



CENTRE COUNTY
SALARY BOARD MINUTES

Thursday, July 16, 2020, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Salary Board was convened at 10:01 AM by Chair of the Board Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Executive Office Supervisor Natalie Smith, Director of Human Resources Kristen Simkins, Human Resource Analyst Geri Sorgen, Director of Financial Management Tom Martin, and Controller Jason Moser.

County personnel present included Jeff Wharran, Krista Davis, Ray Stolinas, and Travis Walker.

II. PUBLIC COMMENT

There were no comments received from the public.

III. MEETING MINUTES

Minutes from the Thursday, July 9, 2020 Salary Board meeting.

Action: *On a motion by Controller Jason Moser, seconded by Commissioner Higgins, the Board voted unanimously to approve the Salary Board meeting minutes from July 9, 2020.*

IV. ACTION ON PERSONNEL ITEMS

- A. Commissioners - Appointment and rate of pay for Mary Kay Williams, full-time COVID-19 County Relief Block Grant Coordinator, Commissioners, (p.c. #15, exempt, New), at SG-S55R(18)--\$34.16/hour, \$71,052 annually, effective July 20, 2020, pay period 16. Conditional upon satisfactory completion of pre-employment requirements. Salary impact for 2020 \$30,061 - Dept. 111.

Controller Jason Moser expressed concern that the Board of Commissioners were the interview committee. The Board makes up the majority of the Salary Board and may have had discussions regarding the salary of this position. Commissioner Pipe explained that the Board of Commissioners were the interview committee as the position is within the Commissioners' Office and budget. This position is 100% funded by the COVID Relief Block Grant and will not affect general fund dollars.

On a motion by Controller Jason Moser, seconded by Commissioner Dershem, the Board voted unanimously to approve the appointment of Mary Kay Williams.

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Facilities Management - On a motion by Controller Jason Moser, seconded by Commissioner , the Board voted unanimously to approve the creation of two full time Custodial Worker 1 positions, Facilities Management, (p.c. #TBD, non-exempt), at SG-N02(A), \$10.18 per hour, effective July 16, 2020, pay period 15 – Dept. 161.

V. ADJOURNMENT

On a motion by Controller Jason Moser, seconded by Commissioner Higgins, the Board voted unanimously to adjourn the meeting at 10:12 AM.

ATTEST:

Jason Moser
Centre County Controller