



BOARD OF COMMISSIONERS MINUTES

Tuesday, July 18, 2023 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:00 AM by Chair of the Board Mark Higgins.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Mark Higgins, Commissioner Amber Concepcion, Commissioner Steven Dershem, Administrator John Franek Jr. and Executive Office Supervisor Erin Good.

County personnel present included Ray Stolinas, Faith Ryan, Human Services Administrator Julia Sprinkle, Deputy Administrator Natalie Corman, Chris Schnure and Chad Joyce.

Guests present included Emily Schnellbaugh, Kristy Owens, Perry Edwards and Erica Quinn.

Representatives from the news media included Maria Cade and Gary Sinderson.

C-Net staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. ADDITIONS TO THE AGENDA

There were no additions made to the agenda.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting held on July 11, 2023.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the meeting held on July 11, 2023.

VI. PROCLAMATION

Proclamation 32 of 2023 – Emily Schnellbaugh and Kristy Owens joined the Board in proclaiming July 21, 2023 as Park and Recreational Professionals Day in Centre County.

Emily stated this is the fifth year of Park and Recreational Professionals Day, which honors the Parks employees. There is a total of over 6,200 Local and State Parks. Kristy stated there are over 56 regional park facilities in Centre Region alone that employ 200 employees with over 800 volunteers.

The Board thanked Emily, Kristy and all of the Park and Recreational staff/volunteers for all that they do to keep the parks clean and safe in Centre County.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 32 of 2023 proclaiming July 21, 2023 as Park and Recreational Professionals Day in Centre County.

VII. RESOLUTION

Resolution 11 of 2023 – Erica Quinn asked the Board to approve a Resolution for the support of 3 Dots Downtown inclusion in the Pennsylvania Council on the Arts' Creative Communities Initiative.

Erica is the Executive Director of 3 Dots Downtown, which is an arts community space located in downtown State College. The Creative Communities Initiative is between Arts and Cultural organizations and local government.

The Board congratulated 3 Dots Downtown on this award and wished the best of luck in the next few years.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to adopt Resolution 11 of 2023.

VIII. CONTRACTS – AUTHORIZATION

A. Planning and Community Development

- i. Ray Stolinas asked the Board to approve an amended Agreement to Provide Services- Administration of DCNR Grant BRC-PRD-28-89 and Amended Lease/Operations and Maintenance Agreement with Wildlife for Everyone Foundation for Tax Parcels 11-005-081 (28.63 Acres) and 11-005-087 (24.54 Acres) in Huston Township for a PA/DCNR grant to create improvements at the Soaring Eagle Wetlands Phase 2- Development. The agreement total is \$401,400 funded with the PA DCNR Grant with an award of \$200,700 with a local match of \$200,700. The term of the agreement will start on July 18, 2023 and run for a period which will end 25 years from the day the project is completed – Dept 151.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the amended agreements with Wildlife for Everyone Foundation.

- ii. Ray Stolinas asked the Board to approve the Multimodal Bridge Replacement Bundle Part 2 – Construction Inspection Services price proposal and contract with EADS Group, Inc. The contract total is \$174,649.36 for the estimated time period of March 2024 to May 2024 and March 2025 to September 2025 – Dept. 151.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the contract with EADS Group, Inc.

- iii. Chris Schnure presented a Memorandum of Understanding for the “Final Subdivision and Land Development Plan – WaWa at Eagle Point located in Benner Township; CCPCDO File No. 89-23.” This proposal constitutes a Final Plan submission a two (2) lot subdivision with Lot 3RRR proposed for stormwater facilities and overflow vehicle sales and Lot 5 intended to be developed into a WaWa convenience store (6,606 square feet) along with corresponding infrastructure located at the corner of Benner

Pike (State Route 0150) and Eagle Point – Dept. 151.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the Memorandum of Understanding for the WaWa Convenience Store to next week's Consent Agenda.

- B. Information Technology Services – Chad Joyce asked the Board to approve contract renewal with CDW-G, LLC to provide Microsoft for a three-year term in the amount of \$666,087.60. Payments will be split annually in the amount of \$222,029.20. There is also a one-time True Up for \$25,225.24. The True Up pays for licenses we have been using but weren't on the agreement. The contract total is \$691,312.84 for the period of August 1, 2023 to July 31, 2026 – Dept. 142.

Chad stated that there are going to be some slight differences in numbers due to Microsoft changing some aspects of the contract. The one time true up is estimated at \$25,418.16. The annual costs will be \$226,480.63 for all 3 years bringing the 3-year total to \$704,860.05.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the contract with CDW-G, LLC to provide Microsoft to next week's Consent Agenda.

Human Services

- C. MH/ID EI- D&A

Julia Sprinkle asked the Board to approve the following items:

- i. Letter of Agreement with Susquehanna Software, Inc. to provide services including quarterly Coordinated Community Response Initiative (CCRI) submission, annual maintenance, hosting fees, Home and Community Services Information System (HCSIS) SC tracker maintenance, and Pelican SC tracker maintenance. The contract total is \$50,800 funded as follows: State \$48,458 and County Match \$2,342 for the period of July 1, 2023 to June 30, 2024 – Dept 561.
- ii. Contract Addendum #1 with The Advocacy Alliance to allow for funds to provide additional intellectual disability incident management services in the amount of \$7,500. Service provider's contract maximum will increase from \$15,000 to \$22,500. The contract total is \$22,500 funded as follows: State \$21,463 and County Match \$1,037 for the period of July 1, 2023 to June 30, 2024 – Dept 561.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the MH/ID EI- D&A items i-ii to next week's Consent Agenda.

- D. Adult Services

- i. Faith Ryan asked the Board to approve a Grant submission for the FY 2023 Home4Good Grant through a collaborative initiative between the Federal Home Loan Bank of Pittsburgh (FHL Bank) and the Pennsylvania Housing Finance Agency (PHFA). If awarded, funds would be used for homeless diversion services to provide transportation, childcare, and rental application cost assistance. The grant total is \$62,260 funded as follows: State \$62,260 for the period of October 1, 2023 to September 30, 2024– Dept 501.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the FY 2023 Home4Good Grant submission.

- ii. Faith Ryan asked the Board to approve a contract with Builders Association of Central PA to provide workforce development opportunities in Centre County through the Whole Home Repair Program funded through the Department of Community & Economic Development. The contract total is \$178,940.46 funded as follows: Federal \$178,940.46 for the period of July 1, 2023 to June 30, 2024 – Dept 501.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the contract with Builders Association of Central PA to next week's Consent Agenda.

- E. Aging – Julia Sprinkle asked the Board to approve a contract renewal with Bobbie L. Rabuck to provide Protective Service Solicitation Services. PS Solicitor consults on protective services cases and assists Centre County Office of Aging with any protective service cases that involve litigation through the courts. The annual cost of agreement is estimated at \$3,405 with total cost of agreement to be estimated at \$11,096. The contract total is \$11,096 funded as follows: State \$11,096 for the period of June 9, 2023 to July 24, 2026 – Dept 521.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the contract with Bobbie L. Rabuck to next week's Consent Agenda.

IX. LETTER OF SUPPORT

- i. Perry Edwards asked the Board to approve a letter of support for a grant application for the Susquehanna Capital Alliance: Elevating Investment in Rural PA prepared by the Ben Franklin Technology Partners of Central and Northern Pennsylvania under the Capital Challenge competition of the 2023 EDA 11.024 Build to Scale Funding Opportunity.

Perry stated this is a grant to bring investment to support local companies in their development. Perry is the CEO of Croptix, which commercializes technology that can transform agriculture by changing the way that agriculture utilizes the detection of diseases and nutrition in crops.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the letter of support.

X. CONSENT AGENDA

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.

A. Centre County Correctional Facility

- i. Consider approval of a contract with Axon, Enterprises, Inc. to purchase six new Taser 7 bundles. This will include all hardware, software licenses, cartridge replacement access program and warranties. The contract total is \$33,148.80 for the period of December 1, 2023 to November 30, 2028 – Dept 333.
- ii. Contract renewal with PSX, Inc. to provide 24/7 support of existing Salient/Samsung

Video Systems. This agreement provides two yearly preventative maintenance visits to inspect, repair, train, etc. while on site. It is a 3-year contract at \$24,920 per year. The contract total is \$74,760 for the period of September 1, 2023 to August 31, 2026 – Dept 333.

- B. Information Technology Systems – Consider approval of a contract with Wrike, Inc. to provide Project Management software. The contract total is \$2,940 for the period of June 12, 2023 to June 11, 2024 – Dept 142.

Human Services

C. Children and Youth Services

- i. Contract renewal with Wardell and Associates, Inc. to provide independent living, residential and reunification services for dependent/delinquent youth. The contract total is \$2,950,522 funded as follows: State: \$2,115,682, Federal: \$305,919 and County \$528,921 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- ii. Contract with 2900 Johnson Street Operating Company, LP dba Pediatric Specialty Care at Hopewell to provide foster care/residential services for dependent/delinquent youth. The contract total is \$7,000 funded as follows: State: \$5,600 and County: \$1,400 for the period of May 4, 2023 to June 30, 2024 – Dept 511.
- iii. Contract renewal with Cornell Abraxas Group, LLC to provide foster care/residential services for dependent/delinquent youth. The contract total is \$85,000 funded as follows: State: \$68,000 and County: \$17,000 for the period of July 1, 2023 to June 30, 2024 –Dept 511.
- iv. Contract renewal with Diversified Treatment Alternative Centers, LLC to provide foster care/residential services for dependent/delinquent youth. The contract total is \$180,000 funded as follows: State: \$144,000 and County: \$36,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- v. Contract renewal with Merakey Pennsylvania to provide foster care/residential services for dependent/delinquent youth. The contract total is \$160,000 funded as follows: State: \$128,000 and County: \$32,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- vi. Contract renewal with Family Care for Children & Youth, Inc. to provide foster care/residential services for dependent/delinquent youth. The contract total is \$55,000 funded as follows: State: \$44,000 and County: \$11,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- vii. Contract with City Mission Living Stones, Inc. to provide foster care/residential services for dependent/delinquent youth. The contract total is \$12,000 funded as follows: State: \$9,600 and County: \$2,400 for the period of May 8, 2023 to June 30, 2023 – Dept 511.
- viii. Contract renewal with City Mission Living Stones, Inc. to provide foster care/residential services for dependent/delinquent youth. The contract total is \$85,000 funded as follows: State: \$68,000 and County: \$17,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- ix. Contract renewal with People R' Us Community Residential Services, Inc. to provide foster care/residential services for dependent/delinquent youth. The contract total is

\$30,000 funded as follows: State: \$24,000 and County: \$6,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.

- x. Letter of agreement with Strawberry Fields, Inc. to provide referrals/mental health services for families and children in placement/protective services. There is no cost for the agreement for the period of July 1, 2023 to June 30, 2024 – Dept 511.

D. Adult Services

- i. Contract Addendum to the Emergency Solutions Grant (ESG) CV1 through the Department of Community & Economic Development to extend the contract timeline from July 8, 2020 - June 30, 2023 to July 8, 2020 - August 31, 2023 with no changes to the funding allocation of \$477,759 – Dept 501.
- ii. Contract Addendum to the Emergency Solutions Grant (ESG) CV2 through the Department of Community & Economic Development to extend the contract timeline from May 11, 2021 - June 30, 2023 to May 11, 2021 - August 31, 2023 with no changes to the funding allocation of \$182,691 – Dept 501.
- iii. Contract Addendum #4 with Housing Transitions for the emergency shelter and rapid re-housing services funded by the Emergency Solutions Grant (ESG)- CV1 through the Department of Community & Economic Development. The contract timeline will extend from July 8, 2020 - June 30, 2023 to July 8, 2020 - August 31, 2023. There are no changes to the funding allocation of \$477,759 – Dept 501.
- iv. Contract Addendum #4 with Housing Transitions for the emergency shelter and rapid re-housing services funded by the Emergency Solutions Grant (ESG) CV2 through the Department of Community & Economic Development to extend the contract timeline from May 11, 2021 - June 30, 2023 to May 11, 2021 - August 31, 2023. There are no changes to the funding allocation of \$182,691– Dept 501.
- v. Contract renewal with Service Access & Management, Inc. to provide administrative assistance to the Rental & Mortgage Assistance Program. Of the total contract, \$9,800 is for administrative costs and the remaining \$117,100 is for direct services. The contract total is \$126,900 funded as follows: State: \$126,900 for the period of July 1, 2023 to June 30, 2024 – Dept 501.
- vi. Consider approval of a 5-year partnership agreement with the Connect to Home Coordinated Entry System through the Eastern PA Continuum of Care. This organization coordinates and manages access, assessment, prioritization and referrals to housing and services for any person(s) experiencing or at imminent risk of homelessness. There is no contract total for the period of July 1, 2023 to June 30, 2028 – Dept 501.
- vii. Letter of Agreement with Susquehanna Software, Inc. for the Office of Adult Services to continue utilizing and receiving technical support for the client database, CPR Web, into FY 2023-2024. The contract total is \$400/month funded as follows: State: \$400/month for the period of July 1, 2023 to June 30, 2024 – Dept 501.

E. MH/ID EI- D&A

- i. Consider approval of a contract with Cen-Clear Child Services to provide drug and alcohol services including case management, individual outpatient, client support services, individual and group early intervention, and MAT services. The contract total is \$10,000 funded as follows: State \$6,456, Federal \$3,000 and County Match \$544

for the period of April 12, 2023 to June 30, 2023 – Dept 561.

- ii. Contract renewal with UPMC Home Healthcare of Central Pennsylvania dba Home Nursing Agency to provide early intervention services including occupational and physical therapy, special instruction, speech pathology and IFSP teaming. The contract total is \$20,000 funded as follows: State \$18,000 and County Match \$2,000 for the period of July 1, 2023 to June 30, 2024– Dept 561.
- iii. Contract renewal with Keep Safe Transportation Services to provide mental health services including emergency transportation. The contract total is \$20,000 funded as follows: State \$19,078 and County Match \$922 for the period of July 1, 2023 to June 30, 2024 – Dept 561.

-----END OF CONSENT-----

XI. CHECK RUN

Check run in the amount of \$837,004.88. dated July 14, 2023.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated July 14, 2023.

XII. ADMINISTRATOR’S REPORT

Resolution 1 of 2023 – Second Quarter Report of 2023.

Administrator John Franek Jr. reported the second quarter report of 2023. There was a total of 35 authorizations signed by the Administrator ranging from no cost to \$15,000. The total of the second quarter report of 2023 is \$221,627.84.

XIII. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported a total of 99,812 voters in Centre County. The Precinct of the week is Precinct #15 Rush North Central. In the last Election there were 204 registered voters with 72 ballots cast for a voter turnout of 35.29%.

B. Announcements

XIV. EXECUTIVE SESSION REPORT

XV. PUBLIC MEETING SCHEDULE

Tuesday, July 18, 2023

Work Session – 11 AM – Willowbank 146

Tuesday, July 25, 2023

Board of Commissioners – 10 AM – Willowbank 146

Thursday, July 27, 2023

Finance Committee – 9 AM – Willowbank 146

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

XVI. QUESTIONS FROM THE PRESS

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XVII. ADJOURNMENT

On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously adjourn the meeting at 10:54 AM.

ATTEST: _____

John Franek Jr.

Administrator