



BOARD OF COMMISSIONERS MINUTES

Tuesday, July 11, 2023 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:00 AM by Chair of the Board Mark Higgins.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Mark Higgins, Commissioner Amber Concepcion, Commissioner Steven Dershem, Administrator John Franek Jr. and Executive Office Supervisor Erin Good.

County personnel present included Ray Stolinas, Faith Ryan, Kristen Simkins, Warden Glenn Irwin and Chad Joyce.

Guests present included Mitzi Gallagher-Long and Steve Shope.

Representatives from news media included Maria Cade.

C-NET staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. ADDITIONS TO THE AGENDA

There were no additions made to the agenda.

V. PROCLAMATION

Proclamation 31 of 2023 – Proclaiming August 2023 as Gastroparesis Awareness Month in Centre County.

Commissioner Higgins stated Centre County was the first County to adopt a Gastroparesis Awareness Proclamation. The representative that was to attend the meeting to accept the Proclamation was unable to attend the meeting so Commissioner Higgins read and shared the Proclamation.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 31 of 2023 proclaiming August 2023 as Gastroparesis Awareness Month in Centre County.

VI. RESOLUTION

Resolution 10 of 2023 – Kristen Simkins and Steve Shope asked the Board to adopt a Resolution partnering with the Pennsylvania Treasury Department to offer County employees the ability to contribute to a PA 529 College and Career Savings Program.

Steve stated that if a child has a 529 savings account, they are more than three times

likely to go to college, trade school, and four times more likely to graduate. The savings account can be used on anything related to education and even towards room and board.

Steve stated it only takes about three minutes to create an account and the first \$17,000 are tax free. Pennsylvania's 529 plan is ranked one of the highest in the Country.

Kristen stated County employees will be able to set up a 529 College and savings account this summer through the PA Treasury site, and the deductions would be automatically taken out of employees' paychecks if they choose to do so.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to adopt Resolution 10 of 2023.

VII. CONTRACTS – AUTHORIZATION

A. Centre County Correctional Facility

Warden Glenn Irwin asked the Board to approve the following items:

- i. Consider approval of a contract with Axon, Enterprises, Inc. to purchase six new Taser 7 bundles. This will include all hardware, software licenses, cartridge replacement access program and warranties. The contract total is \$33,148.80 for the period of December 1, 2023 to November 30, 2028 – Dept 333.
- ii. Contract renewal with PSX, Inc. to provide 24/7 support of existing Salient/Samsung Video Systems. This agreement provides two yearly preventative maintenance visits to inspect, repair, train, etc. while on site. It is a 3-year contract at \$24,920 per year. The contract total is \$74,760 for the period of September 1, 2023 to August 31, 2026 – Dept 333.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the Centre County Correctional Facility's items i-ii to next week's Consent Agenda.

B. Planning and Community Development

- i. Project selection for the 2023 Community Development Block Grant (CDBG) application – Dept. 151.

Mitzi Long with SEDA-COG went over the four 2023 CDBG projects for the Boards' consideration to approve and fund.

1. Haines-Woodward Water Authority Project submitted the Mountain Avenue waterline replacement at \$215,700.
2. Pilot Program for Centre County Housing Rehab which would be ran by Union County at \$69,471.
3. Gregg Township Community Center Gymnasium center phase two upgrades at \$158,900.
4. Haines-Aaronsburg Municipal Authority for the replacement of additional water mains at \$368,700.

Commissioner Dershem stated he would like to fully fund the Haines-Woodward Water Authority Project and partially fund the Gregg Township project but is open to discussion among his fellow Board members. Commissioner Concepcion agreed with Commissioner Dershem that the Gregg Township project could be partially funded.

The Board unanimously agreed to fully fund the Haines-Woodward Water Authority Project for \$215,700 and the remaining amount of \$69,471 to fund the Gregg Township Community Center gymnasium phase 2 project.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the 2023 CDBG project(s) and fund the Haines-Woodward Water Authority in the amount of \$215,700 and partially fund the Gregg Township Community Center at \$69,471.

- ii. Rays Stolinas asked the Board to approve the advertisement for Bids for the Centre County Bridge Replacement Bundle. The Centre County Bridge Replacement Bundle proposes replacing the Railroad St Bridge in Bellefonte Borough and the Mill St Bridge in Howard Borough – Dept 151.
- iii. Ray Stolinas asked the Board to approve and sign the cover sheets of the Conceptual Construction Plans for the Centre County Bridge Replacement Bundle – Dept 151.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to the Planning and Community Development items ii and iii.

- C. Information Technology Systems – Chad Joyce asked the Board to approve a contract with Wrike, Inc. to provide Project Management software. The contract total is \$2,940 for the period of June 12, 2023 to June 11, 2024 – Dept 142.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the contract with Wrike, Inc. to next week's Consent Agenda.

Human Services

D. Children and Youth Services

Faith Ryan asked the Board to approve the following items:

- i. Contract renewal with Wardell and Associates, Inc. to provide independent living, residential and reunification services for dependent/delinquent youth. The contract total is \$2,950,522 funded as follows: State: \$2,115,682, Federal: \$305,919 and County \$528,921 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- ii. Contract with 2900 Johnson Street Operating Company, LP dba Pediatric Specialty Care at Hopewell to provide foster care/residential services for dependent/delinquent youth. The contract total is \$7,000 funded as follows: State: \$5,600 and County: \$1,400 for the period of May 4, 2023 to June 30, 2024 – Dept 511.
- iii. Contract renewal with Cornell Abraxas Group, LLC to provide foster care/residential services for dependent/delinquent youth. The contract total is \$85,000 funded as follows: State: \$68,000 and County: \$17,000 for the period of July 1, 2023 to June 30, 2024 –Dept 511.
- iv. Contract renewal with Diversified Treatment Alternative Centers, LLC to provide foster care/residential services for dependent/delinquent youth. The contract total is \$180,000 funded as follows: State: \$144,000 and County: \$36,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.

- v. Contract renewal with Merakey Pennsylvania to provide foster care/residential services for dependent/delinquent youth. The contract total is \$160,000 funded as follows: State: \$128,000 and County: \$32,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- vi. Contract renewal with Family Care for Children & Youth, Inc. to provide foster care/residential services for dependent/delinquent youth. The contract total is \$55,000 funded as follows: State: \$44,000 and County: \$11,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- vii. Contract with City Mission Living Stones, Inc. to provide foster care/residential services for dependent/delinquent youth. The contract total is \$12,000 funded as follows: State: \$9,600 and County: \$2,400 for the period of May 8, 2023 to June 30, 2023 – Dept 511.
- viii. Contract renewal with City Mission Living Stones, Inc. to provide foster care/residential services for dependent/delinquent youth. The contract total is \$85,000 funded as follows: State: \$68,000 and County: \$17,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- ix. Contract renewal with People R' Us Community Residential Services, Inc. to provide foster care/residential services for dependent/delinquent youth. The contract total is \$30,000 funded as follows: State: \$24,000 and County: \$6,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- x. Letter of agreement with Strawberry Fields, Inc. to provide referrals/mental health services for families and children in placement/protective services. There is no cost for the agreement for the period of July 1, 2023 to June 30, 2024 – Dept 511.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the Children and Youth Services contracts i-x to next week's Consent Agenda.

E. Adult Services

Faith Ryan asked the Board to approve the following items:

- i. Contract Addendum to the Emergency Solutions Grant (ESG) CV1 through the Department of Community & Economic Development to extend the contract timeline from July 8, 2020 - June 30, 2023 to July 8, 2020 - August 31, 2023 with no changes to the funding allocation of \$477,759 – Dept 501.
- ii. Contract Addendum to the Emergency Solutions Grant (ESG) CV2 through the Department of Community & Economic Development to extend the contract timeline from May 11, 2021 - June 30, 2023 to May 11, 2021 - August 31, 2023 with no changes to the funding allocation of \$182,691 – Dept 501.
- iii. Contract Addendum #4 with Housing Transitions for the emergency shelter and rapid re-housing services funded by the Emergency Solutions Grant (ESG)- CV1 through the Department of Community & Economic Development. The contract timeline will extend from July 8, 2020 - June 30, 2023 to July 8, 2020 - August 31, 2023. There are no changes to the funding allocation of \$477,759 – Dept 501.
- iv. Contract Addendum #4 with Housing Transitions for the emergency shelter and rapid re-housing services funded by the Emergency Solutions Grant (ESG) CV2 through the Department of Community & Economic Development to extend the contract

timeline from May 11, 2021 - June 30, 2023 to May 11, 2021 - August 31, 2023. There are no changes to the funding allocation of \$182,691- Dept 501.

- v. Contract renewal with Service Access & Management, Inc. to provide administrative assistance to the Rental & Mortgage Assistance Program. Of the total contract, \$9,800 is for administrative costs and the remaining \$117,100 is for direct services. The contract total is \$126,900 funded as follows: State: \$126,900 for the period of July 1, 2023 to June 30, 2024 – Dept 501.
- vi. Consider approval of a 5-year partnership agreement with the Connect to Home Coordinated Entry System through the Eastern PA Continuum of Care. This organization coordinates and manages access, assessment, prioritization and referrals to housing and services for any person(s) experiencing or at imminent risk of homelessness. There is no contract total for the period of July 1, 2023 to June 30, 2028 – Dept 501.
- vii. Letter of Agreement with Susquehanna Software, Inc. for the Office of Adult Services to continue utilizing and receiving technical support for the client database, CPR Web, into FY 2023-2024. The contract total is \$400/month funded as follows: State: \$400/month for the period of July 1, 2023 to June 30, 2024 – Dept 501.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the Adult Services items i-vii to next week's Consent Agenda.

F. MH/ID EI- D&A

Faith Ryan asked the Board to approve the following items:

- i. Consider approval of a contract with Cen-Clear Child Services to provide drug and alcohol services including case management, individual outpatient, client support services, individual and group early intervention, and MAT services. The contract total is \$10,000 funded as follows: State \$6,456, Federal \$3,000 and County Match \$544 for the period of April 12, 2023 to June 30, 2023 – Dept 561.
- ii. Contract renewal with UPMC Home Healthcare of Central Pennsylvania dba Home Nursing Agency to provide early intervention services including occupational and physical therapy, special instruction, speech pathology and IFSP teaming. The contract total is \$20,000 funded as follows: State \$18,000 and County Match \$2,000 for the period of July 1, 2023 to June 30, 2024– Dept 561.
- iii. Contract renewal with Keep Safe Transportation Services to provide mental health services including emergency transportation. The contract total is \$20,000 funded as follows: State \$19,078 and County Match \$922 for the period of July 1, 2023 to June 30, 2024 – Dept 561.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the MH/ID EI- D&A items i-iii to next week's Consent Agenda.

VIII. CONSENT AGENDA

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.

- i. Planning and Community Development - Memorandum of Understand for the Final Land Development Plan – TranducerWorks Manufacturing Building located in Potter Township; CCPCDO File No. 79-32. This proposal constitutes a Final Plan submission showing the development of a 26,847 square foot manufacturing building long with corresponding infrastructure located along Homan Lane (T-424) - Dept. 151.

-----END OF CONSENT-----

IX. AUTHORITIES, BOARDS AND COMMISSIONS

ABC	NAME	ACTION	TERM
MH/ID Advisory Board	Shannon Manley	Appointment	July 11, 2023 – July 10, 2025

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the appointment of Shannon Manley.

X. CHECK RUN

Check run in the amount of \$512,321.04 dated July 7, 2023.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated July 7, 2023.

XI. ADMINISTRATOR’S REPORT

XII. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem stated there are a total of 99,831 registered voters in Centre County. The Precinct of the week is Precinct #14 Snow Shoe Borough. In the last Election there were 385 registered voters with 127 ballots cast for a voter turnout of 32.99%.

B. Announcements

XIII. EXECUTIVE SESSION REPORT

XIV. PUBLIC MEETING SCHEDULE

Thursday, July 13, 2023

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

Tuesday, July 18, 2023

Board of Commissioners – 10 AM – Willowbank 146

Work Session – 11 AM – Willowbank 146

XV. QUESTIONS FROM THE PRESS

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XVI. ADJOURNMENT

On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously adjourn the meeting at 10:50 AM.

ATTEST: _____

John Franek Jr.

Administrator