Participation in this program will provide \$10,000 in revenue – Dept. 212.

ii. Data sharing agreement with the Pennsylvania Department of Health to ensure integrity, security, and confidentiality of data. The Department of Health will use data received from the Coroner's Office to add to the National Violent Death Reporting System. The term of this agreement is October 1, 2017 through August 31, 2019 – Dept. 212.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the agreements with the Pennsylvania Department of Health to next week's Consent Agenda.

- F. Human Resources – Kristen Simkins presented a contract renewal with Power DMS, Inc. to provide software for the management of policies and online training. The software is currently in place at the Correctional Facility, and Kristen plans to have it live in Emergency Communications by September and the rest of the County by October. The contract total is \$12,054 for the period of September 4, 2019 through September 3, 2020 – Dept. 114.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract renewal with Power DMS to next week's Consent Agenda.

- G. Human Services – Human Services Administrator presented the following items:

i. Aging

1. Contract with Carol Froehlich to provide cleaning services at the Bellefonte Senior Resource Center up to two times per week for an estimated three hours per week. The contract total is \$6,044 for the period of July 1, 2019 through June 30, 2022 – Dept. 521.

2. Contract with Patricia Ketcho to provide cleaning services at the Philipsburg Senior Resource Center up to five times per week for an estimated 12.24 hours per week. The contract total is \$21,880 for the period of July 1, 2019 through June 30, 2022 – Dept. 521

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contracts with Carol Froehlich and Patricia Ketcho to next week's Consent Agenda.

ii. MH/ID/EI – D&A

1. Contract renewal with Twin Lakes Center to provide drug and alcohol services that include non-hospital detoxification and non-hospital inpatient rehabilitation. The contract total is estimated at \$5,000, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
2. Contract renewal with Roxbury Treatment Center to provide drug and alcohol services that include non-hospital detoxification, non-hospital inpatient rehabilitation, and non-hospital inpatient rehabilitation co-occurring. The contract total is estimated at \$5,000, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
3. Contract renewal with Crossroads Counseling, Inc. to provide drug and alcohol services which include outpatient therapy (individual, group, intensive), client support services, community based services, certified recovery services, recovery house, mobile therapy/case management, MAT, Vivitrol injections, and partial hospitalization. The contract total is \$187,788, which is funded as follows: Federal \$105,020, State \$81,221, and County \$1,547 for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
4. Contract renewal with Brockerhoff House Corporation to provide representative payee services for intellectual disability and mental health consumers. The contract total is \$21,480, which is funded as follows: State \$20,490, and County \$990 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
5. Contract renewal with Cen-Clear Child Services, Inc. to provide mental health services that include outpatient psychiatric evaluation/medication clinic, tele-psychiatry, peer support, family based mental health services. The contract total is \$17,000, which is funded as follows: State \$16,216 and County \$784 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
6. Contract with Tuscarora Intermediate Unit (TIU) 11 to allow the TIU, through the Department of Education – Office of Child Development and Early Learning, to disburse grant funds to approved grantees for training and technical assistance to early intervention programs. The State funds have been awarded to programs that focus on a program priority area addressing social relationships, language, and early literacy or early childhood outcomes. The contract total is \$15,000, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 561.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add MH/ID/EI – D&A items 1-6 to next week's Consent Agenda.

- H. Planning – Assistant Director Mike Bloom reviewed a submission of Payment Request #2 to the Department of Community and Economic (DCED) for disbursement of funds from the Development Keystone Communities Grant in the amount of \$1,996.81 for the purchase of an AED and associated emergency response equipment for the Mountaintop Pool. The total grant is \$100,000 for the period of June 20, 2018 through June 30, 2020 – Dept. 151.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve submission of the Payment Request to DCED.

VII. LETTER OF SUPPORT

VIII. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.

- A. Criminal Justice Planning – Contract renewal with Tracy Small to serve as an independent contractor in the capacity of Crisis Intervention Team (CIT) Coordinator. The contract total is \$31,202, which is funded as follows: State \$10,312 local contribution from six municipal police departments \$20,384 and County \$506 for the period of July 1, 2019 through June 30, 2020 – Dept. 306.
- B. District Attorney - Contract with Kristina Taylor Porter to perform the duties of Grant Coordinator as specified in the STOP Violence Against Women sub grant. The contract rate is \$20 per hour, not to exceed a total of 5 hours per week, or \$7,340 for the period of July 1, 2019 through December 31, 2020 – Dept. 221
- C. Sheriff – Agreement with Kasandra Botti, DO to provide medical oversight of the purchase, training, storage and administration of naloxone, as required. Dr. Botti will provide medical guidance and advice for the Sheriff's Office naloxone program – Dept. 211.

IX. ADMINISTRATOR'S REPORT

X. LIQUID FUELS

Mike Bloom reviewed the reallocation of remaining funds from the 2019 Snow Shoe Borough Liquid Fuels award. Due to project bid savings, the Borough request reallocation of \$4,936 from its award of \$34,600 toward the purchase of a new dump truck to replace an out of service vehicle.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the reallocation of remaining funds from the 2019 Snow Shoe Borough Liquid Fuels award.

XI. FEE FOR LOCAL USE

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XII. ABC Appointment/Re-Appointment/Term Expiration/Resignation

The citizens listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.

ABC	Name	Action	Term
MH/ID Advisory Board	Levent Kaya	Re-Appointment	7/2019 – 7/2022
Children and Youth Services Advisory Committee	Elizabeth Shugert	Resignation / Term Expiration	4/25/2017 – 3/28/2019
SEDA COG Natural Gas Task Force	Ray Stolinas	Appointment	

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the ABC re-appointment, resignation, and appointment.

XIII. CHECK RUN

Commissioner Higgins reported the check of the week is to McClure Company in the amount \$690,140.50. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run in the amount of \$1,398,606.13 dated July 3, 2019.

XIV. DISCUSSION ITEMS

XV. RECOGNITION

A Court of Honor was held on Friday, July 5 for Derek Cestone of Boy Scout Troop 31 of State College. Derek has earned the rank of Eagle Scout.

XVI. C-NET REQUESTS

XVII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported the precinct of the week is #39 Boggs West with 897 registered voters. In the Primary Election there were 273 ballots cast for a voter turnout of 30.43%

B. Announcements

XVIII. EXECUTIVE SESSION REPORT

There were no executive sessions to report.

XIX. PUBLIC MEETING SCHEDULE

Tuesday, July 9, 2019

BOC Meeting – 10:00 AM – Room 146WB

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Tuesday, July 16, 2019

BOC Meeting- 10:00 AM - Room 146WB

Records Improvement Committee - 2:00 PM - Room 144WB

Thursday, July 18, 2019

BOC/Salary Board - 10:00 AM - Room 146WB

Retirement Board - 11:00 AM - Room 146WB

XX. BID / PROPOSAL SCHEDULE

July 2019

RFP - Office Space/Locations - MDJ Offices - Contract Award

Wednesday, July 10, 2019

RFP - Card Access Controls System Upgrade Project - Mandatory Pre-Proposal Meeting

Friday, July 26, 2019

RFP - Card Access Controls System Upgrade Project - Responses Due

Tuesday, July 30, 2019

RFP - Card Access Controls System Upgrade Project - Proposal Opening

Tuesday, August 20, 2019

RFP - Card Access Controls System Upgrade Project - Contract Award

XXI. ELECTION ANNOUNCEMENTS

Thursday, August 1, 2019

Last day to circulate and file nomination papers.

Thursday, August 8, 2019

Last day for withdrawal by candidates nominated by nomination papers.

Monday, August 12, 2019

Last day for withdrawal by candidates nominated at the Primary.

XXII. QUESTIONS FROM THE PRESS

XXIII. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:41 AM.

ATTEST:

Margaret N. Gray
Administrator